

September General PTO Meeting Notes

September 21st General Meeting Agenda

Attendees: Connie Kincaide, Heather Vartanian, Danette Long, Jackie Kasper, Anna Kolbach, Andrea Hartwig, Amy Zunker, Gina Tozer, Holly Radke, Angela Carver, Hope Groth, Lindsey Mongoven, Jolleen Oleson, Amanda Rumpf

Virtual Attendees: Kari Gilbertson, Lisa Maloney

Call to order: 7:03PM

1. Greetings
 - a. Approval of minutes – May 2021
 - i. {Available on Parkview PTO website for anyone to see}
 - ii. Lindsey Mongoven motion to approve
 - iii. Danette Long second
2. Speaker – Steve Keller
 - a. Dad's Club/ Spooktacular 2021
 - b. Steve thanked the PTO and gave an overview of the function of the Dad's Club
 - c. Spooktacular will be held outdoors this year
 - i. Meeting tomorrow on logistics
 - d. \$9,000 made LY from Spooktacular (**AK note: if I recall, cost was 8Ksomething
 - e. Golf outing is the main fundraising activity – pancake breakfast and Spooktacular are for fun; just want to cover the costs
 - f. October 22nd, rain date of October 29th
 - g. Appreciate all the help they can get this year
 - h. (CK) no volunteer signup on PTO website currently – shall we list on our PTO site?
 - i. (SK) – Google Doc will be made, push it out to the Dad's Club, then out to PTO
 - ii. **AK thought: post on socials!!!
 - i. Connie thanked Steve for all the Dad's Club does
3. Board Member Reports:
 - a. **President Report** - Present Directory/Website updates, staff feedback, volunteer requests
 - i. Currently use Membership Toolkit and we spent the summer revamping the site. Karen Juneau (website mgr) and Connie. App and PC. Can download the app and see info there.
 - ii. Usually all families are uploaded into the directory – this year is different in that PTO asked via Weekly Notes to update info themselves.
 - iii. PTO asked: are there startup funds for staff, as well as field trip funds? There are, so teachers please ask for these!
 - b. **Vice President Report** - Present proposed PTO bylaw amendments (vote needed)

- i. Article 4 (PTO Members): proposed update reflects the fact that the Treasurer shall receive all funds of the corporation, “including but not limited to cash, check, or digital payment”
- ii. Article 5 (Meetings): regular meetings of the corporation shall be held “monthly during the school year, at a time and place by the board, at least 10 days before the meeting”
- iii. Article 6 (Executive Board, Section 4: regarding quorums “1/3 of the board shall be present in person, virtually, or by proxy”
- iv. Angela Carver: motion to approve
- v. Amanda Rumpf: seconds

c. **Treasurer Report** - Present revenue/expenses thus far in school year, update on digital donations

- i. Dad’s Club Pancake Breakfast: raised \$340 cash donation
- ii. Steve Keller also had a misc \$250 made to the Dad’s Club
- iii. Portion of PTO funds distributed to cover the bus transportation for the 4k apple orchard field trip
- iv. Venmo account has been set up in which Danette’s Venmo has been linked to the PTO account – now payments and donations can be made via Venmo
- v. Connie: we can go over what was successful, what we could do differently (via the projection of the budget on the screen)
 - 1. Field trip funds are based on number of students in each class
 - 2. Slush fund for additional needs of students for field trips

d. **Fundraiser Report** - Present current and upcoming fundraiser information

- i. This week the PTO has yard signs for sale, for immediate pickup (cash, check, or Venmo)
- ii. Stilt House plan for Dine to Donate on October 12th – post forthcoming

e. **Secretary Report** - Reminder to follow PTO on Facebook (Parkview Elementary PTO) for updates, fundraisers, board meetings, and events

- i.

4. Committee Reports:

a. Spirit Wear

- i. Lindsey Mongoven
- ii. Ongoing through September 26th
 - 1. Lindsey will send link to Anna Kolbach for social media posting
 - 2. Connie: do you need the 3 people who have currently volunteered?
Lindsey: unsure we’ll need that much
 - a. Connie: can you check the PTO site – unsure if only I can see who has signed up to volunteer
- iii. Items ship to school and are sent home with your child
- iv. LY late items were resolved quickly

- b. School Supplies
 - i. June – closes for the following year (2021)
 - ii. Check of \$800 will be delivered to PTO ~12 weeks after the sale closes
- c. Pumpkin Parade
 - i. Courtney Morisch will continue to lead the helm this year
 - ii. Info forthcoming

*Committee chairs that are present may share updates on efforts. Volunteer needs may also be presented at this time by Board President.

5. Volunteer Needs:

- a. Staff request: chair or chairs for the Winter Carnival: reach out to tTerry Schwab or send an email to the Parkview pto for details
- b. Pumpkin Parade: request to help clean up the pumpkins (dumpster before mushy)
- c. Ask: is there childcare during in-person meetings? Not currently. Connie to Mrs. Holck: can we run it siilarily to pre-COVID? Mrs Holck: we can reach out the CHS volunteers, yes
- d. Mrs. Holck: Karen Seteriatis (SPED): thank you PTO and parents for your work.
 - i. Community Connections Committee: Supports the PBIS program, and we are looking for a volunteer, Kids get to turn in tickets for prizes for reinforce positive behavior. Community businesses have donated small coupons that become part of the PBIS store. We've also asked the community to praise the kids when they turn in their coupons to praise for good behavior.
 - ii. We are looking for 3 volunteers to spend about 1 hour in the mornings to go downtown and solicit coupons from local businesses for the PBIS store
 - iii. List of area businesses, broken down by sections of town, available to help volunteers, as well as a letter from Karen and Parkview.
 - iv. Do we need a parent to run the PBIS store? (once a month, a couple of hours)
 - 1. **AK thought: add this to social media as well as the website
- e. Communication goes out through weekly notes, email, and facebook – we're trying for transparency and information sharing, so reach out with questions
- f. Membership Toolkit site shows the board's contact information under "PTO"

6. Principal Report

- a. Thank you to attendees
- b. After a year in the pandemic we have a system figured out – thank you for choosing our school
- c. Had Bullpup Bonanza (PBIS kickoff). We don't consequence kids because we assume they know the rules – we teach them the skills and reward them for behavior
- d. We have some open positions in support staff
 - i. On WeCan site
 - ii. Math interventions, paraprofessionals, support systems
 - iii. Most positions are 5.5 hrs
 - iv. If you know anyone, please recruit
- e. Community room for future meetings – please use Door 14 by 4K rooms for entrance.
 - i. Connie: thank you Brian for setting up this space

7. Q&A Portion

- a. Connie explained how to sign up for PTO on the website/app
- b. Angie C.: if someone wants to make a general donation, how?
 - i. CK: Website ☐ Donations ☐ Paypal ☐
 - ii. Or a check to school, to "PTO"

8. Adjournment

- a. Lindsey Mongoven: motion to adjourn
- b. Amy Zonker: second

Meeting End: 7:52PM