

# Skyline North Elementary School



## Parent/ Guardian/ Student Handbook 2025-2026

\*Para pedir una copia de este manual en español, favor de llamar a  
la oficina- 760-255-6090

Dear Skyline North Families,

Welcome to the 2025–2026 school year! At Skyline North Elementary, our mission is to provide a safe, supportive environment where all students have equitable access to rigorous, standards-based instruction. Through the integration of technology and a focus on strong character development, we aim to empower every student to succeed.

Skyline Bears are expected to demonstrate Respect, Responsibility, and Safety in all they do. Our students grow academically and socially by communicating effectively, solving problems strategically, and engaging positively with staff, families, and the community.

Our school motto, “Success Starts at Skyline,” guides our collective efforts. Our dedicated staff and administration are committed to maintaining a positive learning environment and supporting each child’s academic and personal growth. We believe that regular communication between home and school is essential to student success. If you ever have questions, concerns, or need assistance, please don’t hesitate to contact us. Our office is open on all school days from 8:00 AM to 4:00 PM.

Please note: Students may not be dropped off before 8:30 AM, as that is the earliest time they are permitted on campus.

This Parent/Guardian/Student Handbook is designed to give you important information and outline our school expectations for in-person instruction. For the most up-to-date information, please visit our school website at <https://www.barstow.k12.ca.us/Skyline/> or the district website at <https://www.barstow.k12.ca.us>. You can also stay connected by using the ParentSquare app to communicate directly with your child’s teacher or our school office.

We look forward to an outstanding school year together!

Sincerely,

Daron Banks

**Principal, Skyline North Elementary**

**(760) 255-6090**

## *Success Starts at Skyline!*

Skyline Bears are Respectful,  
Responsible, and Safe! Office Phone (760) 255-6090

### Download Parent Square Apple



### Android



### Parent Square

(CLICK BELOW TO DOWNLOAD APP)

[https://www.parentsquare.com/select\\_school/new](https://www.parentsquare.com/select_school/new)

Skyline North Elementary School  
2025–2026 School Year Information

Welcome to a new school year at Skyline North Elementary! Everything you need to know about our school policies, expectations, and procedures can be found in the Skyline North School Handbook. This guide is designed to help students and their families have a safe, productive, and successful year. Please keep it accessible and refer to it throughout the school year.

**Be Prepared to Learn**

Students should arrive each day ready to learn. A good night's sleep and a nutritious breakfast—either at home or at school—can help start the day right. Breakfast is served daily beginning at 8:30 AM. Classes begin promptly at 8:45 AM, so students should arrive early if they plan to eat breakfast at school.

To help students stay organized, we recommend each child bring a backpack for carrying notes, planners, and books. At home, please provide a consistent homework space equipped with basic supplies such as pencils, crayons, scissors, glue, and a ruler. All classroom supplies will be provided by the school.

**Striving for Excellence**

Our dedicated staff is committed to providing high-quality education to every student. We believe that success is a shared responsibility. We encourage families to partner with us by staying involved in their child's academic progress and offering daily support and encouragement at home.

**Attendance Matters: Be On Time, Every Day, All Day**

Consistent, on-time attendance is essential to student success. Late arrivals, early checkouts, and frequent absences disrupt the learning process. Please make every effort to ensure your student is at school on time and stays for

the full instructional day. Picking up your child during the final hour of the day is strongly discouraged. Excessive absences or tardiness may result in referral to the district's Student Attendance Review Board (SARB).

### **Building Strong Work Habits**

Developing a solid work ethic and consistent study habits is key to academic success. Talk with your student about the importance of effort, persistence, and doing their best at school each day. These skills are essential not only for school but for life beyond the classroom.

### **You Are Your Child's First and Best Teacher**

Your engagement plays a critical role in your child's educational journey. Throughout the year, we will offer multiple opportunities for you to participate in school events and support your student's learning. We encourage you to stay involved and welcome your communication and collaboration.

If you have any questions, please don't hesitate to contact our office. We're here to support your student's success.

Sincerely,

Daron Banks

Principal, Skyline North Elementary School

Principal, Skyline North Elementary

Phone: (760) 255-6090

Email: [daron\\_banks@busdk12.com](mailto:daron_banks@busdk12.com)



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# Skyline North Elementary School

36968 Camarillo Ave, Barstow, CA 92311

760-255-6090 Office

760-255-6091 Attendance

## School Personnel

### Office

Daron Banks	Principal
Micheal Prado	School Administrative Manager
Sandy Robb	Administrative Assistant
Terri Matteson	Office Assistant
Sabrina Grant	Health Clerk
Shelley Carlson	Counselor (Room 20)
Lauren Massey	Librarian / Media Technician

### Teachers

Amber Morales	TK	Room 18
Amy Carson	Kindergarten	Room 1
Jalynn Santos	Kindergarten	Room 4
Heather Bremen	Kindergarten-First	Room 5
Lorena Hug	First	Room 2
Lisa Shipley	First	Room 3
Dhouha Abba (Dee)	Second	Room 6
Heidi Bremen-Schmitz	Second	Room 11
Jamie Mattox	Second	Room 7
Michelle Alvarez	Reading Intervention	Room 8
Kansas Luna	Third	Room 15
Lisa Huizenga	Third	Room 12
Tammy Botts	Fourth	Room 13
Helen Ortloff	Fourth	Room 14
Online/IEP	RSP	Room 10
Angela Sanders	SDC K-2	Room 17
Katy McCarthy	SDC 3-4	Room 16
Speech and EL Para		Room 19
TBA/EL	RSP Fullmind	Room 10



## Attendance & Bell Schedule

**Please make every effort to ensure your student is here every day on time and stays for the full school day.** Attendance is very important! Our goal is that all students attend daily so they don't miss out on instruction. If for some reason your child is absent, please call the school first thing in the morning at **(760) 255-6091** and let us know why he/she is out. Alternatively, you may email our Office Assistant, Mrs. Terri Matteson ([Teresa.Matteson@busdk12.com](mailto:Teresa.Matteson@busdk12.com)). Please include in your email your student's name, the reason for the absence, and your name. Thank you for your help in getting your students to school everyday and on time.

### School Hours / Bell Schedule

Monday, Tuesday, Thursday, and Friday      8:30 am - 3:15 pm Breakfast closes at 8:45 except when buses are late and for our SDC students.

Wednesday- Minimum Day      8:30 am - 1:30 pm

### Tardies

First Bell      8:30 am      **No student is permitted on campus before 8:30 a.m.**

Warning Bell      8:40 am      **There is NO SUPERVISION for students before 8:30.**

Tardy Bell (Instruction begins) 8:45 am

**Students will be marked tardy if they are not inside the front gates by 8:45 am unless they ride district-provided (bus) transportation and the buses arrive late.**

**Dismissal Bell      3:15 PM Mon, Tues, Thurs & Fri**

Please do not pick up students early unless it is absolutely necessary.

**Wednesday Minimum Day Bell Release Time      1:30 PM**

**Breakfast and Lunch are FREE to ALL students.**

### **BREAKFAST SCHEDULE**

8:30 - 8:45 am- Whole School (Any student wishing to eat may eat.)

Rooms 17 and 18 remain in the cafeteria to eat breakfast together every morning; typically, they are there until about 9:00 am, depending on specialized transportation schedules and arrival.

