



**Rock Valley Community Schools
seeks applicants for the position of:**

Evening Custodian
**** \$2.00/hr pay differential ****

We are looking for a self-motivated and organized individual to help keep our buildings looking their best. The Evening Custodian is responsible for performing routine cleaning, maintenance, and minor repair duties to ensure a clean, safe, and orderly environment for students, staff, and visitors. Working independently or as part of a custodial team, the Evening Custodian focuses on deep cleaning and facility upkeep during after-school hours when buildings are less occupied. They will also be present for Evening activities. This role supports the school district's mission by maintaining a healthy and functional learning environment.

INTERNAL APPLICANTS: If you are interested in applying for the position, please complete the application at https://form.jotform.com/Rock_Valley/internal-employee-transfer

EXTERNAL APPLICANTS: If you are interested in applying for the position, please complete the application at https://form.jotform.com/Rock_Valley/classified-employee-application

If you have any questions regarding the positions, please contact Matt Van Voorst at mvanvoor@rvcsd.org or 712-476-2701.

AA/EOE

Evening Custodian
Rock Valley Community Schools

REPORTS TO	Head Custodian
FLSA STATUS	Non-Exempt
STATUS	Hourly, Full-Time
POSITION INVENTORY	Classified
WORK SCHEDULE	Evening Hours with flexible start time during the school year.

JOB SUMMARY

The Evening Custodian is responsible for performing routine cleaning, maintenance, and minor repair duties to ensure a clean, safe, and orderly environment for students, staff, and visitors. Working independently or as part of a custodial team, the Evening Custodian focuses on deep cleaning and facility upkeep during after-school hours when buildings are less occupied. They will also be present for Evening activities. This role supports the school district's mission by maintaining a healthy and functional learning environment.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Cleans, sweeps, dusts and vacuums assigned classrooms including floors, boards, sinks, fountains and furniture. Washes windows as needed. Empties waste baskets as needed. Daily cleans corridors as assigned by the head custodian.
- Sweeps assigned corridors nightly.
- Prepares for school activities as directed or assigned by the head custodian.
- Cleans and disinfects after-school activities as directed by the head custodian.
- Reports damage to school property to the head custodian.
- Determines nightly that all doors and windows are secured and locked.
- Ensures that all lights are off except those used for security purposes.
- Attends to bathrooms as issues arise.
- Under the direction of the head custodian, performs other duties as required to maintain a clean and attractive educational environment.

QUALIFICATIONS

- High School Diploma or GED

- 18 years of age or older
- Meeting requirements for trainings/screenings and professional learnings set by the district and State of Iowa
- Working knowledge of city and school locations
- Utilize computers to read district/office communications and to take required online training courses

PHYSICAL DEMANDS AND WORK ENVIRONMENT

This position will require physical demands that include constant standing, walking, bending/stooping, and climbing. There will be frequent, reaching/pushing/pulling, extreme temperatures/humidity conditions, inside/outside work conditions, and lifting of up to 25 pounds. There will be occasional, carrying of 10 feet, and lifting of 25-75 pounds and 50-75 pounds, and sitting. In emergencies there may be a need to lift 75-100 pounds

All of the above duties and responsibilities are essential job skills and functions subject to reasonable accommodation. All job requirements listed indicate the minimum level of knowledge, skills and/or ability to perform the job proficiently. This job description is not to be construed as an exhaustive statement of duties, responsibilities or requirements. Individuals may be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodation.