SSCI 101

BRAVEN ACCELERATOR — Spring 2025

San José State University

[Thursday/3:00 - 5:45], PLUS COMPLETION OF ONLINE MODULES

Course & Contact Information

PROFESSOR OF RECORD:	[Professor ABC]
EMAIL:	Direct [HEP]-related questions to [email for Prof. of Record]
	Direct all Braven and Braven Portal inquiries to Sarah Heraldo, Program Manager of the Accelerator, at sarah.heraldo@bebraven.org
	Direct all tech support questions to support@bebraven.org or by submitting a help ticket at https://link.braven.org/bravensupport
PROGRAM MANAGER:	Sarah Heraldo Office hours by appointment (schedule **here**)
START & END DATES	[January 30 - May 8]
SECTION DAYS/TIME:	Thursday, 3:00 - 5:45 Lab breaks will take place 4:30 - 4:45
LOCATION:	This is a mostly [online or in-person] course. There will be **3** sessions held in-person, on campus. There will be **11** sessions held via Zoom.

GRADERS   [Grader name, email, and office hour info]

Course Description

This is a foundational course, designed as preparation for the competitive, globalized job marketplace and includes the formation of professional networks, communication in multiple formats, teamwork, development of career skills, and project management. It is aimed at students who have a hunger to attain a strong post-grad opportunity, whether that be a strong first job or graduate school.

Through online and peer learning, interactive experiences, and reflection, students will build meaningful networks, discover their innate leadership, and cultivate the "hard" and "soft" skills and habits of mind needed to thrive in twenty-first century workplaces and make a positive impact through their careers upon graduation.

This course will require your commitment. Nothing good comes easy, but this course will be equally rewarding as it is challenging. What you get from this course will depend on what you give, and we encourage you to give it your all so that you can get the most out of it.

About Braven

Our belief is that our next generation of leaders will emerge from everywhere. Braven seeks to empower promising young people on the path to college graduation, meaningful careers, and lives of impact. From Braven will come a generation of leaders as diverse as our future demands.

We are passionate about:

- **Discovering** young people who have the focus, drive, and talent to succeed,
- **Developing** their authentic leadership, personal narrative, and professional skills, such as project management, advocacy, and teamwork, and
- **Connecting** these promising future leaders to networks of advocates and professional experiences that will help them excel personally and professionally. Alongside educational institutions and extraordinary young professional volunteers, we aim to equip and empower our participants with the skills, resources, and networks they need to expand their opportunities to lead to their fullest potential as they prepare to enter the workforce of the 21st century.

The Accelerator is just the beginning of your Braven experience. Braven will support you from now through 6 months post-graduation and help you discover a clear path to your first strong opportunity. During the Accelerator, you'll be able to opt into a Career Community, which is a resourceful, industry-specific community. Career Communities offer relevant learning experiences, people and networks, and tools and resources to support you on your journey all the way to your first postgraduate opportunity.

About the Accelerator Course

COURSE GOALS

Braven has developed the equation below for a career-ready college graduate, and thus, the course goals are aligned to this equation. By the end of the course, Fellows should be able to:
- **Create an excellent resume** for applying to career-accelerating opportunities
- **Secure a career-accelerating opportunity**, such as an internship, volunteer position, campus club position, or other opportunity to include in their record of achievement
- Identify personal leadership assets and career path possibilities
- Identify key skills, abilities and mindsets employers most desire
- Develop and expand personal and professional networks
- Present themselves and their ideas through clear, compelling and effective communications in diverse media
- Work successfully in a team environment
- Set goals and manage time and projects to achieve those goals

PRIORITY SKILLS

The following five course learning outcomes make up Braven's Priority Skills and reflect the competency areas that define the "potential" organizations and companies hire for. These are

the discrete skills that Braven prioritizes throughout the course:

WORKING IN TEAMS
Add value toward team goals
Navigages difference and belonging
Gives and gets feedback

LEADERSHIP
Grounded in purpose, path, and assets
Leads from values
Learns from wins and failures

PROBLEM-SOLVING
Navigates complexity
Identifies root problem
Implements effective solutions

NETWORKING & COMMUNICATING
Presents self and ideas
Demonstrates polish and etiquette
Builds and strengthens network

OPERATING & MANAGING
Manages time and priorities
Manages projects
Gets things done

Course Format

THE BRAVEN PORTAL

Course materials such as the syllabus, Google Docs, notes, assignments, instructions, and readings, etc., can be found on the Braven Portal (https://braven.instructure.com). The Accelerator will simulate a workplace feel, and you will use communication tools that will prepare you for the workplace. Access to a computer or tablet with audio and video capabilities is critical for this course, however, Braven can help you apply for a laptop or mifi from [college/university] if you don't have the appropriate resources.