## TK- 4<sup>th</sup> Grade Schedule (25-26)

Grade	School Begins	AM Recess	Lunch	Excused to Recess	Dismissal
TK	8:45	09:40-10:00	10:40-11:20	11:00	3:15
K	8:45	10:00-10:20	11:00-11:40	11:20	3:15
1 <sup>st</sup>	8:45	10:20-10:40	11:20-12:00	11:40	3:15
2 <sup>nd</sup>	8:45	10:20-10:40	11:40-12:20	12:00	3:15
3 <sup>rd</sup>	8:45	10:40-11:00	12:00-12:40	12:20	3:15
4 <sup>th</sup>	8:45	10:40-11:00	12:20-01:00	12:40	3:15

### **LUNCH SCHEDULE**

<b>Lunch Time</b>	<b>Excused to recess</b>	<b>Grade Level</b>
<b>10:40-11:20</b>	<b>11:00</b>	<b>TK rom 18</b>
<b>11:00 – 11:40</b>	<b>11:20</b>	<b>Kinder (Rooms 1,4)</b>
<b>11:20 – 12:00</b>	<b>11:40</b>	<b>1ST grade &amp; K-2 SDC (Rooms 2,3,4 &amp; 17)</b>
<b>11:40 – 12:20</b>	<b>12:00</b>	<b>2nd grade (Rooms 11, 6 &amp; 7)</b>
<b>12:00 – 12:40</b>	<b>12:20</b>	<b>3rd grade Rooms (12,15 &amp; SDC RM 19)</b>
<b>12:10 – 12:50</b>	<b>12:30</b>	<b>4th Grade (Room 13 &amp; 14)</b>

### **Morning Recess**

<b>TK</b>	<b>09:40-10:00</b>
<b>Kinder, K-1 combo</b>	<b>10:00-10:20</b>
<b>1st grade, 2nd grade &amp; K-2 SDC ( 6,7 17)</b>	<b>10:20-10:40</b>
<b>3rd grade, 4th grade (13 &amp; 14), SDC 3rd &amp; 4th grades (Rooms 8, 12 &amp; 17 )</b>	<b>10:40-11:00</b>

### **Leaving School Early**

Leaving school early is considered a reverse tardy. Please try to schedule doctor and dentist appointments after school to avoid missing important lessons whenever possible. Dismissals during the last 30 minutes of the school day are very disruptive. We prefer not to release students during this time unless we have prior notification in the office or in the event of an emergency. Regular dismissal is at 3:15 p.m. on Monday, Tuesday, Thursday, and Friday, and at 1:30 p.m. on Wednesday. Please be on time to pick up your student. If you arrive late, you must come into the office to sign your student out on the sheet provided.

## Attendance Flags Returning for the 2025-2026 School Year!

Attendance flags will again be flown outside of classrooms that have all students in attendance for that day (with no tardies). Again this school year, classes that achieve the highest percentage of perfect attendance days for the month will be rewarded with an attendance party. Additionally, students will be recognized for perfect attendance during monthly recognition assemblies and at the end of the year. Only students who have attended Skyline from the first day of the school year and/or from their first day of enrollment (and having been enrolled for at least 80% of the year) and have zero tardies or early pick-ups will be eligible to earn the Skyline Perfect Attendance award at the end of the school year. Any exceptions will be at the discretion of the administration team based on unique circumstances.

We hope to offer Saturday School several times during the school year to allow students to make up missed instruction and attendance. If we are able to offer Saturday School, letters will be sent to the parents/guardians of students who are candidates.

## Drop-Off and Pick-Up

**Students are allowed on campus starting at 8:30 am please do not drop off students earlier, as there is no supervision available.** If you are providing transportation, aim to arrive between 8:30 and 8:45 am. For students wishing to eat the provided breakfast, please arrive at 8:30. It's crucial to remember there is no supervision before 8:30 am. If you do arrive early, please stay in your car with your child and do not leave them unattended in front of the school or near the walk-through gates.

For safety reasons, parents should use the drive-through line on the north side of the school for both drop-off and pick-up. **The front parking lot is reserved for staff and buses only.** Parents who prefer to park and walk their students can do so along Camarillo Avenue or across the street from the school. If you choose to park, please walk your child to the north sidewalk through the gate, using the sidewalks and avoiding the parking lot. Due to the curved road, there is no painted crosswalk, so please supervise your child while crossing the street. Do not drop your child off in the parking lot or allow them to walk unattended to the sidewalk area. Students are also not allowed to be picked up in the park adjacent to the school. Parents should wait in the designated parent area, north of the front gate, and avoid blocking or walking through the bus loading area south of the front gate. For any questions or concerns, please contact the office.

Classes end at 3:15 p.m., except on Wednesdays when school is dismissed at 1:30 p.m. Parents and siblings should wait for students in the parent area on the sidewalk north of the front gate or remain in their cars if using the drive-through pickup lot. Please be punctual

when picking up your student after school. If you are late, you will need to park your vehicle in the westside parking lot and come inside to sign your child out.

### **Riding Bike, Skateboard, and Scooter Parking Rules**

Students may ride bikes, skateboards, and scooters to school and park them in the bike rack on the south east side of the campus near the walk-through gate. All bike riders must wear a helmet, as required by law. Students without helmets will not be permitted to bring bikes to school. Once on campus, students must walk their scooters, skateboards, and bikes until they are parked. Skyline is not responsible for stolen bikes, scooters, or skateboards. While we do not expect theft, parents or guardians are encouraged to send locks if concerned about potential loss.

### **Behavior Expectations, Reinforcement, and Discipline**

Maintaining appropriate behavior is essential to a positive school environment. All Skyline students are expected to be respectful, responsible, and safe at all times. Our campus promotes nonviolence, courtesy, respect, and concern for others. Please review the school expectations with your child and emphasize the importance of adhering to them at all times.

At Skyline North, we emphasize in-school strategies to support students, aiming to keep everyone on campus daily. Discipline and consequences are integrated into relationship-building and restorative practices. Skyline behavioral matrices, which summarize expectations by location, can be found in the Appendices at the end of this document.

## **Skyline North School (PBIS) Expectations**

### **Be Respectful**

- Listen and follow directions
- Use polite words and actions
- Accept reasonable consequences without arguing

### **Be Responsible**

- Be ready to learn and participate
- Use materials appropriately
- Be honest

## Be Safe

- Walk except on the playground
- Keep hands, feet, and objects to yourself
- Be aware of your surroundings

## PBIS (Positive Behavioral Interventions and Supports)

is a districtwide approach to make schools safe and promote positive behavior. It is also a way for schools to decide how to respond to a child who is not following expectations. There are a few important principles:

- Every child matters and every child can learn proper behavioral expectations.
- Relationships are important.
- Stepping in early can prevent more serious behavior problems.
- Each child is different, and schools need to provide many kinds of behavioral support.
- How schools teach behavior should be based on research and science.
- Following a child's behavioral progress is important.
- Schools must gather and use data to make decisions about behavior problems.

"Keep in mind that PBIS is not a treatment or therapy. It's more like a framework for teachers, administrators and parents. And it's used with all students in the school, whether or not they receive special education services.

According to several studies, PBIS leads to better student behavior. In schools with PBIS, students receive fewer detentions and suspension. There's less bullying. Students also have better grades. To help schools, the U.S. Department of Education has created a center with training and information on PBIS."

## Awards Assemblies

Awards assemblies are held monthly or as directed by administration. Monthly awards given in each classroom include: Student of the Month, Citizenship Award, and one or two awards selected by their teacher. Your child's teacher will notify you if your child is being presented an award so that you can attend if you so choose. Parents are encouraged to attend the Awards Assembly to help honor their students. Assemblies last approximately 30 minutes. Please be courteous to all students receiving awards by remaining for the entire assembly, clapping politely, and not engaging in boisterous behavior. *Balloons and gifts can be a distraction to the assembly. Anything that could obstruct the view of others must be kept at the back of the MPR until the conclusion of the ceremony and cannot remain on campus following the assembly without the approval of administration and/or the classroom teacher.*

## Attendance Awards

Awards are given out each month to students with no tardies, absences, or “left early” instances for the whole month. Students earn a fruit roll up and a certificate. **End of the year Perfect Attendance Awards and Medals are for students who have attended Skyline for the entire year (from the first day of school or their first day of enrollment, and having been enrolled at least 80% of the year) and who have no tardies or “left early” for the entire year.** The only exceptions are for unique circumstances and are at the discretion of the administration team.

