

Unapproved Minutes
Caledonia Central Supervisory Union
TWINFIELD UNION SCHOOL DISTRICT
BOARD OF DIRECTORS' BOARD MEETING
Tuesday, June 10, 2025

Call to Order by Patrick Healy

Present: Patrick Healy, Sara Cain, Erin Barry, Asa Baer, Janna Osman, Superintendent Matt Foster, Principal Stephanie Ainslie, Principal Rachel Hartman, Des Hertz Curriculum Director, Asst Superintendent Mike Moriarty.

Changes to Agenda: Summer Hiring Authority, Career Center Update, Executive Session

Public Comment:

Clark – Serious concerns about the middle school. Eliminating crucial positions at middle school. How is the board and admin ensuring students are going to receive what they need?

Is the school board aware that staff are being reprimanded for speaking out at board meetings?

Why is a school climate survey not being done?

Why are parents not involved in the hiring and interview process? How are students selected for the hiring process?

Questions will be emailed to the board for them to answer.

Meeting Minutes

April 22, 2025

May 13, 2025

A **motion** to approve the minutes with one name correction on the May 13th minutes by Erin Barry and seconded by Asa Baer. Motion passed.

Superintendent Report – Matt Foster was present to highlight items

- Legislative update – house, senate and committee will be getting together. House does not believe they have much more they are willing to negotiate on.
- Substitute tracking and scheduling software – the districts will be moving to software that schedules substitutes and leaves.

Janna – what is the procedure for identifying students that need extra support and how is that support implemented? Stephanie and Matt spoke on the process.

Principals' Report – some points highlighted

- Calendar events – year end coming up.
- 8th graders having a micro retreat. Helping to shift their minds to High School.
- Bullying model – same model – just yearly revisit it. Sara wondered when parents get involved? Is there a protocol on follow up? Rachel explained the process and how much can be shared.

Board discussion on the bullying standards. Procedure is in the handbook. Patrick noted it would be important to have a bullying presentation in September.

- Busing update – working to figure out the busing shortage situation. Have a current employee working to get endorsed with their CDL.
- Professional development – literacy and math instruction. Looking for around \$26k from unrestricted funds to be used to continue PD.

Student Services Report – Questions about hires and how they will be split between the schools. These positions work where they are needed. Allie and Vicki can give more details once caseloads are looked at.

Twinfield Summer Program – will be running this summer. 77 students are signed up at this point.

Career Center Update – Janna gave an update. Architects have shared designs for the new building. Site has been chosen. Career center will be a full-time facility. Schools will need to be aware of what it will look like when students attend the career center full-time.

Honorable Mention – Janna Osman highlighted the Mentoring Program – Pam and Jack.

CIP Final Data Report – Des Hertz shared a presentation tracking where students are measuring at. First slides look at student math and reading assessments – records students that are at or above, on watch, need intervention and need urgent intervention. Discussion on process for students who are needing intervention and how they are being supported. Also, looked at slides for safe and healthy school goals – showed figures for major behaviors and attendance.

Old School House - on route 2 in Marshfield. Jill Wilson was present to give some history of the building. The schoolhouse is no longer used for school purpose. It was noted that when the building was no longer used for school purposes, it was to go back to the landowner. Will get a legal opinion and give the community an update.

New hire recommendations -

Elementary School Counselor- Ajla Kapo

A **motion** to approve the hiring of Ajla Kapo by Janna Osman and seconded by Asa Baer. Motion passed.

Band and Music Teacher - Melanie Donahue

A **motion** to approve the hiring of Melanie Donahue by Sara Cain and seconded by Janna Osman.

Motion passed.

Secondary Math – Eric Gold

A **motion** to approve the hiring of Eric Gold by Janna Osman and seconded by Patrick Healy. Board discussion. Motion passed. Asa Baer abstained.

Unrestricted Fund Request (Discussion/Board Action) - for professional development. Rachel shared data slides that support and show the importance of continuing professional development.

A **motion** to approve the allocation of the unrestricted funds in the amount of \$25,600 for professional development by Erin Barry and seconded by Sara Cain. It was also noted the board would like these

things to be brought up during budget season, not after. Board discussion. Motion passed by roll call – 3 yes (Janna Osman, Erin Barry, Sara Cain), 2 no (Patrick Healy and Asa Baer).

Policy C29: District Equity Policy: An update to existing policy that outlines the district's commitment to ensuring every student's success regardless of background, holding all decision-makers accountable for creating an equitable and inclusive educational environment that aligns with Vermont's Educational Quality Standards. (Discussion/Possible Approval)

A **motion** to approve Policy C29 by Erin Barry and seconded by Janna Osman. Motion passed.

Policy D23 Selection of and Access to Instructional Materials - An update to recommended policy to provide diverse, evidence-based instructional materials and practices to enhance student learning, guided by national, Vermont and local data. Discussion/Possible Approval) - Tabled

Teacher/ employee luncheon (Discussion/Possible Approval) - Board will provide lunch to the staff on the last day. Erin is in conversations with two different catering companies.

A **motion** for the school board to pay and serve the lunch by Patrick Healy and seconded by Janna Osman. Motion passed.

Civil Discourse policy (Discussion) - put it as a motion to put a civil discourse statement into the Twinfield handbook by Erin Barry and seconded by Sara Cain. Board discussion. This will be left as a statement for now and have further discussions in August.

Sanctuary school follow up (Discussion) - no discussion.

Superintendent Summer Hiring Authority – a **motion** to give summer hiring authority to the Superintendent by Janna Osman and seconded by Sara Cain. Motion approved.

Executive Session – A **motion** to go into executive session by Erin Barry and seconded by Janna Osman. Motion passed.

Recording ended.

A **motion** to come out of executive session by Erin Barry and seconded by Janna Osman. Motion passed.

Future Meetings: Tuesday, August 12th, 2025, at 6 p.m. - Board Retreat

Minutes respectfully submitted,
Nicky Cole