You are responsible for regularly checking messages received through the Braven Portal, as well as your personal email that you use – you will receive an email from the Braven team each week with pertinent information for success in the course. To make sure you receive all of the notifications from the Portal, including important discussion board and announcement alerts, make sure you enable notifications for the course on Canvas. You can do this on the Course Home Page by clicking the "View Course Notifications" button and toggling the "Enable Notifications" to on. To read more about turning on notifications through Canvas, check out this support page.

REQUIRED TEXTS/READING

There is no required textbook for this course. All readings are offered in the Braven Portal and are required. 70% of the material you will learn will be delivered via online modules offered

through the Braven Portal on Canvas. It is imperative that you take the time to complete the modules week-to-week to be successful in this course. The other 30%, which you will review during Learning Lab each week in your cohort, builds upon the foundation of the online content. To avoid losing access to the Braven Portal online, you must complete the Pre-Accelerator Survey by the second week of class.

REQUIRED OUT OF CLASS ACTIVITIES - INDEPENDENT WORK

This 3-credit course includes both in-class and outside of class activities. The weekly 2-hour classes will include discussions and professional development simulations to practice and develop skills based on the work completed prior to class time.

- **Weekly 90-120 minute online modules –** To build your knowledge and skill will be required to complete a computer module each week.
- **Weekly Assignments (during the Design Your Career and Launch Your Career arcs of the course) –** To practice skills, assess proficiency, and develop work products that you can incorporate into your career portfolio
- **One 1:1 conversation with your Leadership Coach –** To provide feedback on your career path and to connect 1-1 with your Leadership Coach. You will discuss and reflect on progress toward your long-term goals. The conversation will be about 30 minutes.
- **One Career Advising Session –** To get additional guidance on your career, you will meet with one of the following people: your Braven Grader, your college advisor, a member of your school's career center faculty, or your Braven Program Manager of Workforce Development/Director of Workforce Strategy. You will have the opportunity to use this meeting as you see fit to get additional support developing the skills, experience, or network you need to get a strong first job. You may also get support developing your resume.
- **Attend one networking event –** To build your professional network and practice your elevator pitch, an integral part of making advances in your career and opening the door to job opportunities.

REQUIRED IN-CLASS ACTIVITIES - GROUP WORK

- **Two-hour weekly sessions** (also called Learning Labs) – You will meet with your cohort via Zoom and build skill through a combination of discussion, coaching, and feedback, and application toward real-life challenges or simulations.
- **One group Capstone Challenge** – To work as a team and build skill in complex problem-solving. Your cohort will work together to solve a problem for an organization

and propose an innovative solution. This project culminates in a group presentation judged by the organization's employees.

Course Arc

The Braven Accelerator follows a three-part arc of experience as follows:

1: DESIGN YOUR CAREER	Identify your personal leadership assets, discover your career path, and share your leadership story
2: LAUNCH YOUR CAREER	Build compelling professional artifacts and networking and interview skills to apply for and obtain career-accelerating opportunities
3: CAPSTONE CHALLENGE	Apply project planning, problem-solving, teamwork, and presentation skills to a real-world, workplace challenge

Course Schedule

This is a [hybrid or online] course. There will be X sessions held in-person, on campus. There will be Y sessions held via Zoom. For the virtual sessions, you can access the Zoom link for Learning Labs by going to the Assignments tab of your Portal and clicking into the Learning Lab. This schedule is subject to change with fair notice via email.