## **Bear Grin Tickets**

Bear grin tickets are used to recognize individual students for making positive choices *without being prompted by an adult*. They are a quick and easy way to recognize students who are doing the right thing. Students turn in Bear Grins to any of the Bear Grin boxes on campus and every Friday several students are drawn and win a traditional “smelly” pencil.

## **Blue Shirts are worn on Fridays for Spirit Day**

You may purchase a blue Skyline Shirt from our PTO (order forms in the office). One upper grade and one lower grade class with the most blue shirts wins the Spirit Award each week. These recognitions begin the first week of September. Each trimester, the upper and lower grades with the most Spirit Wins earn an extra recess and a special treat (e.g., popsicles, ice cream, popcorn).

## **Counseling Services**

Counseling services are available through the school counselor, Ms. Shelley Carlson. You are able to request counseling for your student by contacting your child’s teacher, the school office, or Ms. Carlson ([Shelley\\_Carlson@busdk12.com](mailto:Shelley_Carlson@busdk12.com)). There are also counseling services available that are not affiliated with BUSD. Mrs. Carlson or administration can assist you with that information upon request.

## **Mutual Respect**

Mutual respect means your child has the right to be treated with respect. Therefore s/he needs to respect her / his classmates. No name calling, bullying, put-downs, threats or teasing are allowed at Skyline. This includes cyber-bullying. Please inform the office if you become aware of bullying or other behavioral issues with your student or other students so the situation can be handled in a timely manner.

## Student Device/Cell Phone policy

Skyline students are only allowed to have devices/cell phones at school so long as they are silenced and kept in their backpacks or turned off and stored in the classroom in designated areas at the discretion of the classroom teacher. Students are **not allowed** to have devices (e.g. cell phones, smart watches, tablets, or other devices) on their person, out, or in use during school hours. They will be given one warning, but then such devices will be confiscated and sent to the office. Students are responsible for keeping devices put away and taking devices home each day. The school is not responsible for lost or stolen property. ***In the event a cell phone is confiscated and makes its way to the front office, only the parent or guardian will be able to pick it up. If there is a repeated offense, the student may not be allowed to bring the device back to school, at the discretion of administration.***

## Think Sheets

**Think Sheets** are a type of behavior reflection sheet that can be an effective tool to use when a student is displaying unacceptable behavior or not following behavioral expectations. Think sheets are used in conjunction with teaching and reteaching of school expectations. The sheets are designed to help students self-correct their behaviors before they are repeated or become habitual, or escalate to something severe enough to warrant an Office Discipline Referral (ODR) that is inputted into the school information system (Infinite Campus). If your student receives a Think Sheet, please review it with them, sign it, and return it to your student's teacher.

## (ODR) Office Discipline Referrals

**Referrals** to the office for minor incidents are generated when a student does not follow the behavioral expectations at the school even after repeated instruction, reminders, and potentially classroom referrals (that do not come to the office but are meant to be a means of communicating with parents and guardians in advance of referrals to the office). Students can also be referred to the office for a first offense when the behavior is serious enough that it warrants immediate administration involvement (such as when the action impacts the safety of the student or other students). Office referrals in the form of an Office Discipline Referral (ODR) are entered into the school information system (Infinite Campus) within the students' profile. Discipline forms are aligned with the district/school code of conduct and infractions are categorized as MINORS and

MAJORS in accordance with the California Educational Codes related to discipline. Just as classroom referrals and think sheets, the ODR is a communication tool between parents, guardians, teachers, students, and administration. You will be notified by your student's teacher and administration if your student receives an office referral. Please review your copy of the referral with your student, sign it, and return it. ***Once the signed copy is received, we will send the original home.***

## Suspensions and Expulsions

At Skyline North, we teach behavioral expectations and have tiered levels of support to help students follow those expectations. If students still commit one of the following acts, they may be suspended or potentially expelled, unless their actions are a direct result of a disability. This is in accordance with California Educational Codes.

ECS 48900

(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person; or (2) Willfully used force or violence upon the person of another, except in self-defense.

(b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred by the principal or by the designee of the principal.

(c) Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

(d) Unlawfully offered, arranged or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

(e) Committed or attempted to commit robbery or extortion.



- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing as defined in section 32050.

(s) A pupil who aids or abets, as defined in section 31 of the Penal Code, in the infliction or attempted infliction of physical injury to another person.

## Bullying

**\*\*Barstow Unified School District\*\*** is committed to ensuring all students have a safe and healthy school environment. The district, schools, and community share the responsibility to promote mutual respect, tolerance, and acceptance.

## Bullying Policy

Barstow Unified School District acknowledges the seriousness of bullying and encourages students, parents, and staff to promptly report any potential bullying incidents to the principal or designee. Staff who witness bullying are expected to intervene when it is safe to do so. Each bullying complaint will be promptly investigated. Board policy 5131.2, addressing Bullying Prevention and Intervention, applies to students on school grounds, while traveling to and from school or a school-sponsored activity, during lunch periods, and during any school-sponsored activities.

## Definition of Bullying

Bullying is defined as unwanted, aggressive behavior among school-aged children that involves a real or perceived power imbalance. This behavior is repeated or shows a pattern of pervasive behavior over time. Both victims and perpetrators of bullying may experience serious, lasting problems.

To be considered bullying, the behavior must include:

**\*\*An Imbalance of Power:\*\*** Bullies use their power, such as physical strength, access to embarrassing information, or popularity, to control or harm others. Power imbalances can shift over time and vary by situation.

**\*\*Repetition:\*\*** Bullying behaviors occur multiple times or exhibit a pattern of pervasive behaviors over time.

# Reporting Bullying

The procedure to prevent bullying in BUSD is: Recognize, Refuse, Report. The full policy can be found here

<https://sites.google.com/busdk12.com/busd-bullyingprevention/home?authuser=0>

**To report bullying, fill out the [Google form below]**

<https://docs.google.com/forms/d/e/1FAIpQLScM5NT-GHlvave9qZwVdzpDyvSjJyTrqe27mQT8reyA7djBYg/viewform>

Please help us prevent bullying by communicating any concerns with your student's teacher or administration and encouraging your student(s) to do the same. At Skyline North, we are committed to addressing any bullying situations in a timely and appropriate manner.

## Cafeteria

School breakfasts and lunches at Skyline are free for all students for the 2025-2026 school year. No application is necessary.

## Breakfast

Breakfast is served in the cafeteria from 8:30 am to 8:45 am. Students who are dropped off must be finished and in class by the tardy bell at 8:45 am. Students arriving by school transportation who are late will still be allowed to eat before going to class.

## Lunch

Students may choose to eat a nutritious lunch provided by the school or bring lunch from home. Please do not send candy, carbonated sodas, or anything in glass bottles or containers. Students must take school food if they do not bring their own. They will not be allowed to skip lunch and will always be encouraged to eat something, even if they do not feel hungry. Sharing food is not allowed.

# Calendars

The board-approved district 2025-2026 Academic Calendar is available [online] <https://www.busdk12.com/our-district/calendar/2025-2026-academic-calendar> . Skyline North event calendars will be sent home monthly and will be available on our website and social media.

## Clubs & After School Activities

During the school year, students have opportunities to participate in before- and after-school clubs and activities. This year, we expect to offer several different types of clubs to include robotics and theater. Information about these opportunities will be sent home as they become available. Transportation for after-school activities is not provided, so parents or guardians must arrange transportation for their students.

## Communication

Frequent communication is essential in our school community. Please read and respond to student progress reports and notes from teachers in student planners. Our school newsletter will continue to be sent home and added to a ParentSquare notification. ParentSquare is BUSD's district-wide communication tool, which all facilities and schools will be utilizing. If you haven't already, please download the ParentSquare app on your devices. You can click the link below for guidance through the process. ParentSquare allows you to communicate directly with your student's teacher or any district employee. All teachers and students are expected to use their school planners, your teachers will also use the Parent Square app to communicate with you. Please check your child's backpack nightly for your students planner, for notes from teachers and homework assignments. You may also visit our [website]<https://sky.busdk12.com/12.com/>)for additional information or receive updates through ParentSquare, monthly newsletters and event calendars will be sent home to ensure good communication.

