

**MINUTES OF A REGULAR MEETING AND WORKSHOP  
OF THE BOARD OF EDUCATION  
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

April 23, 2019

**Call to Order and Roll Call**

The regular meeting of the Board of Education was held at Sheridan School, 1360 N. Sheridan Road, and called to order at 5:15 p.m. by Mr. Borkowski.

Board members present at roll call were:

Jeff Folker, Member	Suzanne Sands, Member
Rob Lemke, Vice President	Mike Borkowski, President
Kent Novit, Member	

Absent: Alice LeVert, Tom Ford

Administration Present:

Mr. Mike Simeck, Superintendent  
Mrs. Rebecca Jenkins, Assistant Superintendent of Growth, Talent and Human Relations  
Ms. Jennifer Hermes, Chief Operating Officer/CSBO  
Mrs. Anne Whipple, Communications Consultant

Also Present: Eileen Faller, Board Clerk

Guests:

**Recess Regular Meeting:**

Mr. Borkowski asked for a motion to recess the regular meeting until the close of the Board Workshop.

**Motion:** Mrs. Sands moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, recess the regular meeting until the close of the Board Workshop

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Sands, Borkowski, Folker, Lemke

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

**Public Participation:**

There was no public participation.

**Adjourn to Executive Session:**

**Motion:** Mrs. Sands moved, seconded by Dr. Lemke that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity  
5 ILCS 120/2(c)(1)

And Student Disciplinary Cases  
5 ILCS 120/2(c)(9)

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Borkowski, Folker, Sands

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Also Present: Michael Simeck, Rebecca Jenkins, Eileen Faller

**Adjourn Executive Session and return to Workshop:**

**Motion:** Mrs. Sands moved, seconded by Dr. Lemke, that the Board of Education, Lake Forest School District 67, Lake Forest Illinois, adjourn Executive Session at 6:45 p.m.

On Voice Vote motion carried.

**Workshop:**

Dr. Lemke discussed the Auditor RFP, that is on the Board meeting agenda for approval, with the Board. Mr. Simeck discussed the Whipple Consulting Contract that is potentially on the agenda for May. Mr. Simeck and Ms. Hermes updated the Board on ADA, Science Labs, and general information on proposed construction.

**Adjourn Workshop:**

**Motion:** Mr. Novit moved, seconded by Mr. Folker, that the Board of Education, Lake Forest School District 67, Lake Forest Illinois, adjourn the Workshop at 6:58 p.m.

On Voice Vote motion carried.

**Re-Open Regular Meeting:**

Mr. Borkowski called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 7:00 p.m.

Board members present at roll call were:

Jeff Folker, Member  
Mike Borkowski, President  
Kent Novit, Member

Suzanne Sands, Member  
Rob Lemke, Vice President

Absent: LeVert, Ford

**Administration Present:**

Mr. Michael Simeck, Superintendent

Mrs. Rebecca Jenkins, Assistant Superintendent of Growth, Talent and Human Relations

Ms. Jennifer Hermes, Chief Operating Officer/CSBO

Mrs. Anne Whipple, Director of Communications Consultant

Staff Present: Eileen Faller, Board Clerk,

Guests who signed in:

**President's Report:**

Mr. Borkowski stated that it was the last time that this Board would have a regular Board meeting as two new Board members would be seated on Tuesday, April 30 and he wished to honor the two retiring Board members. Mr. Borkowski stated that Tom Ford and Kent Novit had served on the Board for the past four years and both had provided great value to School District 67. Mr. Ford served on the Finance and Operations Committee for four years, as the Chair for the past two years, and regularly provided the Board valuable updates on legislative matters as the Legislative Liaison. Mr. Novit served on the Policy Committee for four years, including chairing the Committee for two years, was a valued member of the Finance and Operations Committee and served as Secretary of the Board for two years. Mr. Borkowski stated that both Mr. Ford and Mr. Novit provided much more than just committee work as they always participated in open dialogue on issues that the Board faced in order to achieve better results. They both helped shape the culture and philosophy of District 67. Mr. Ford's fiscal philosophy and thoughts on student behavior were major influences on how the Board viewed those topics and Mr. Novit, while letting others speak first, would often quietly ask some of the most insightful questions, helping the Board make better decisions. Mr. Borkowski stated that he felt lucky to call both Mr. Ford and Mr. Novit friends having gotten to know them over the past four years and thanked them for their outstanding service to School District 67 and the community.