GLOSSARY OF COMPETENCIES FOR THE TABLE BELOW:

L   Leadership
NC   Networking and Communicating
WT   Working in Teams
PS   Problem-Solving
OM   Operating and Managing

LEARNING LAB # AND DATES		LOCATION	TOPIC/EVENT	PART	COMPETENCIES
1	1/30	On-campus	Onboard to Braven	Design Your Career	L, NC, WT, OM
2	2/6	Zoom	Lead Authentically		L
3	2/13	Zoom	Tell Your Story		L, WT, NC
4	2/20	Zoom	Discover Your Career Path		L, NC, OM
5	2/27	Zoom	Build an Excellent Resume	Launch Your Career	NC, OM
6	3/6	On campus	Network like a Pro		NC, WT, OM
7	3/13	Zoom	Polish Your Portfolio		NC, OM
8	3/20	Zoom	Mock Interviews		NC, OM
9	3/27	Zoom	Capstone Challenge Kickoff	Capstone Challenge	ALL
10	4/10	Zoom	Empathize & Synthesize		ALL
11	4/17	Zoom	Ideate & Prototype		ALL
12	4/24	Zoom	Rehearse		NC, WT, OM
13	5/1	Zoom	Capstone Challenge Presentations		NC, WT, OM
14	5/8	On campus	Live Your Legacy Celebration		L, NC, WT

Grading Policy

Grades will be based on the percentages shown below.

	A	**A-**	**B+**	**B**	**B-**	**C+**	**C**	**C-**	**D+**	**D**	**D-**	**F**
%	100-93	92-90	89-87	86-84	83-80	79-77	76-74	73-70	69-67	66-64	63-60	59-0

COMPONENTS OF YOUR FINAL GRADE

1) PROFESSIONALISM - 10% OF FINAL GRADE

To reinforce habits of professionalism, reflection, learning and continuously improving, Fellows will complete the following:

- Braven Pre-Accelerator Survey – 2% of final grade
- Have a career advising session with a career counselor of your choice - 2% of final grade
- Attend a Networking Event - 2% of final grade
- Attending a one-on-one coaching conversation with your Leadership Coach – 2% of final grade
- Braven Post-Accelerator Survey – 2% of final grade

Attendance at all Learning Labs is required. **Students who are absent for 4 or more classes may not receive above an 80% in the course, based on the professor's discretion**. This will be deducted from your professionalism score.

2) WEEKLY ASSIGNMENTS - 57.5% OF FINAL GRADE

In the first 2 parts of the course, you will have an assignment due before Learning Lab each week. The assignment consists of 2 parts: 1) completing a module, which includes readings, multimedia, and online activities, and 2) completing and submitting a piece of your professional portfolio, which assesses your understanding of the module content while also getting you one step closer to your career goals. All assignments (the modules and professional portfolio submissions) will be discussed live in Learning Lab each week. Completing these weekly assignments is key to your ability to engage in Learning Lab and get the most out of the Accelerator course.

Each weekly assignment is worth 7.5% of your final grade, except for the 'Create a Career Ready Resume" assignment, which is worth 12.5% of your final grade. The pieces of your

professional portfolio will be assessed on a variety of criteria depending on the assignment, in alignment with learning outcomes of the modules. Online engagement for each module is calculated based on completing the entire module on time. **You must complete the entire online module and your portfolio submission before Learning Lab to come prepared to fully engage.**

WEEKLY ASSIGNMENTS		
MODULE	**PORTFOLIO SUBMISSIONS**	**% OF FINAL GRADE**
Lead Authentically	Find Your Ikigai	7.5%
Tell Your Story	Core Value Story	7.5%
Discover Your Career Path	Career Roadmap	7.5%
Build an Excellent Resume	Create a Career Ready Resume	12.5%
Network Like a Pro	Create a LinkedIn Profile	7.5%
Polish Your Portfolio	Apply for a Job	7.5%
Ace the Interview	PAR Interview Question	7.5%

3) CAPSTONE CHALLENGE - 32.5% OF FINAL GRADE

Cohorts will complete a Capstone Challenge. Fellows will receive a group grade for the final presentation and an individual teamwork grade based on peer and Leadership Coach evaluations. Please note that the group grade (Parts 1-3 of the project) and the individual teamwork grade (Part 4) will be entered into the gradebook separately. Prior to each Learning Lab, you will complete modules just like you did in the first two parts of the course. These modules will prepare you to engage in the Design Thinking problem solving framework that you will use to tackle the Castone Challenge Question with your cohort.