# Parent Square

(CLICK BELOW TO DOWNLOAD APP)

[https://www.parentsquare.com/select\\_school/new](https://www.parentsquare.com/select_school/new)

## Dress Code and Clothing

Proper dress and grooming are expected for all students. In compliance with the established BUSD dress code (BP 5132 Dress and Grooming, updated July, 2021), Skyline North Elementary expects all students to adhere to the following dress code regulations:

1. **Clothing must be neat and clean.** Clothing must be seasonally appropriate, of proper fit and size, and in good condition so as to not cause any safety concern during physical activity.
2. **Inappropriate content on clothing and accessories is not permitted.** In other words, clothing or accessories that suggest obscene gestures, pictures, wording (in any language), and/or are drug, tobacco, alcohol, or occult related are not permitted. Clothing or accessories that promote weapons or violence are not permitted.
3. **BUSD school and Skyline specific apparel such as T-shirts, sweatshirts, jackets, and caps are always permitted.** Students are not to wear clothing designating membership in exclusionary private clubs or representing gangs. Apparel representing community organizations may be worn upon approval of the school principal or designee.
4. **School clothing is expected to be appropriate.** Specifically, crop tops, clothing exposing bare midriffs, halter tops, plunging necklines, tube tops, open-sided shirts, skirts and shorts shorter than mid-thigh (finger-tip length), shirts with spaghetti straps, and clothing which expose sides of the body, tight stretch or Spandex pants (unless covered by outerwear clothing), and see-through or mesh materials which expose bare

skin **ARE NOT PERMITTED** at school or during school sponsored events / activities. Tank top straps must be at least one inch wide. Outer clothing must properly cover all undergarments. Students cannot wear pants with holes that expose skin above the midline of the knee. Jeans with rips or tears above the knee can only be worn if they do not expose skin (for example, stretch pants may be worn underneath or cloth may be visible covering skin). Below the knee, rips or tears are only permitted if they do not pose a safety concern and are not considered inappropriate or excessive. That determination is made by the classroom teacher with the approval of a site administrator.

## **Footwear**

5. Safe footwear must be worn at all times. All shoes in elementary grades (K-4) must have backs or back straps. Socks must be worn with open toed-shoes. No “heelies” (shoes with wheels underneath) are allowed. Heel height for shoes in the elementary grades shall be no higher than 1 inch. No slippers or house shoes are allowed.

## **Headwear**

6. Hats or caps are to be worn in an acceptable manner, with the brim facing forward. Sun hats are encouraged. Hats or caps may not be worn in the classroom or inside school buildings. Hoods (hoodies) that are attached to shirts / sweatshirts / jackets may not be worn in the classroom or inside school buildings.

## **Accessories**

7. Any apparel, jewelry, accessory, notebook, hair net, or manner of grooming which by virtue of its arrangement, trademark, or any other attribute denotes membership in or relationship to a group/gang (as identified by Barstow Police Department) which advocates or promotes drug use, disruptive behavior, violence or may be a potential safety hazard is not permitted. Accessories include but are not limited to: jewelry, personal items such as backpacks, fanny packs, purses, book bags, gym bags, water bottles, lunch boxes, etc.

8. Sunglasses (unless prescription) may not be worn in classrooms or inside school buildings. Sunglasses are to be unmarked except for the student's proper name. Schools are not responsible if sunglasses are lost, stolen, or damaged.

9. Body rings/piercings, tongue studs, bracelets, large rings, dangling earrings, belt / wallet chains, studded chokers, belts or lanyards hanging from clothing or belt buckles which may be considered disruptive, a safety hazard, or used as a weapon are not permitted in the elementary grades. Stud earrings and hoop earrings no more than ½ inch in diameter are allowed to be worn in the ears. Jewelry that does not meet dress code requirements will be removed at the direction of the principal or designee.
10. Make-up, perfume, cologne, and false fingernails are not permitted in the elementary grades.
11. All tattoos are to be covered at the elementary grades.
12. Meeting the requirements of Administrative Regulation 5132 (student dress) does not prohibit a student from adhering to the tenets of an established religion or faith as they relate to dress and grooming.
13. Anything not specifically covered in the above rules and regulations that is disruptive to the educational process or considered to pose a safety hazard will be at the discretion of the school administration or designee with referral to Board Policy 5132 and Administrative Regulation 5132.
14. The state of California and the Barstow Unified School District Board of Trustees is also concerned about health issues related to safety. They include protection from sun damage to students. When out of doors, in sunny areas, students are encouraged to wear protective clothing including hats, caps, and sunglasses designed to protect students from sun damage. Sunscreen lotion can be used by students during the school day without a physician's note or a prescription. (Education Code 35183.5)

## Emergency Cards

**Emergency cards** need to be complete and corrected regularly as phone numbers and addresses change. We will not authorize anyone to pick up a student if he/she is not listed on a student's emergency card. We ask that all changes be made in person, not by phone, except in the event of an emergency. When a parent calls and asks us to

release a student to someone not listed on the card, the request will be denied, except at the discretion of administration under unique circumstances. Please understand that this is for your child's safety.

## Events

Events at Skyline are scheduled throughout the school year. In most cases, students must be accompanied by an adult at all Skyline events that are scheduled outside of regular school hours. Any exceptions will be accompanied by a permission slip.

## Family Nights

Family Nights are held throughout the school year. Family Nights may be for individual classrooms or grade levels or school wide. They generally focus on a theme or holiday, but there are also events designed to involve you in your child's academic pursuits. In general, students must be accompanied by an adult to family nights, unless there is a permission slip permitting you to leave your student (rare, and typically for older students involved in facilitating the events).

## Field Trips

Field trips supplement and enrich classroom learning experiences by encouraging new interests among students, making them more aware of community resources, and helping them relate their school experiences to the outside world. Permission slips must be returned by the day prior to the field trip. **Teachers, with approval from administration and notification to parents, may ask the student's parent or guardian to go through the volunteer process to attend the field trip with their student if they have a safety or behavior issue. All field trip chaperones must be cleared by Barstow Unified School District as volunteers. The volunteer clearance must be renewed for each school year. The volunteer clearance includes a current TB test, a \$35.00 fingerprint clearance and a one-hour class through Barstow Unified School District. Parents may not accompany their child on the field trip unless they are serving as an approved chaperone. Parents may not drive any child, other than their own, unless they carry the required \$100,000 vehicle insurance required by BUSD and have secured administration approval. Siblings of any age are not allowed on field trips.**



# **Lunch on the Lawn**

## **(Please Read Updated Policy)**

### **Lunch on the Lawn Guidelines**

To ensure a safe and enjoyable Lunch on the Lawn experience, all participants must be vetted using the district-approved Raptor system. Exceptions are made only for Skyline students and current BUSD employees who are wearing their district identification. Guests must present a legal driver's license or state-issued identification that can be processed through the Raptor system. This policy aims to prevent individuals who may pose a risk from entering the campus.

This year, we will provide a pre-vetting form for Lunch on the Lawn, which will be sent home with your student. Please fill out the form prior to the event you plan to attend and bring it to the office along with your driver's license or legal state ID. This will allow you to be pre-vetted and ensure a quicker process on the day of the event.

**If you do not have a legal ID in your possession and cannot present it upon check you will not be allowed on campus. Please no more than 4 adults per student.**

## **Additional Guidelines**

- 1. Identification:** All participants must present a valid legal ID to be processed through the Raptor system.
- 2. Pre-vetting process and parental agreement:** Guardians must fill out and bring in the pre-vetted form with state issued ID prior to the day you come for lunch on the lawn. If pre-vetted, you will be placed on a list and be able to show ID at the gate to enter campus without having to stand in line and get Raptored again. If the form is not filled out and you are not approved through Raptor you will need to be vetted and parent approved prior to entering campus.

