

ONLINE INTERNATIONAL TRAINING AGENDA

| 25 February 2025- Tuesday | | |
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| 11:00- 11:15 | Welcome the participants/ Introduction to the APPRENTLINE project and the training | Action |
| 11:15- 11:30 | Ice- Breaker/ Get to know each other | Action |
| 11:30- 12:10 | Needs Identification through group Discussion: Which are the current experiences of the participants in relation with apprenticeships (face to face and virtual). Which are the expectations from the virtual apprenticeships? | Action |
| 12:10- 12:40 | SWOT Analysis: Virtual Apprenticeship in my organization. Introduction to the SWOT analysis tool, individual work | ELORIS |
| 12:40- 13:30 | Review of Best Practices. Group work. Each group gets one best practice from IO1 and discusses if it is relevant or not to their own context | Action |

| 27 February 2025- Thursday | | |
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| 11:00- 12:00 | Virtual Apprenticeship Journey Mapping: Participants, in small groups, create a journey map for virtual apprentices, covering steps from recruitment and onboarding to completion and assessment. | ACTION |
| 12:00- 12:30 | Review of the material in the handbook and the e-learning platform. Presentation of the structure of the course and platform navigation. Participants are encouraged to log in the platform, navigate and report technical difficulties | Sevilla Chamber/ ACTION |
| 12:30- 13:30 | Module 1: Introduction to virtual apprenticeship: Participants are divided into small groups. Each group is discussing and comparing the methods identified for attracting students, companies, VET organisations in their Action Plans | ACTION |

| 4 March 2025 – Tuesday | | |
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| 11:00- 11:15 | Welcome to the participants. Introduction to the agenda and the purpose of the session | ACTION |
| 11:15- 12:15 | Module 2: Digital skills required for the implementation of the apprenticeships: Based on | Latvia Chamber |

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| | the material in the platform, participants discuss in small groups the different digital platforms and select their preferred one | |
| 12:15- 12:50 | Module 3: How to set a digital apprenticeship strategy and action plan: Participants are comparing their Action Plans with the principles of EFQEA and discuss if they fit this model | ELORIS |
| 12:50- 13:30 | Module 4: Implementation and monitoring of the virtual apprenticeships: Participants are divided into small groups and tasked with designing a virtual apprenticeship monitoring dashboard. | Bulgaria Chamber |

6 March 2025 – Thursday

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| 11:00- 11:30 | Module 5: Evaluation of the virtual apprenticeship and skill assessment: Group discussion of the most common risk factors identified when developing the Action Plan | Sevilla Chamber |
| 11:3- 12:30 | Development of a Virtual Apprenticeship Action Plan | Sevilla Chamber/ ACTION |
| 12:30- 13:15 | Presentations of the Virtual Apprenticeship Action Plans | ACTION |
| 13:15- 13:30 | Final Remarks and Conclusions | ACTION |