Fellows who are absent for more than one Learning Lab during the Capstone Challenge will not be allowed to participate in Capstone Presentations, and therefore, will earn a 0 for the Capstone Challenge Group Presentation portion of the grade (Parts 1-3 below). Fellows with extenuating circumstances or academic accommodations must notify their Leadership Coach and Braven staff prior to Capstone Kickoff in order to be considered for an exception.

CAPSTONE CHALLENGE		
ASSIGNMENT	**PARTS**	**% OF FINAL GRADE**
Project	1: Solution (GROUP)	15%
	2: Oral Presentation (GROUP)	
	3: Presentation Deck (GROUP)	
	4: Teamwork (INDIVIDUAL)	5%
Modules	Capstone Challenge Kickoff	12.5%
	Empathize and Synthesize	
	Ideate and Prototype	
	Present Effectively	
	Live Your Legacy	

FULL LIST OF GRADED ASSIGNMENTS

Note: The percentages of total score in the table below have been rounded.

DUE DATE (UNLESS OTHERWISE SPECIFIED)	ASSIGNMENT TYPE	ASSIGNMENT	PERCENT OF TOTAL SCORE
Thursday 2/6	Survey	Pre-Accelerator Survey	2
Thursday 2/6	Online Module	Onboarding to Braven (Optional)	0
Thursday 2/6	Online Module	Lead Authentically	2.5
Thursday	Portfolio Submission	Find Your Ikigai	5

2/6			
Thursday 2/13	Online Module	Tell Your Story	2.5
Thursday 2/13	Portfolio Submission	Core Value Story	5
Thursday 2/20	Online Module	Discover Your Career Path	2.5
Thursday 2/20	Portfolio Submission	Career Roadmap	5
Thursday 2/27	Online Module	Build an Excellent Resume	2.5
Thursday 2/27	Portfolio Submission	Create a Career Ready Resume	10
Thursday 3/6	Online Module	Network Like A Pro	2.5
Thursday 3/6	Portfolio Submission	Create a Linkedin Profile	5
Sunday 3/9	(OPTIONAL) Resubmission Deadline	Find Your Ikigai, Core Value Story, Career Roadmap	(15)
Thursday 3/13	Online Module	Polish Your Portfolio & Interview Skills	2.5
Thursday 3/13	Portfolio Submission	Apply for a Job	5
Thursday 3/20	Online Module	Ace the Interview	2.5
Thursday 3/20	Portfolio Submission	PAR Interview Question	5
Thursday 3/27	Online Module	Capstone Challenge Kickoff	2.5
Thursday	Online Module	Empathize & Synthesize	2.5

4/10			
Sunday 4/13	(OPTIONAL) Resubmission Deadline	Create a Career Ready Resume, Create a LinkedIn Profile, Apply for a Job, PAR Interview Question	(25)
Thursday 4/17	Online Module	Ideate & Prototype	2.5
Sunday 4/20	Professionalism	LC 1:1, Career Advising Session, Attend a Networking Event	6
Thursday 4/24	Online Module	Present Effectively	2.5
Thursday 5/1	Project	Capstone Challenge	20
		Capstone Teamwork Evaluations	
Thursday 5/8	Online Module	Live Your Legacy	2.5
Thursday 5/8	Survey	Post-Accelerator Survey	2

Please note that in addition to the assignments listed above, Fellows are required to complete the following assignments in the Braven Portal. These assignments are worth points in your Portal but do **not** count towards your final grade.
- **Onboarding Forms:** Forms that must be completed before your first Learning Lab in order to receive full access to the Braven Portal.
- **Learning Lab Reflection Forms:** Short forms that must be completed after each Learning Lab to help the Braven team gather feedback about your experience. If you are absent from a Learning Lab, please do not complete the form for that week - it will not count against you.

PROJECT DEADLINES, SUBMISSION AND RESUBMISSION POLICY
- Weekly assignments are due an hour prior to Learning Lab, alongside their corresponding modules.
- Fellows have 3 submission attempts per portfolio submission.