# **Lunch On The Lawn Details**

Lunch on the Lawn is an opportunity for families to enjoy lunch with their students. Lunch on the lawn will take place on **the following days and months September 5th, October 3rd, November 7th, January 9th and February 6th.** Due to testing and end-of-year activities, there will be no Lunch on the Lawn in **March, April or May.** Starting in the 2025-2026 school year, when you arrive for Lunch on the Lawn, please sign in at the office and have your legal ID ready for a quick check-in process unless you're pre-vetted. Anyone pre-vetted may show legal ID and enter through the raptored every time you come to campus.

3. Timing: Families should arrive 10 to 15 minutes before their student's regular lunchtime and leave when lunch is over. Students are not allowed to have lunch outside of their scheduled time. Please be on time they only have 20 minutes

4. You will be allowed on campus 5 minutes prior to your students designated lunch time in order to set up or prepare your food.

5. Permission for Other Students: If you plan to invite another Skyline North student to eat with you, and you are not their legal guardian, you must provide signed written permission from that student's legal guardian. Without this permission, please do not invite other students to join you for lunch.

6. Designated Areas: Stay within designated areas, which include the cafeteria, the grassy area with tables, and the grass in front of the main office. Do not enter the playground or classroom areas. Once your student leaves to recess or the playground area, lunch on the lawn will be considered concluded. Parents and or guardians must exit the campus.

7. Rainy/Inclement Weather: In case of rain or inclement weather, Lunch on the Lawn will be canceled.

8. Additional Guests: You may bring small children with you, but anyone else must be vetted through the Rapture system.

9. We ask that students stay in school at the conclusion of lunch on the lawn. If you decide to take them with you when you leave campus, they must be signed out in the office prior to leaving campus.

Thank you for adhering to these guidelines to ensure the safety and smooth operation of Lunch on the Lawn. We look forward to seeing you there!

## Health Information

1. Contagious Diseases:\*\* Notify the office immediately if your child contracts a contagious disease such as measles, mumps, chicken pox, pink eye, swine flu, etc.
2. Medication Administration:\*\* School personnel cannot administer medication, including aspirin and cough drops. Students who need to take prescribed medication must have a form signed by both the physician and parent before the medication can be brought to school. The medication and the form must be left in the office, where personnel will administer the medication. No medication is to be self-administered by students.
3. Vision Screening: Vision screenings will be conducted for first and third students, or as communicated by our health office.
4. Auditory Screening: Auditory screenings will be conducted for first, second, and students, or as communicated by our health office.
5. Speech Impairments:\*\* Students with speech impairments will be referred to the speech and language specialist.
6. Illness: Students who are running a fever or vomiting should be kept home for at least a 24 hour period to ensure that they are not contagious. This is to prevent their illness from spreading to other people on campus.

## Homeless Students' Rights

The McKinney-Vento Homeless Assistance Act (42 U.S. Code § 11431-11435) is federal legislation designed to protect the educational rights of children and youth experiencing homelessness. This act mandates that all local educational agencies (LEAs) ensure homeless students have the same access to free, appropriate public education as their peers, including access to public preschools. LEAs include public school districts, direct-funded and locally funded charter schools, and county offices of education. Additionally, the McKinney-Vento Act provides funding for the federal Education for Homeless Children and Youth Program. For more details, visit [California Department of Education](<https://www.cde.ca.gov/sp/hs/>). You may also contact the district's outreach liaison Daisy Alvarez for further resources.

## Homework

Homework can be an important part of the educational process, varying in effectiveness depending on the child. Extra practice can enhance student achievement, with reading being the most crucial type of homework. Reading to your child or having them read to you is always recommended. Homework offers students the chance to practice skills

learned in the classroom, teaches them to manage their time wisely, and fosters responsibility for their own learning. Students should complete homework independently, in their handwriting, or as directed by their teachers. Refer to your child's classroom homework policies to ensure they are responsible and successful with homework. Communicate any concerns to your child's teacher, especially if homework is taking too long or not long enough. Homework should complement school instruction, not replace it. Family time is important, and children should not spend excessive time on homework after a full day at school. Please communicate any questions or concerns to your child's teacher.

## Science

Science Fair projects are required for all fourth grade students. Kindergarten through third-grade students may choose to participate but are not required to. While students will have some time to work on projects at school, a substantial amount of work may need to be done at home depending on the project. Please communicate with your student's teacher if you need assistance.

## Library

Library books are available for checkout with a signed permission slip from parents. Students will visit the library regularly with their class. Each student will be allowed to check out one or two books at a time. Library books are due the following week. Students with overdue books will not be allowed to check out a book until the overdue book is returned. Overdue notices will be sent home. Lost books must be replaced at the current book value. If a student still has an overdue library book at the end of the school year, the student's report card may not be released.

## Lost & Found

Unclaimed clothing such as jackets, sweaters, sweatshirts and hats are kept in the Lost and Found box in the cafeteria. Please label all personal belongings with your child's name so that they can be returned if found. All unclaimed clothing will be donated in June.

## Parent Teacher Organization (PTO)

We are looking for new parents to serve on our PTO! If you are interested in serving, please contact our office. If you wish to support students and staff in any capacity, please join our Skyline PTO! **The cost is \$5.00 per family member** who wishes to join, and all dues are used in support of students. The PTO is an important organization that helps us meet our students' needs and plays a pivotal role in supporting our engagement and outreach events. Information will be sent home at the start of the year

regarding the opportunity for parents to serve on the PTO Board. The PTO sponsors several fundraising activities throughout the year to help pay for classroom field trips and special projects.

## Parent Involvement

Skyline North stands behind the statutory definition of parent involvement: Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- that parents play an **integral** role in assisting their child's learning;
- that parents are encouraged to be **actively** involved in their child's education at school;
- that parents are full partners in their child's education and are **included**, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

Skyline Elementary Parent Involvement Policy

[Parent Involvement Policy](#)

Spanish Version Skyline Parent Involvement

[Spanish Skyline North Parent Involvement Policy 2025-2026.docx](#)

The Barstow Unified School District policy on Parent Involvement can be found at:

<https://www.barstow.k12.ca.us/District/7250-Parent-Involvement-Policy.html>

Skyline North Elementary School's Title I Parent and Family Engagement Policy can be found at:

<https://drive.google.com/file/d/1acbV4KpuD7V0inK1jIK0dl5sLSlurBzD/view?usp=sharing>  
(English)

<https://drive.google.com/file/d/1DPv-onebX7cEyJlgjRPechsaQH4N2ow5/view?usp=sharing>  
(Español)

## Report Cards and Parent Conferences

**Report cards** are provided at the end of each trimester in order to keep you informed about your child's progress. Report cards are based on the California Common Core Standards for each grade level (<https://www.cde.ca.gov/re/cc/>). Assessments are given each trimester to evaluate student progress. Progress is ultimately measured on a 1-4 rubric scale. In addition to standards-based grading, students will be formally assessed at least three times during the year in **iReady** reading and mathematics

(<https://i-readycentral.com/familycenter/what-is-i-ready/>). Students' progress and achievement levels in iReady will be shared regularly with parents and students are able to work on their own on iReady throughout the year to improve their skills in reading and mathematics.

## Parent Conferences

**Parent Conferences** are held after the first trimester for all students and again in the spring after the second trimester by parent request and on an as-needed basis. The goal of the first set of conferences is for all parents/guardians to have a chance to meet with teachers. In the spring, the intent is to conference with parents or guardians of any students who are struggling and on **Individualized Learning Plans (ILPs)**. These plans are developed following the first trimester in coordination with parents for all K-4 students that are at risk of retention. Progress monitoring is then an ongoing process and communication with parents and guardians of students on ILPs is regular.

**Progress Reports** will be sent home if needed or requested by guardian/parent on a regular basis beginning in September. Please review them with your students, write any comments or questions you have on the progress report itself, sign it, and return it to the teacher in a timely manner. Progress reports are just one way that teachers communicate how students are doing both behaviorally and academically.

## Safety

**School safety** is an important priority at Skyline. All school district employees have been cleared through the district to work with children. Visitors are required to sign in at the school office to obtain a visitor's sticker to wear throughout their visit and are on campus at the discretion of administration. Our staff follows safety procedures and practices with our students in order to prepare them to respond to emergency situations. All students will participate in earthquake and fire drills each month. They will also be taught procedures for shelter-in-place, lockdowns, and bus evacuation drills. Shelter-in-place and lockdown drills will happen each trimester and bus evacuation drills will happen once annually. Students learn and review emergency procedures regularly and are expected to follow protocols and staff directions without being disruptive.

## School Site Council

Elections for the School Site Council are conducted in the fall. The council consists of five parent community members, three teachers, one representative from the school personnel,

and the principal. The council holds regular meetings to review and approve school plans, budgets, programs, and student activities.

Questions and comments about school improvements are always welcome. The School Site Council, English Learner Advisory, and School Safety Committees regularly meet to review school improvement and safety plans. Parents interested in serving on these committees are encouraged to inform the front office.

## **Statement of Principles**

Our district aims to ensure that every school treats students fairly, equitably, and safely while maintaining a learning-friendly environment. At BUSD, we are committed to:

- Non-discrimination in discipline
- Recognizing the rights of students and parents
- Providing effective training for staff in CR-PBIS, Restorative Justice, and research-based alternatives to suspension
- Ongoing data analysis
- Maintaining student engagement and building relationships
- Preventing, eliminating, and addressing harassment and bullying

## **Student Council**

Students in grades 3 and 4 at Skyline are eligible to run for Student Council. The Skyline North Student Council allows elected students to represent their peers' voices. Elected officials are expected to be respectful, responsible, and safe. They will support family nights and school events, and speak at community events such as BUSD board meetings and City Council meetings.

Student Council meetings will take place during school hours, specifically during the intervention and enrichment time. Our goal at Skyline is to establish an Associated Student Body (ASB). However, certain conditions, such as the lack of a certificated advisor or insufficient student interest, may prevent us from forming an ASB.

## **Testing**

Traditional tests and performance assessments are essential for measuring student achievement and progress. Throughout the school year, your child will take various teacher-directed and district-directed assessments. Each grade level team will also develop and identify benchmarks to measure student progress. Key assessments include:

## **District/School Assessments**

- Trimester Standards Assessments
- End of Unit/Chapter Tests (Go Math and Wonders)
- Benchmark Exams
- iReady Diagnostic Assessments (each trimester)

### **State Assessments**

- CAASPP – California Assessment of Student Performance and Progress (Grades 3-4)
- ELPAC – English Learners

## **Title I Information**

Title I is a K-12 program providing additional funding for academic support and learning opportunities for students at schools with high percentages of socioeconomically disadvantaged children. BUSD is a Title I school district, and Skyline North Elementary is a Title I school. You will regularly receive information about Skyline's use of Title I funds and opportunities to help decide how these funds are used, particularly through involvement in the School Site Council and English Language Advisory. All parents are invited to at least two Title I community meetings at the start of each school year.

## **Title IX (Sexual Harassment) Information**

### **BUSD Nondiscrimination Statement**

The Barstow Unified School District is committed to equal opportunity in education. District programs, activities, and practices are free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; or the perception of one or more such characteristics, or association with a person or group with one or more of these actual or perceived characteristics. For more information, see the district website:

Title IX Information (PDF)

<https://www.busdk12.com/resources/non-discrimination-statement-and-title-ix-notice>

Title IX (Sexual Harassment) Complaint Procedures & Complaint Form:

<https://resources.finalsite.net/images/v1645728665/barstowk12caus/v4v777sk8xwlgspb1wnh/ComplaintForm.pdf>



## Relevant District Personnel

- Mr. Scott Godfrey, Assistant Superintendent, Educational Services, Title IX Coordinator (Scott\_Godfrey@busdk12.com, 760-255-6021)
- Dr. Heather Reid, Director II, Pupil Services, CCR, Title V, Chapter 5.3, 504 Coordinator (Heather\_Reid@busdk12.com, 760-255-6028)

## UCP (Uniform Complaint Procedures) Information

BUSD investigates and responds to complaints alleging violations of state and federal law and District policies. The District has adopted Board Policies and Administrative Regulations detailing the procedures for filing, investigating, and responding to complaints. The district is committed to handling complaints promptly, adequately, and impartially. For more information, see the district website:

<https://www.busdk12.com/search-results?q=complaint+forms>

## Relevant District Personnel

- Mr. Jorge Gutierrez, Assistant Superintendent, Personnel Services, UCP Coordinator (Jorge\_Gutierrez@busdk12.com, 760-255-6041)

## School Site Council

**School Site Council** elections are held in the fall. The School Site Council is composed of five members from the parent community, three teachers, one member representing other school personnel, and the principal. The School Site Council holds regular meetings to review and approve school plans, budgets, programs and student activities.

**Questions and comments** about school improvements are always welcome. Our School Site Council, English Learner Advisory, and School Safety Committees are all committees that meet regularly to review our school improvement and school safety plans. Any parents wishing to serve on any of these committees is encouraged to communicate that with the front office.

## Statement of Principles

The goal of our district is to ensure that each of our schools treats students fairly, equitably, is safe, and maintains an environment conducive to learning.

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- Non-discrimination in discipline
- Acknowledging the rights of students and parents
- Effective training for all staff in CR-PBIS, Restorative Justice, and research-based alternatives to suspension
- Ongoing data analysis
- Maintaining student engagement and building relationships
- Preventing, eliminating, and remedying harassment and bullying

## **Volunteers**

Volunteers needed, we warmly welcome and encourage volunteers at Skyline, subject to the discretion of classroom teachers and administration. To ensure the safety and well-being of our students, all volunteers must be cleared through the district in accordance with the Barstow Unified School District (BUSD) volunteer policy.

## **Volunteer Requirements**

To become a volunteer, you must:

1. Register with the district.
2. Obtain TB clearance.
3. Pay a \$35.00 fingerprinting fee.
4. Attend a district-led training session.
5. Social Security Card
6. Driver's license

If you are interested in volunteering, please visit the office to obtain the necessary forms to take to the District office. Additionally, all field trip chaperones must be cleared as volunteers.

For more details, the BUSD Parent Involvement Policy is available on the BUSD website. <https://www.busdk12.com/resources/district-volunteer-training#:~:text=Please%20call%20760%2D255%2D6000,questions%20regarding%20volunteering%20or%20training>.

Should you have any questions, please contact the school office. Any concerns can be directed to Personnel Services at the district office.

## Behavioral Matrices & Calendar

Skyline North Behavior Expectations Matrices: behavior matrices are posted throughout the school as a reminder of our shared commitment to being respectful, responsible, and safe. These matrices outline expected behaviors in various areas of the campus. Staff members refer to these signs as needed to address and reinforce expected behaviors.