**Superintendent's Report:**

Mr. Simeck presented an overview of Thoughtexchange, an electronic communication tool that will be used to obtain constituent feedback, and shared results from the piloted question that had been posed to parents and staff. The two most popular items were "more emphasis on social and interpersonal skills" and "less time on tech tools". Mrs. Whipple advised that the pilot had been shared internally to ascertain if there were any issues. Key communicators will be extended to the community and students when topics are appropriate for those audiences.

**Public Participation:**

**Reports:**

No reports were presented.

**Board Committees:**

Board Education Committee – Jeff Folker, Suzanne Sands, Alice LeVert

Mr. Folker advised that the Education Committee had not met. The next meeting is scheduled for May 9, 2019. Mr. Folker thanked the community representatives for their service to the community and students.

Board Finance and Operations Committee – Tom Ford, Rob Lemke, Kent Novit

Dr. Lemke reported that the Finance and Operations Committee met on March 20 and discussed year-end projections, an overview of variables that have considerable impact on the District's financial outlook including new property growth and CPI was given. Ms. Hermes presented a construction overview and the Committee discussed Auditor selection.

Board Policy Committee – Kent Novit, Jeff Folker, Alice LeVert

The Policy Committee had not met.

Compensation Committee – Rob Lemke, Tom Ford, Mike Borkowski

The Compensation Committee had not met.

Joint Shared Services Committee – Mike Borkowski, Rob Lemke

The Joint Shared Services Committee had not met.

**District Committees:**

NSSSED - Suzanne Sands

Mrs. Sands reported that a NSSSED Leadership meeting took place on April 10 putting together a draft budget. Everything is the same with the exception of enrollment and salaries. There is a deficit of \$1.4 million. NSSSED is looking at membership fees and tuition that have not been increased for some time and they are meeting with Superintendents, CSBOs and Special Education Directors, looking at every place money is spent. The full report is included in the Board packet.

Legislative Liaison – Tom Ford

No report was presented.

Spirit of 67 Foundation – Suzanne Sands

Mrs. Sands reported that the Spirit of 67 Foundation met on April 9, 2019. Family participation district-wide is just over 67% with Cherokee, Everett and Sheridan communities reaching a participation rate of 80% or greater. Grant Day was April 16 and the Committee spent the day traveling around the District sharing the great news regarding 33 grants valued over \$174,000 being funded this year. Kimberly Carris was elected to serve as the Spirit of 67 Foundation Board President with over 40 Board members elected at the meeting. A Night at the Casino, Bet on 67, will take place at Ferrari Lake Forest on April 26. The next Spirit of 67 Foundation meeting is scheduled for May 21, 2019 at 9:00 a.m. at West Campus.

APT Executive Board – Jeff Folker

Mr. Folker reported that the APT Executive Board met on April 10, 2019. Mike Simeck and Anne Whipple gave a presentation on Thoughtexchange. Upcoming events include, Thursday, April 25 is Sharing Night, Staff Appreciation Week is May 6-10, School's Out Food Drive, May 6-10, NCCP will pick up the food on Friday May 10, and Jump Start to 5th grade parent session is scheduled for May 7 from 9 a.m. - 11 a.m.

Illinois Association of School Boards - Alice LeVert

No report was presented.

**Public Participation:**

There was no public participation.