- ○ In order for a submission to be on time, Fellow's first submission must be prior to Learning Lab.
- ○ Fellows have the opportunity to apply the feedback they receive on their portfolio submissions in Learning Lab to their submissions before they receive feedback from their Grader and can use their second submission attempt to submit until 11:59pm the day after Learning Lab (e.g. if your Learning Lab is on Tuesday at 6 pm, you may resubmit your assignment until 11:59 pm on Wednesday).
- ○ Lastly, Fellows can resubmit their assignments using the feedback they received from their grader to improve their score by a final submission deadline.

We highly encourage Fellows to submit Weekly Assignments on time and to take advantage of the multiple resubmission opportunities so that they can receive feedback, improve their portfolio, and earn a higher grade. **Keep in mind that the Capstone Challenge project cannot be resubmitted.** Graders are expected to complete grading of portfolio submissions and share written feedback on grading rubrics within a week of the Due Date and the Resubmission Due Date.

ASSIGNMENT EXTENSION POLICY

- If a Fellow is not able to complete an assignment due to an emergency or unavoidable conflict (illness, personal or family emergency, court order, or participation in recognized curricular or extracurricular activities, etc.), the student should reach out to their Braven Facilitator directly at **[insert Braven email]**.
- Extensions must be requested via email by 12pm, three days before the assignment due date.
- Once an extension request is submitted, Braven staff will confirm whether the extension has been approved by email. If granted, Braven staff will determine the duration of the extension on a case by case basis based on the reason for the extension request (emergency or unavoidable conflict.)
- Fellows who do not request an extension and do not submit assignments by the Due Date will not have an opportunity to improve their grade.

Learning Lab Protocol

ATTENDANCE EXPECTATIONS

Participation is an essential part of the Accelerator, and attendance is required. Class time is teamwork and discussion-based, and not attending can negatively impact your individual and

group's progress. Fellows are expected to arrive on time for Learning Lab sessions and stay for the duration of the class. Please take note of the following attendance expectations:

- Students who are absent for 4 or more classes may not receive above an 80% in the course, based on the professor's discretion. This will be deducted from your professionalism score.
- Partial attendance or attendance without participation (ex: camera off, not engaging in discussion verbally or in the chat) will be considered an absence.
- Fellows who are absent for more than one Learning Lab during the Capstone Challenge will not be allowed to participate in Capstone Presentations, and therefore, will earn a 0 for the Capstone Challenge. Fellows with extenuating circumstances or academic accommodations must notify their Leadership Coach and Braven staff prior to Capstone Kickoff in order to be considered for an exception.
- You must notify a Braven staff member and your Leadership Coach 24 hours in advance if you will be late or absent.

ACCOMMODATIONS FOR RELIGIOUS OBSERVANCES

Members of any religious group may be absent from Learning Labs or require other accommodations in compliance with religious observances throughout the semester. Review the course requirements at the beginning of the semester to identify foreseeable conflicts with assignments, class times, or other requirements. **You must notify [insert Braven email] in advance of religious holidays or observances that might coincide with assignments or class times to schedule reasonable alternatives.**

ZOOM PROFESSIONALISM

<mark>[Hybrid only]</mark> Learning Labs that are virtual will be held on Zoom.

You can access the Zoom link by going to the Assignments tab of your Portal and clicking into the Learning Lab for the relevant week. You should not share your Zoom link with anyone else. Braven does not tolerate inappropriate behavior or language on Zoom and will immediately dismiss anyone in the program who engages in "Zoom-bombing." To fully participate in Learning Labs, we ask you to always turn your video on, utilize the chat function, mute yourself when not speaking, and refrain from multi-tasking.

Expectations about turning your camera during virtual Learning Labs: At Braven, we want everyone to have the best experience and connect so that you can learn from one another. We know that across the nation, students who are not on camera in their classes are at a disadvantage because they can't connect as well with their teachers and classmates. Research shows that being on camera can help build trust and rapport with other classmates and help you to develop a sense of identification with others in your cohort. If you have any issues with keeping your camera on please contact the instructor of record for your course section.

Being on camera not only makes it easier for Leadership Coaches and cohort members to connect and communicate with you, it also allows Leadership Coaches to facilitate a stronger session. In addition, turning your camera on aligns with the workplace expectations and norms that Braven tries to emulate as part of your learning experience. Some of the expectations of being on camera include but are not limited to:

- Be in a clean and quiet space during online classroom meetings, ideally at a desk or a table where you are sitting or standing. Avoid laying down on your bed or couch.
- Dress appropriately, this means avoiding pajamas or attire which would disrupt the online classroom.
- Avoid walking around during the class meeting or engaging in other activities such as working, driving, household chores, etc.
- Avoid texting, social media, work from other classes, or other distractions while in class.

To help you turn your video on, we can provide you with some options:
- If you are choosing to be off camera because of the space you're in, we can provide you with virtual background options so that the space you're in is not shown.
- If your computer is too old to use virtual backgrounds, we can help you get a new laptop through working with your college/university. If your internet is spotty, we can teach you how to call into the Zoom as well as keep your video on and sync up the two.

LOGO]

If any or further reasons don't allow you to turn your camera on, reach out to a Braven staff member. We're here to help.

ZOOM RECORDING POLICY

Students who participate in this class with their camera on or use a profile image are agreeing to have their video or image recorded for the purpose of creating a record for students enrolled in the class to refer to, including those enrolled students who are unable to attend live. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. If you would like to remain anonymous during these recordings, please communicate with the instructor about possible accommodations (e.g., temporarily turning off identifying information from the Zoom session, including student name and picture, prior to recording)

Braven also records the whole group portion of virtual Learning Labs for internal learning and development. We want to improve the Braven experience and being able to review past Learning Labs helps us learn and get better. If this makes you uncomfortable, you have the option to turn off video and mute yourself during the whole group portion only. Please let a Braven Staff member know this is your preference. We will not be recording cohort time or breakout sessions.

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Copyright laws and fair use policies protect the rights of authors. Copyrighted materials may be used in this class, including articles, music, art work, etc. These materials are provided for private study, scholarship, or research and adhere to the copyright law of the U.S. (Title 17, U.S. Code). You may copy or download from the course website one copy of the materials on any single computer for non-commercial, personal, or educational purposes only, provided that you do not modify it and use it only for the duration of this course. Beyond this use, no material from the course or website may be copied, reproduced, re-published, uploaded, posted, transmitted, or distributed in any way without the permission of the original copyright holder. Braven does not assume any responsibility for individuals who improperly use copyrighted material.

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PRIVACY & CONFIDENTIALITY

To protect confidentiality and copyright, you may not share your Portal account information or password with anyone. Disclosure of any confidential information (including online modules, Learning Lab curricula, workshop content, or any other information that should reasonably be considered proprietary or confidential) to third parties not otherwise intended to receive such information is not permitted.

Additionally, we prohibit sharing chats, comments, or screenshots or recordings with individuals not connected with the Braven course. Braven wants to create a safe space for Fellows and Leadership Coaches and protect student privacy.

THIRD PARTY SITES

Braven may include links to third party sites or services, or information about third party products or services. Participants should review the terms of use and privacy policies of all such sites and services. Braven does not endorse or take responsibility for these third party offerings, including with respect to the quality or content thereof. Braven does not vet or take responsibility for third party sites, services or products or the postings or communications of other users.

Academic Policies & Resources

ACADEMIC INTEGRITY

All members of the Braven community are expected to understand and follow the basic standards of honesty and integrity, upholding a commitment to high ethical standards. Students are expected to follow ethical standards in their personal conduct and in their behavior towards other members of the community. They are expected to observe basic honesty in their work, words, ideas, and actions.

Your commitment as a student to learning is evidenced by your enrollment at San Jose State University. The Academic Integrity Policy F15-7 [pdf] requires you to be honest in all your academic coursework. Faculty members are required to report all infractions to the Office of Student Conduct and Ethical Development. Visit the Student Conduct and Ethical Development website for more information.

CAREER CENTER RESOURCES

SJSU's Career Center offers extensive resources, both in-person and virtually to support all SJSU students and ensure that "Every Spartan emerges career-ready and equipped for lifelong success." A comprehensive list of Career Center resources and services can be found at http://www.sjsu.edu/careercenter/index.html. Specific categories of resources include:

- Explore Majors & Careers
- Build Experience
- Launch Your Career

- Career Pathways
- Diversity Resources
- International Students

ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Presidential Directive 97-03 [pdf] requires that students with disabilities requesting accommodations register with the Accessible Education Center (AEC) to establish a record of their disability. AEC will contact the instructor with further details, if needed.