**Thank you for your interest in supporting our school community. Your involvement makes a significant difference!**

### Skyline North *In-Person* Behavior Expectations

Areas	Be Respectful	Be Responsible	Be Safe
<b>Classroom</b>	<ul style="list-style-type: none"> <li>• Use polite, positive, kind language</li> <li>• Raise hand and wait to be called on before speaking</li> <li>• Take turns</li> <li>• Be aware of personal space</li> <li>• Respect others' belongings</li> <li>• Cooperate with others</li> </ul>	<ul style="list-style-type: none"> <li>• Follow adult directions</li> <li>• Follow dress code</li> <li>• Have what you need and be ready to begin</li> <li>• Complete assignments in a timely manner</li> <li>• Stay on task</li> <li>• Do your best</li> <li>• Be organized</li> <li>• Clean up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>• Walk</li> <li>• Hands and feet to self</li> <li>• Push in chairs</li> <li>• Use tools and supplies in a safe and correct way</li> <li>• Keep all chair legs on the floor</li> <li>• Keep shoelaces tied</li> <li>• Only leave a room with adult permission</li> </ul>
<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>• Quiet Voices</li> <li>• Follow Adult Directions</li> <li>• Use Good Manners</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in Line</li> <li>• Get Everything Before You Sit Down</li> <li>• Remain Seated</li> <li>• Sit Properly and Eat</li> <li>• Clean up after Yourself</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> <li>• Eat your own food</li> <li>• Walk</li> </ul>
<b>Sidewalk</b>	<ul style="list-style-type: none"> <li>• Quiet Voices</li> </ul>	<ul style="list-style-type: none"> <li>• Go Straight There</li> </ul>	<ul style="list-style-type: none"> <li>• Walk</li> <li>• Hands and Feet to Self</li> <li>• Watch Where You are Going</li> <li>• Keep Shoes Tied</li> </ul>
<b>Playground</b>	<ul style="list-style-type: none"> <li>• Follow Adult Directions</li> <li>• Follow the Rules</li> </ul>	<ul style="list-style-type: none"> <li>• Line up Quietly</li> <li>• Stop, Talk, and Walk</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> </ul>

	<ul style="list-style-type: none"> <li>• Cooperate with Others</li> <li>• Allow Everyone to Play</li> </ul>		<ul style="list-style-type: none"> <li>• Ask Adult Permission to Leave the Area</li> <li>• Freeze at the Bell</li> <li>• Walk to the Line</li> <li>• Use Equipment Appropriately</li> </ul>
<b>Restroom</b>	<ul style="list-style-type: none"> <li>• Quiet Voices</li> <li>• Respect the Privacy of Others</li> </ul>	<ul style="list-style-type: none"> <li>• Quiet Voices</li> <li>• Respect the Privacy of Others</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> <li>• Use Stall Door Appropriately</li> <li>• Keep Water in the Sink</li> <li>• Walk</li> </ul>
<b>Drinking Fountain</b>	<ul style="list-style-type: none"> <li>• Wait your turn behind the line</li> </ul>	<ul style="list-style-type: none"> <li>• Count to 5</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> </ul>
<b>Library</b>	<ul style="list-style-type: none"> <li>• Whisper</li> <li>• Wait Your Turn</li> </ul>	<ul style="list-style-type: none"> <li>• Return Books on time</li> <li>• Use the shelf stick to take a book out and put a book back</li> <li>• Treat Books Carefully</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> <li>• Stay in designated area</li> <li>• Push in Chairs</li> </ul>
<b>Office</b>	<ul style="list-style-type: none"> <li>• Use Quiet Voices</li> <li>• Wait Your Turn</li> </ul>	<ul style="list-style-type: none"> <li>• Get Adult Permission</li> <li>• Check in with Staff</li> <li>• State Your Business</li> <li>• Sit Patiently</li> <li>• Go straight back to your class</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> <li>• Stay in designated area</li> <li>• Keep walkways clear</li> </ul>
<b>Nurse's Office</b>	<ul style="list-style-type: none"> <li>• Use Quiet Voices</li> <li>• Wait Your Turn</li> </ul>	<ul style="list-style-type: none"> <li>• Get Adult Permission</li> <li>• Sit Patiently</li> <li>• Check in with Staff</li> <li>• Go straight back to your class</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> <li>• Stay in designated area</li> <li>• Keep doorway clear</li> <li>• Cough into Elbow</li> <li>• Use Step Stool Properly</li> </ul>
<b>Bus</b>	<ul style="list-style-type: none"> <li>• Quiet Voices</li> <li>• Follow Adult Directions</li> <li>• Wait Your Turn</li> </ul>	<ul style="list-style-type: none"> <li>• Leave Belongings in Your Backpack</li> <li>• Watch for Your Stop</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> <li>• Stay in your Seat</li> <li>• Sit on Your Bottom</li> <li>• Keep Aisle Clear</li> <li>• Walk</li> </ul>
<b>Parent Pick-Up Drop-Off Area</b>	<ul style="list-style-type: none"> <li>• Be Patient</li> <li>• Use Respectful Voices</li> <li>• Follow Staff Directions</li> </ul>	<ul style="list-style-type: none"> <li>• Be On Time</li> <li>• Leave Promptly</li> <li>• Use the Drive-Through</li> <li>• Stay in Your Vehicle</li> <li>• Pull Forward to Your Station</li> <li>• Watch for Your Student</li> <li>• Tell the office about pick-up changes: (760) 255-6090</li> <li>• Inform Pick-Up/Drop-Off substitute adults about our procedures</li> </ul>	<ul style="list-style-type: none"> <li>• Use Designated Areas Only</li> <li>• Only Drop Off Students at the Gate</li> <li>• Watch for Children</li> <li>• Drive Safely and Use Seatbelts</li> <li>• Use Crosswalk</li> </ul>
<b>Student Pick-Up Drop-Off Area</b>	<ul style="list-style-type: none"> <li>• Follow Staff Directions</li> <li>• Use Quiet Voices</li> <li>• Wait Patiently</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in Your Line</li> <li>• Watch for Your Adult</li> <li>• Keep Belongings Together</li> <li>• Listen for Your Name</li> <li>• Go to the Correct Station</li> </ul>	<ul style="list-style-type: none"> <li>• Hands and Feet to Self</li> <li>• Walk</li> <li>• Wait until Car Stops</li> <li>• Use Crosswalk</li> <li>• Pay Attention</li> </ul>
<b>Walkers/Bike Riders</b>	<ul style="list-style-type: none"> <li>• Use kind language</li> </ul>	<ul style="list-style-type: none"> <li>• Put Bikes/Scooter in rack</li> <li>• Wait for the bell to enter or leave</li> <li>• Stand and Wait Patiently</li> </ul>	<ul style="list-style-type: none"> <li>• Wear your Helmet</li> <li>• Stay in designated area</li> <li>• Walk/Ride straight home</li> </ul>

			<ul style="list-style-type: none"> <li>Hands and Feet to Self</li> </ul>
<b>Lunch on the Lawn</b>	<ul style="list-style-type: none"> <li>Use polite, positive language</li> <li>Quiet voices-classes are learning!</li> <li>Follow the rules</li> <li>Throw away all trash</li> </ul>	<ul style="list-style-type: none"> <li>Be on time</li> <li>Sign in at office when you enter</li> <li>Sit only in designated areas</li> <li>Supervise children at all times</li> <li>Have written permission on file if eating with another person or having someone else eat with you</li> <li>Students-line up when your bell rings</li> </ul>	<ul style="list-style-type: none"> <li>Hands and feet to self</li> <li>Keep sidewalks clear</li> <li>Walking only</li> <li>Only Skyline students allowed in big playground area/line-up area</li> <li>NO pets or animals</li> </ul>