**Action Items:**

Approval of Shared Service Administrator 2019-2020 Compensation Recommendation

**Motion:** Mrs. Sands moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Shared Service Administrator 2019-2020 Compensation Recommendation

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Folker, Borkowski, Sands

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Adoption of Resolution Authorizing Non-Reemployment of Full-Time, Non-Tenured Teacher

**Motion:** Dr. Lemke moved, seconded by Mrs. Sands, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve Kent Novit as Secretary Pro Tem and adopt the Resolution Authorizing Non-Reemployment of Full-Time, Non-Tenured Teacher, Evan Diakoumakis, authorized by the President and Secretary Pro Tem

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Novit, Sands,

Abstain: Jeff Folker

Absent: LeVert, Ford

The motion carried.

Approval of Auditor Three-Year Contract in the Amount of \$23,500 for 2019, \$24,200 for years 2020 and 2021 and if a single audit is required an additional \$2,500 for 2019, \$2,600 for years 2020 and 2021

**Motion:** Dr. Lemke moved, seconded by Mr. Novit, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Auditor Three-Year Contract in the Amount of \$23,500 for 2019, \$24,200 for years 2020 and 2021 and if a single audit is required an additional \$2,500 for 2019, \$2,600 for years 2020 and 2021

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Novit, Sands, Folker

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Rejection of Cherokee Insulation Bid

**Motion:** Dr. Lemke moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, reject the Cherokee Insulation Bid

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Sands, Lemke, Borkowski, Folker

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of Deer Path Middle School Painting Project in the Amount of \$55,750.00

**Motion:** Mr. Folker moved, seconded by Mrs. Sands, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Deer Path Middle School Painting Project in the Amount of \$55,750.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Folker, Borkowski, Novit

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of Quest Food Service Contract Renewal in the Amount of \$56,410.00

**Motion:** Mr. Novit moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Quest Food Service Contract Renewal in the Amount of \$56,410.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Borkowski, Sands, Folker

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of Deer Path Middle School Abatement in the Amount of \$38,750.00

**Motion:** Mrs. Sands moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Deer Path Middle School Abatement in the Amount of \$38,750.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Novit, Folker, Sands

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of Human Resources Items

**Motion:** Mrs. Sands moved, seconded by Dr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Novit, Sands, Lemke, Borkowski

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

**Consent Agenda**

Any item may be removed from the consent agenda at the request of a Board Member.

Approval of Disbursements, Payrolls, and Financial Statements for February 2019

Education Fund	\$192,308.64
Building and Maintenance Fund	59,857.41
Debt Service Fund	2,000.00
Transportation Fund	101,582.03
Capital Projects Fund	47,782.41
Debt Service Fund - Bond/Interest Wire Payments	-
Procurement Card Expenses	129,444.34
Insurance Premium Wire Payments	299,527.61
Direct Deposit Payroll and Taxes	<u>2,579,743.40</u>
Total Expenditures	<u>\$3,412,245.84</u>

Minutes of a Regular Meeting and Workshop, March 19, 2019

Minutes of an Executive Session, March 19, 2019

Disposal of Audio Recordings, June 27, 2017

**Motion:** Mr. Folker moved, seconded by Dr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Borkowski, Folker, Sands

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

**Freedom of Information Act (FOIA):**

Yum M M Schabacker-Koppel, Resident, Status Complete

Milieu Landscaping, Commercial, Status Complete

NBC5, Commercial, Status Complete

Chicagoland Construction, Commercial, Status Complete

**Announcements:**

Thursday, April 25, 2019

Sheridan, Everett and Cherokee Sharing Nights  
6:30 p.m. - 7:15 p.m.

Friday, April 26, 2019

Spirit of 67 Spirit Event - Bet on 67  
7:00 p.m. - 10:00 p.m. Ferrari, Lake Forest

Tuesday, April 30, 2019

Old Board/New Board Meeting - 6:30 p.m.  
West Campus Board Room

**Tuesday, May 21, 2019**

**Board of Education Meeting – 7:00 p.m.**  
**West Campus Board Room**

**EXECUTIVE SESSION:**

An executive session took place prior to the meeting. No action was taken.

**Adjournment:**

**Motion:** Mrs. Sands moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the meeting

On voice vote, motion carried.

The regular meeting adjourned at 7:39 p.m.

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Mike Borkowski, President      Date

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Alice LeVert, Secretary      Date