If special arrangements are needed in cases of emergency or if the building must be evacuated, please make arrangements with the instructor.

ACADEMIC SUPPORT SERVICES

Peer Connections

Peer Connections is your campus-wide resource for mentoring (time management, note taking, learning strategies, adjusting to college, etc.) and tutoring (including over 200 different courses and undergraduate writing). In addition, Peer Connections provides classroom support through Supplemental Instruction Leaders, Learning Assistants, Peer Mentors, and Embedded Tutors. Your instructor will announce if a Peer Educator is in your class. Peer Connections also has a welcoming space for studying in the Student Services Center right near parking. All services are FREE to SJSU students.

Please visit the Peer Connections website for more information on services, hours, locations, or a list of current student success workshops. To make appointments for mentoring or tutoring, you may visit Spartan Connect and log in using your SJSU student ID number and password.

Writing Center

The SJSU Writing Center offers a variety of free resources to help students become better writers. The center offers writing resources, workshops, and one-on-one and small-group tutoring sessions. Services support writing for students in all disciplines and at all levels. The SJSU Writing Center has two in-person locations, Clark Hall, Suite 126 and MLK Library, 2nd floor. Workshops and tutoring are also available through online platforms.

Visit the Writing Center website to make an appointment, or to use the many resources available online.

STUDENT TECHNOLOGY RESOURCES

Computer labs and other resources for student use are available in:

- Associated Students Print & Technology Center in the Student Union (East Wing 2nd floor Suite 2600)
- The Spaces and Technology page at the MLK Library.
- Student Computing Services
- Computers at the Martin Luther King Library for the public at large
- Additional computer labs may be available in your department/college

A wide variety of audio-visual equipment is available for student checkout from Collaboration & Academic Technology Services located in IRC Building. These items include DV and HD digital camcorders; digital still cameras; video, slide, and, overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens, and monitors.

COUNSELING SERVICES

The SJSU Counseling and Psychological Services is located on the corner of 7th Street and San Carlos in the new Student Wellness Center, Room 300B. Professional psychologists, social workers, and counselors are available to provide confidential consultations on issues of student mental health, campus climate, or psychological and academic issues on an individual, couple, or group basis. We also offer numerous workshops for students every semester.

To schedule an appointment or learn more information, visit the Counseling and Psychological Services website.

SJSU CARES

Students experiencing challenges meeting their basic needs including, but not limited to, access to food, shelter, and a safe space are encouraged to contact [SJSU Cares](). Students who feel that their class performance may be affected by these challenges are encouraged to notify their professors, if comfortable doing so. Faculty members may be able to provide flexibility within the course for students working with a case manager.

GLOSSARY OF TERMS

The following are terms that will be used frequently throughout the semester:

Braven Portal – The online portal/course through which you will access parts of "lecture" (online modules and assignments)

Braven Priority Skills – The researched-based list of priority skills that companies and organizations look for when hiring candidates; these are the skills the Braven Accelerator prioritizes

Chapter – The Fellows on your campus together make up your chapter

Coaching Partner (CP) –A veteran Leadership Coach who supports your Leadership Coach

Cohort – A group of 5-8 Fellows you will go through the semester with. Your cohort will provide perspective, accountability, support, and connection

Fellow – That's you! And, this includes other students in the Braven Accelerator

Grader – These individuals will grade your projects and serve as your resource for Accelerator assignments

Leadership Coach (LC) – Each cohort will include a professional who is committed to your development this semester

Learning Lab (LL) – Live meetings where you will meet with your cohort and build skill through a combination of discussion, activities, coaching, and feedback

Module – Online learning in the Braven Portal course you will engage in each week

Online engagement – Your online participation score based on whether you engage and interact with the online Portal content

Part – The course follows an intentional arc from beginning to end and can be broken down into sequential parts which serve as guideposts as you complete the semester. The parts include:

1. Design Your Career– Plan a career path that aligns with your strengths and your passions
2. Launch Your Career – Go after your career and get on your way to achieving your goals
3. Capstone Challenge – Work as a team to solve a problem and propose an innovative solution

Portfolio Submission - materials that build your professional portfolio that you will create using the module content. This component of weekly assignments will be submitted for a grade during the first 8 weeks of the Accelerator.