



### Phonics Department Marking Policy

Children's work can be marked in a coloured pen that allows the child to distinguish easily between their own writing and their teacher's writing.

Please make clear, either in a heading or in your marking comment, which activity a child has completed on each page of their exercise books and the level of support given:

*Example:        Hold a Sentence*

*or        'You held the sentence well'*

*or        'You held the sentence well when I broke it down into three parts'*

Please share with the children how you are marking their work so that they understand how your marking shows them what they are doing well and how you will be helping them to improve.

For Reception children, it may be more appropriate to give oral feedback to motivate and praise.

<u>Activity being marked</u>	<u>Guidelines on marking</u>
Dictated words containing focus grapheme  Hold a sentence  Edit a sentence  Build a sentence	Write a positive comment about what the child has done well. <i>Example:</i> <i>'You have remembered the 'igh' sounds well'</i> <i>'You remembered all the tricky parts of the sentence'</i> <i>'You spotted most of the mistakes'</i> <i>'You used some lovely words in your build a sentence'</i>  Mark any particularly good aspects with a pink highlighter so that they can see and understand the good aspects of their work. Where appropriate for the age of the child, comments in the margin.  If appropriate, state what the child is working on. This comment may have to be read to the child (or whole group if group target) so that the child understands how you will be helping him to improve.
Written task	Throughout the writing, highlight targets that are being achieved using a <u>pink</u> ('tickled pink') highlighter eg punctuation, chocolate chip words, similes.  Highlight in <u>green</u> ('go and do') areas where the pupils have not achieved target and need to address when editing. Check that they have addressed these when editing.  At the end write a positive comment about what the child has done well. <i>Example:</i>

	<p><i>'You have chosen interesting words and remembered capital letters well.'</i></p> <p>Always write a goal that the child or group is going to work on. <i>Examples:</i> <i>'We will be working on remembering the full stops.'</i> <i>'We will try to use some interesting words form the word bank.'</i> <i>'We will be practising saying each sentence in our heads before we write them down.'</i></p> <p>This target is to be read before the next piece of written work to ensure the target is the focus.</p> <p>This will allow you and other phonics teachers the child has to map the progress they are making.</p>
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**Head of Phonics**  
**Last internal review: July 2024**  
**Next internal review: July 2025**