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ABSTRAK

This paper provides a template for preparing papers for electronic production of the Jurnal Ilmiah Bimbingan Konseling Undiksha. A well-prepared abstract enables the reader to identify the basic content of a document quickly and accurately, to determine its relevance to their interests, and thus to decide whether to read the document in its entirety. The Abstract should be informative and completely self-explanatory, provide a clear statement of the problem, the proposed approach or solution, and point out major findings and conclusions. The Abstract should be 200 to 250 words in length. The abstract should be written in the past tense. Standard nomenclature should be used and abbreviations should be avoided. No literature should be cited. The keyword list provides the opportunity to add keywords, used by the indexing and abstracting services, in addition to those already present in the title. Judicious use of keywords may increase the ease with which interested parties can locate our article.

ABSTRACT

This paper provides a template for preparing papers for electronic production of the Jurnal Ilmiah Bimbingan Konseling Undiksha. A well-prepared abstract enables the reader to identify the basic content of a document quickly and accurately, to determine its relevance to their interests, and thus to decide whether to read the document in its entirety. The Abstract should be informative and completely self-explanatory, provide a clear statement of the problem, the proposed approach or solution, and point out major findings and conclusions. The Abstract should be 150 to 250 words in length. The abstract should be written in the past tense. Standard nomenclature should be used and abbreviations should be avoided. No literature should be cited. The keyword list provides the opportunity to add keywords, used by the indexing and abstracting services, in addition to those already present in the title. Judicious use of keywords may increase the ease with which interested parties can locate our article..

1. INTRODUCTION

Introduction includes background, theoretical basis, problems, problem solving plans and research objectives. The introduction is written using Times News Roman (TNR) letters, size 10, space 1 and line spacing 1 cm. Text is typed in a print area with *margins* from top, bottom, left, right made **2.5cm**. A4 paper size, 8.27-inch-wide, 11.69 inch high. Layout: 0.5-inch header, 0.5-inch footer. The text *does not need* to be page numbered. (Aditya Dharma, 2019; R. N. K. Rambe, 2018).

Article Type

Articles are original articles of research results or review results from previous articles. Articles can be written in Indonesian or English. The number of pages of articles between 10 - 12 pages includes a list of references. The systematic writing of the research article consists of title, author's name, institution and correspondence address, abstract, keywords, abstract, keywords, introduction, methods, results and discussion, conclusions and suggestions, gratitude and reference list. (Aditya Dharma, 2019; R. N. K. Rambe, 2018). The systematic conceptual article writing (containing the results of the review) consists of the title, author's name, institution and correspondence address, abstract, keywords, abstract, keywords, introduction, core part, summary and list of references.

The title of the article is written using 16 size TNR letters, capitalized, bold, Align Right, consisting of a maximum of 15 words and describing the contents of the manuscript. The author's name is written using the size 12 letters TNR not accompanied by a title, the first name is abbreviated while the last name (surname) is not abbreviated. Names of authors from different agencies are marked using a superscript behind the name. Manuscripts are presented narratively (without numbering in front of subtitles) and presentation in the form of subtitles is avoided. The formula is written separately not in the sentence and equipped with numbering on the right. The formula is written using Microsoft equation.

$$x + y = 2 \tag{1}$$

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Figure 1. Plots of lineation (L) and FeO content showing negative correlation

The table is created with a line width of 1pt and the table caption is placed above the table. Information on tables consisting of more than 2 rows is written using 1 line spacing. The table lines are only horizontal lines while vertical lines are omitted. Example of how to write [Table 1](#).

Tabel 1. Tabel siklus 1 hasil belajar siswa dalam siklus 1

2. METHOD

Contains how data is collected, data sources and ways of data analysis

3. RESULT AND DISCUSSION

Results are the main part of scientific articles, containing: final results without data analysis process, hypothesis testing results. Results can be presented with tables or graphs, to clarify the results verbally. Discussion is the most important part of the entire contents of scientific articles. The objectives of the discussion are: answering research problems, interpreting findings, integrating findings from research into existing sets of knowledge and composing new theories or modifying existing theories.

4. CONCLUSION

Contains conclusions and suggestions. Conclusions include answers to research questions. Suggestions refer to the results of the study and take the form of practical actions, mention to whom and for what advice is intended. Written in essay form, not numerical form.

5. ACKNOWLEDGE

If any, thanks are addressed to official institutions or individuals who have provided funding or have made other contributions to the research. Acknowledgments are accompanied by a research contract number.

6. REFERENCES

The references consist of the author's name, year of publication, article title, city name and publishing institution. The reference list is sorted according to the first letter of the author's name (A-Z). The second word in the name agreed as a family name. Authors may follow the APA 5th Publication Manual to write references. All references referred to in the text must be written in the reference list. Preferred references are articles taken from the latest journals / publications no later than 5 years before article submission (paper submission). Example of how to write references:

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Syukur, A., Azis, R., & Sukarsih. (2020). Developing Reading Learning Model to Increase Reading Skill for Animal Husbandry Students in Higher Education. *Britain International of Linguistics, Arts and Education*, 2(1), 484–493. <https://doi.org/10.33258/biolae.v2i1.220>.

Wahyuni, I., Slameto Slameto, & Setyaningtyas, E. W. (2018). Penerapan Model PBL Berbantuan Role Playing untuk Meningkatkan Motivasi dan Hasil Belajar IPS. *Jurnal Ilmiah Sekolah Dasar*, 2(4), 356–363. <https://doi.org/http://dx.doi.org/10.23887/jisd.v2i4.16152>.