APC Meeting Minutes

October 20, 2022 - 5:30-7:00 P.M. - At SMCS

Board Members:

- ❏ Jamie Nelson, Parent Member-2023 (Vice-chair) - PRESENT
- ❏ Donna Edmunds, Parent Member – 2024 - PRESENT
- ❏ Michael Williams, Parent Member – 2024 (Chair) - PRESENT
- ❏ Robin Dahlman, Parent Member – 2025 - ABSENT
- ❏ Sarah McLeod, Parent Member – 2025 - PRESENT
- ❏ John DeVolld, Administrator (Secretary) - PRESENT
- ❏ Rachel DeRaeve, Teacher Member - ABSENT
- ❏ Jennnifer Hubbard, Teacher Member - PRESENT

2020-21 APC Goals:	By December of 2022, the goal of the SMCS APC is to gain a better understanding of the Montessori teacher certification options and process.
1. Opening Activities	**A. Call to Order:** *5:37 p.m.* **B. Roll Call:** *6* Members Present -- Quorum: *Yes* **C. Approval of Agenda:** Motion: *Mrs. Hubbard*; 2nd: *Mr. Williams* **D. Approval of Minutes:** Motion: *Mr. DeVolld*; 2nd: *Mrs. Hubbard* **E. Public Comments -** *None* a. Comments are limited to 3 minutes per individual, 20 minutes total. Those who wish to speak should address the Chair and will be allowed to speak when called upon in turn.
2. Presentations	**A. Montessori Practices (Staff Presentation):** Jennifer Hubbard - *Mrs. Hubbard highlighted 3 Montessori Materials used for Multiplication and provided a demonstration. The materials were Skip Counting with Bead Bars, The Multiplication Board, and the Checkerboard.*
3. Standing Reports	**A. Principal Reports** **a. Budget Report:** August & September Budget Report - *Report highlighted rollover availability, projected KPB contribution changes(adding $ to budget), and staff salary budget changes (accounting for* reduction in ½ staff member from FY22 to FY23. **b. Enrollment & Staffing Report:** Current Student Numbers, Staffing, Hiring - *Report highlighted addition of grant funded aide positions that can be hired for 1 year with ESSER funds.* **c. School Improvement and Planning Report:** i. KPBSD School Bond Results - *Bond Passed - No specifics have been provided by district about timelines for SMCS move.* ii. Rear Entry Report - *Working well, no negative feedback from families, mostly positive.* iii. APC Workshop With AASB - Friday, Oct 21, 2022 - *Reminder provided to APC members*. **B. Parent Organization Activities Report:** *Craft Night will occur, Date TBD, possibly Dec. 6th or 7th. Square 1 Art is happening now and items due Nov. 15. Movie Night options being developed, possible February event.* **C. Committee Reports:** *a. None*
4. Executive Session	**A. Executive Session if Needed -** *None* a. Motion to enter into Executive Session (Motion must clearly state the subject of the executive session) b. Vote to Enter Executive Session c. Executive Session d. Return to Main Meeting NOTE: Prior to entering an executive meeting, the Board first shall meet in open session. At this open meeting, the Board shall enter an executive session only after a majority of the Board votes to accept a motion to enter the executive session. The motion shall clearly, and with specificity, describe the subject of the proposed executive session.
5. Action Items	**A. Charter Renewal Timeline Determination** *a. Discussion* *b. Motion to have Mr. DeVolld prepare the SMCS Charter Renewal Application in time for the October 2023 Board presentation made by Mrs. Hubbard, second by Mrs. Edmunds.* *c. Debate* *d. Vote Results: Devolld-Yes, Williams-Yes, Nelson-Yes, McLeod-Yes, Edmunds-Yes, Hubbard-Yes. Motion Passed.*

6. New Business	**A. Principal Evaluation Preparation** *a. Mr. Williams shared, with the APC, the timeline for completing the principal evaluation and highlighted the principal survey questions. Surveys will be available to staff and the public through the month of November. The results of the surveys will be prepared for the APC meeting in December.*
7. Old Business	**A. School Enrollment Preference Policy - New Information or Discussion -** *Motion to table Item "A." made by Mr. DeVolld, second by Mrs. Hubbard. Motion Passed Unanimously.* **a. APC Members prepared to share positions on staff preference policy and language changes to the drafted Enrollment Preference Policy (available in packet) to reflect the APC direction on adjusting the school Enrollment Preference policy.**
8. Board Comments	**A. Board Comments:** Limited to 3 minutes *Mr. Williams spoke in appreciation for the recent tie-dye effort, acknowledged the successful Peace Night event and the ability of the APC to meet families, and is looking forward to the upcoming PTO activities.* *Mr. DeVolld thanked Mrs. Hubbard for preparing and sharing the Montessori materials demonstrations to the APC.* *No other comments were offered by members.*
9. Adjourn	**A. Next Meeting Date:** November 17, 2022 **B. Adjourn Meeting:** *7:17 p.m.*