### Skyline North *Distance Learning Behavior Expectations (When Relevant)*

	<b>Be Respectful</b>	<b>Be Responsible</b>	<b>Be Safe</b>
<b>Entering Google Meet or Virtual Meetings</b>	<ul style="list-style-type: none"> <li>Mic is muted</li> <li>Video is on</li> <li>Be sitting up with technology on a sturdy surface</li> <li>Use kind words and body language</li> </ul>	<ul style="list-style-type: none"> <li>Be on time and ready to learn</li> <li>Technology is charged</li> <li>Class materials are ready</li> <li>Be in a distraction free space</li> <li>Be organized</li> </ul>	<ul style="list-style-type: none"> <li>Technology is on a sturdy surface and used correctly</li> <li>Log in to Google Meet from your Google Classroom</li> </ul>
<b>Leaving Google Meet or Virtual Meetings</b>	<ul style="list-style-type: none"> <li>Leave by following the teacher's instruction</li> </ul>	<ul style="list-style-type: none"> <li>Leave as soon as teacher dismisses you</li> <li>Move on to next assigned task</li> </ul>	<ul style="list-style-type: none"> <li>Log out and close tab completely</li> </ul>
<b>Teacher Led Instruction</b>	<ul style="list-style-type: none"> <li>Mic is muted unless your teacher says you can unmute</li> <li>Video is on</li> <li>Watch and listen to the teacher</li> <li>Raise your hand to ask questions</li> <li>Use kind words in the chat box</li> </ul>	<ul style="list-style-type: none"> <li>Follow directions from your teacher</li> <li>Use chat when your teacher gives permission</li> <li>Use chat for learning</li> <li>Stay in front of screen without distractions</li> <li>Participate in class</li> <li>In attendance for all instruction</li> </ul>	<ul style="list-style-type: none"> <li>Raise hand or use chat to ask for help</li> <li>Use kind words and faces</li> <li>Stay sitting in front of screen</li> <li>Be mindful of your background's view and noise</li> </ul>
<b>Independent Work</b>	<ul style="list-style-type: none"> <li>Use kind words</li> <li>Do your best work</li> </ul>	<ul style="list-style-type: none"> <li>Get assignments done on time</li> <li>Do assignments independently</li> <li>Complete the whole assignment</li> <li>Stay on task</li> </ul>	<ul style="list-style-type: none"> <li>Use technology correctly</li> <li>Do work in a safe learning environment</li> </ul>

<b>Small Group Instruction</b>	<ul style="list-style-type: none"> <li>• Mic is muted unless teacher gives you permission to unmute</li> <li>• Video is on</li> <li>• One speaker at a time</li> <li>• Use kind words and body language</li> </ul>	<ul style="list-style-type: none"> <li>• Listen to teacher</li> <li>• Follow directions and stay on task</li> <li>• Use chat appropriately when teacher gives permission</li> <li>• Participate in class</li> <li>• In attendance for all instruction</li> </ul>	<ul style="list-style-type: none"> <li>• Use technology correctly</li> <li>• Stay sitting in front of screen</li> <li>• Be mindful of your background's view and noise</li> </ul>
<b>Internet Use</b>	<ul style="list-style-type: none"> <li>• Follow assigned tasks from teacher</li> <li>• Use sites and apps that teacher has given permission for</li> </ul>	<ul style="list-style-type: none"> <li>• Use for education</li> <li>• Complete assigned work and tasks on designated sites before visiting any other sites</li> <li>• Visit sites that will help your education and are approved by your teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Use appropriate and educational websites</li> <li>• Report issues with technology</li> </ul>
<b>Breakout Rooms</b>	<ul style="list-style-type: none"> <li>• Video is on</li> <li>• One speaker at a time</li> <li>• Use kind words and body language</li> <li>• Aim for equitable participation (avoid over or under participating)</li> </ul>	<ul style="list-style-type: none"> <li>• Following assigned role</li> <li>• Follow directions and stay on task</li> <li>• Use chat appropriately when teacher gives permission</li> <li>• Participate in class</li> <li>• In attendance for all instruction</li> </ul>	<ul style="list-style-type: none"> <li>• Use technology correctly</li> <li>• Stay sitting in front of screen</li> <li>• Have captions turned on</li> <li>• Be mindful of your background's view and noise</li> </ul>

# 2025-2026 District-Adopted Academic Calendar

Barstow Unified School District 2025-2026 School Year Calendar							Board Approved 3/26/24
July 2025							7/22 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
		1	2	3	4	5	7/4 - Independence Day - Holiday
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	7/28 - 7/30 Reserved for Training
27	28	29	30	31			7/31 - Teacher Return
Instructional Days 0							
August 2025							8/12 & 8/23 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
						1	8/1 - Teacher Non Work Day
3	4	5	6	7	8	9	8/4-8/5 Teacher Work Day
10	11	12	13	14	15	16	8/6 - First Day of School
17	18	19	20	21	22	23	8/7 - Minimum Day
24/31	25	26	27	28	29	30	
Instructional Days 18							
September 2025							9/9 & 9/23 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	9/1 - Labor Day - Holiday
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					
Instructional Days 21							
October 2025							10/14 & 10/28 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
			1	2	3	4	
5	6	7	8	9	10	11	10/13 - Columbus Day - Holiday
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	10/27 - Non Attendance Day
26	27	28	29	30	31		10/27 - Teacher Work Day (Trimester)
Instructional Days 21							
November 2025							11/18 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
						1	11/3 - 11/6 - K-12 Minimum Days - (Except CHS)
2	3	4	5	6	7	8	11/3 - 11/6 - Parent Conferences
9	10	11	12	13	14	15	11/11 - Veterans Day - Holiday
16	17	18	19	20	21	22	
23/30	24	25	26	27	28	29	11/24 - 11/26 - Non Attendance Days
Instructional Days 14							11/27 - 11/28 - Thanksgiving Holiday
December 2025							12/9 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	12/15-12/18 - Minimum Days (BHS Only)
14	15	16	17	18	19	20	12/19 - Teacher Work Day (Semester)
21	22	23	24	25	26	27	12/22 - 12/31 - Non Attendance Days
28	29	30	31				12/24 - 12/25 - Christmas Holiday
Instructional Days 14							12/26 - Non Work Day (261)
Semester 1 Days 88							
January 2026							1/13 & 1/27 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
				1	2	3	1/1/2025 - New Years Day- Holiday
4	5	6	7	8	9	10	1/19 - Martin Luther King - Holiday
11	12	13	14	15	16	17	1/2 - Non Attendance Day
18	19	20	21	22	23	24	
25	26	27	28	29	30		
Instructional Days 19							
February 2026							2/10 & 2/24 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	2/9 - Lincoln's Birthday - Holiday
15	16	17	18	19	20	21	2/16 - President's Day - Holiday
22	23	24	25	26	27	28	
Instructional Days 18							
March 2026							3/10 & 3/24 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	3/17 - 3/19 - K-12 Minimum Days - (Except CHS)
22	23	24	25	26	27	28	3/17 - 3/19 - Parent Conferences
29	30	31					3/23 - No School (Reserved for Make up)
Instructional Days 21							
April 2026							4/21 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
			1	2	3	4	4/3 - Good Friday - Holiday
5	6	7	8	9	10	11	4/6 - 4/10 - Spring Break/No School
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			
Instructional Days 16							
May 2026							5/12 & 5/26 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
					1	2	5/21 - CHS Graduation
3	4	5	6	7	8	9	5/25 - Memorial Day- Holiday
10	11	12	13	14	15	16	5/26 - 5/27 - K-12 Minimum Days
17	18	19	20	21	22	23	5/27 - Last Day of School
24	25	26	27	28	29	30	5/28 - BHS Graduation
31							5/28 - Last Day Teacher Day
Instructional Days 18							
June 2026							6/9 & 6/23 - Board Meeting
Su	Mo	Tue	Wed	Thur	Fri	Sat	
	1	2	3	4	5	6	6/19 - Juneteenth - Holiday
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					
Instructional Days 0							
Semester 2 Days 92							Total Days 180

Semester-Based Schools					Days
S1	Q1	8/6/25	-	10/3/25	42
	Q2	10/6/25	-	12/18/25	46
S2	Q3	1/5/26	-	3/13/26	47
	Q4	3/16/26	-	5/27/26	45

Trimester Based Schools					Days
T1	8/6/25	-	10/24/25		56
T2	10/28/25	-	2/13/26		60
T3	2/17/26	-	5/27/26		64

All Wednesdays are early-release days/minimum days (unless otherwise noted)

March 23rd is reserved for school make up day, only if necessary. Only 260 day employees scheduled to work otherwise.

## Attendance Months (All)

1	8/4/25	-	8/29/25
2	9/1/25	-	9/26/25
3	9/29/25	-	10/24/25
4	10/27/25	-	11/21/25
5	11/24/25	-	12/19/25
6	12/22/25	-	1/16/26
7	1/19/26	-	2/13/26
8	2/16/26	-	3/13/26
9	3/16/26	-	4/10/26
10	4/13/26	-	5/8/26
11	5/11/26	-	6/5/26