

MICRO-CREDENTIAL ACADEMIC PROPOSAL TEMPLATE

Cover Page

Course Code and Title	
Module title	Insert the name if the course is unbundled / stackable course
Category of Micro-Credential	Tick one (✓)
Full course	Tick if the MC is the full course
Stackable	Tick if the MC is unbundling / stackable course
Mode of Delivery	Tick one (✓)
Synchronous	
Asynchronous	
Blended (Sync + Async)	
National Education Code (NEC) (Check from this file.)	

SUBJECT MATTER EXPERT (SME) DETAILS		
1.	Name	
	KCDIOM	
2.	Name	
	KCDIOM	
3.	Name	
	KCDIOM	
4.	Sign, Date and Official Stamp (if any)	
5.	Approval by Kulliyyah's Dean/ CDOI Director (Sign, date & Official Stamp) (Attach KBM / Office minutes)	

MICRO-CREDENTIAL PROPOSAL TEMPLATE

SECTION 1: MODULE INFORMATION

1	Module Title	Insert your module title or your stack module title here.
2	Justification for the creation of MC model	Insert the reason to make the course as MC – due to large student number/enrolment, or high failure rate with conventional learning, or any data from market survey
3	Specific Target Learner	Identify specific criteria of the learners in this field.
4	Expected Learners Learning Time	Insert this field with the expected time that the learner will take to complete the module.
5	Expected Starting Date	Insert starting date of your module here.
6	KCDIOM (Coordinator)	Identify the KCDIOM coordinator of the module/stack.
7	Dept./Unit	Insert this field.
8	Module Outline	Attach the course outline if the MC is the full course OR if the module is unbundling from the existing course, kindly insert the following content here. Module Synopsis. Objective & Learning Outcomes (For academic modules) Assessment method. Content Topics.
9	Instructor	Name of the instructor here.
10	Language of Instruction	Identify language of instruction here.

SECTION 2: TEAM MEMBERS EXPERTISE

Module Title		
No.	Details	
1	Name (Coordinator)	
	Staff Number	
	Designation/ KCDIOM	
	Description of Tasks	
2	Name	
	Staff Number	
	Designation/ KCDIOM	
	Description of Tasks	

Add more creators' pages if required.

SECTION 3: MODULE IMPLEMENTATION PLAN

1	Module Title	Insert your one-off module title or your stack module title here.															
2	Topics in the Module	<table border="1"> <thead> <tr> <th>No</th> <th>Topic Name</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> </tr> <tr> <td>2</td> <td></td> </tr> <tr> <td>3</td> <td></td> </tr> </tbody> </table>		No	Topic Name	1		2		3							
No	Topic Name																
1																	
2																	
3																	
3	Resources / Materials to be included	<table border="1"> <thead> <tr> <th>Resources</th> <th>(✓)</th> </tr> </thead> <tbody> <tr> <td>Video recording (SME to prepare storyboard, slides and scripts)</td> <td></td> </tr> <tr> <td>YouTube videos</td> <td></td> </tr> <tr> <td>Web pages</td> <td></td> </tr> <tr> <td>Articles</td> <td></td> </tr> <tr> <td>Own developed materials (in PPT, Word, PDF etc.)</td> <td></td> </tr> <tr> <td>Others (please specify)</td> <td></td> </tr> </tbody> </table>		Resources	(✓)	Video recording (SME to prepare storyboard, slides and scripts)		YouTube videos		Web pages		Articles		Own developed materials (in PPT, Word, PDF etc.)		Others (please specify)	
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Others (please specify)																	
4	Explain Islamic values to be incorporated (Tawhidic epistemology)	Explain how Islamic values are incorporated into the module content and learning activities. Provide relevant Qur'anic verses or hadith that support or relate to the topic and describe how these will be integrated into the module.															
5	Duration of the development	Insert the number of months required to complete the module. Attach complete Gantt chart															

REPLACE AS APPROPRIATE OR DELETE ALL IN RED Please help to change the font colour to BLACK to confirm info entry ****