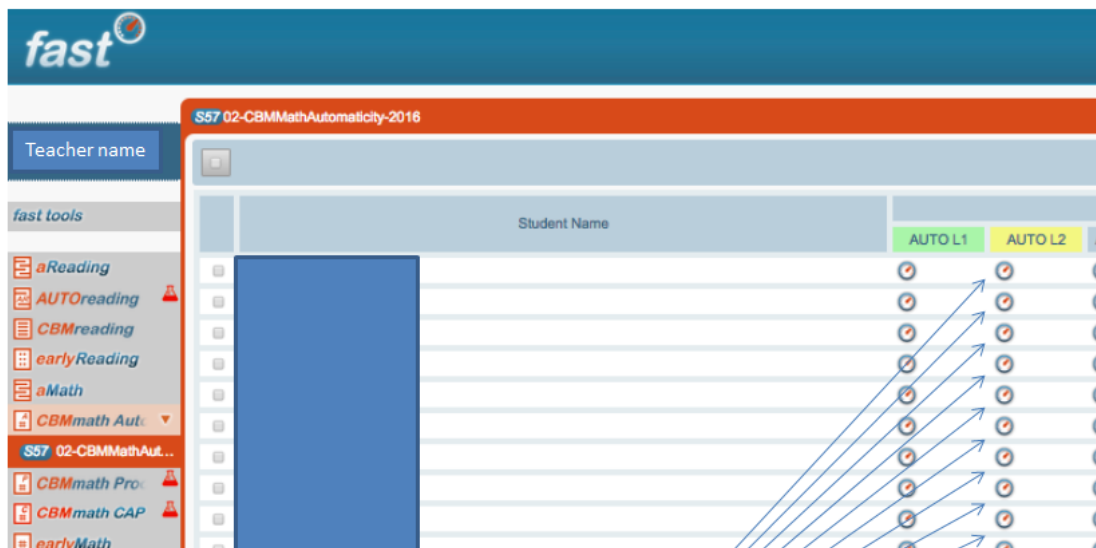


Directions for computerized testing in FastBridge-Automaticity is used as an example (CBMMath Automaticity and CAP, aReading and aMath are all computer based-directions are the same for all)

Students will need charged iPads and headphones.

For Universal Screening:

i.e. CBMMath Automaticity: 2nd Grade students should be assessed with AUTO L2 in the Fall, Winter and Spring.



Individual Student Logins:

Log in with the group proctor login listed below, click on "Student Passwords", choose the grade, choose the teacher name, click on "Check All" and scroll to the bottom to get a pdf of all the student logins for that teacher.

- For elementary, the FastBridge link is under "Students" > "Elementary Launchpad"
- For middle school and high school, the FastBridge link is under "Students" > "Tech Tools"
- Screening and Progress Monitoring logins are below (one login per building)

Once logged in, students should listen while the test administrator provides the directions. Students then work independently to complete the assessment. Students are allowed to use scratch paper to work out problems during the test.

Directions to read to students:

READ: Today, you will use the computer to do some math problems.

- You'll use **headphones** to hear directions at the beginning.
- You can listen again by selecting the picture(s) of the headphones.
- Click on the numbers under the problem to give your answer.
- When you are ready to go to the next question, click on the big green arrow.
- If you don't know the answer, make your **BEST** guess and go to the next one.
- You will see a congratulations page at the end.

- *Read or work quietly when finished. If you have a question, raise your hand and someone will come to help.*
- ***NOW**, put on your headphones and*
- *Tell students to click on the button for the test that they are taking (i.e. CBM Automaticity etc)*

TESTING:

- Directions begin to play automatically.
- There are 2 practice items.

TIMING: Timing is done automatically when the student starts the first test item. (*Automaticity administered for up to 4 minutes per test*)

SCORING: Assessment scores are saved automatically while the student completes the test.

- If the test is interrupted and shut down, the student's answers will not be saved. The student will need to retake the entire test.
- After the student completes the last test item a screen with Congratulations on completion will appear.
- The student's final score is automatically stored at the conclusion of the test.
- After completing the test, the student should work on something quietly.

TROUBLESHOOTING: If the test item pauses or page seems to freeze due to internet connectivity problems, log out of FastBridge and log back in and then restart the test for the student.

Login For Screening:

SchoolName	Username	Password
Arnett Lines Elementary	gpli	gpli
Barbara Rose Elementary	gpbr	gpbr
Barrington High School	gpbhs	gpbhs
Middle School-Prairie	gpprairie	gpprairie
Middle School-Station	gpstation	gpstation
Countryside Elementary	gpcs	gpcs
Early Learning Center	gpelc	gpelc
Grove Avenue Elementary	gpgr	gpgr
Hough Street Elementary	gphs	gphs
North Barrington Elementary	gpnb	gpnb
Roslyn Road Elementary	gprr	gprr
Sunny Hill Elementary	gpsh	gpsh

Login For Progress Monitoring:

Arnett Lines Elementary	pmli	pmli
Barbara Rose Elementary	pmbr	pmbr

Barrington High School	pmbhs	pmbhs
Middle School-Prairie	pmprairie	pmprairie
Middle School-Station	pmstation	pmstation
Countryside Elementary	pmcs	pmcs
Early Learning Center	pmelc	pmelc
Grove Avenue Elementary	pmgr	pmgr
Hough Street Elementary	pmhs	pmhs
North Barrington Elementary	pmnb	pmnb
Roslyn Road Elementary	pmrr	pmrr
Sunny Hill Elementary	pmsh	pmsh

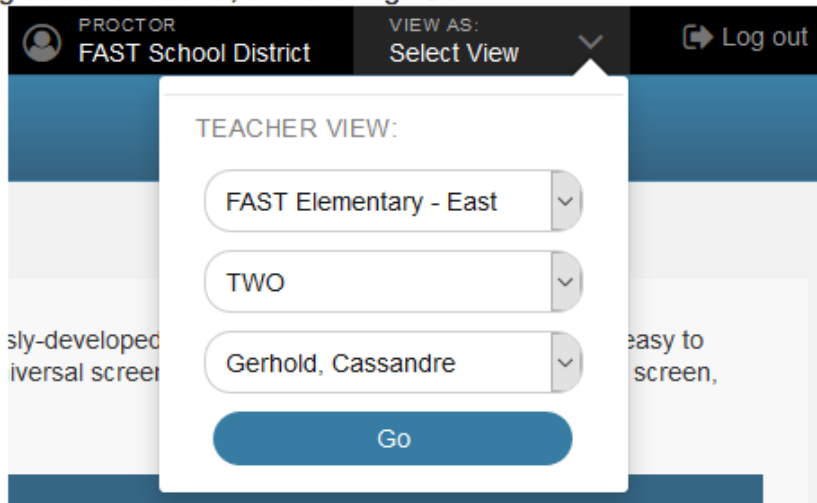
Directions for logging in as a Group Proctor

Navigation - Group Proctor



Modified on: Fri, Jun 30, 2017 at 11:10 AM

The right side of the black bar shows the district or school name, allows you to switch to [Teacher View](#), and allows you to Log Out. Navigate to a [Teacher View](#) by selecting a school, grade and teacher, and clicking "Go".



When in [Teacher View](#), you can access any student that the selected teacher has assigned to them. To get to the assessments for a particular student or classroom, you need to start by getting to the correct Teacher view.

Screening & Progress Monitoring

To get to Screening, you have to navigate to a Teacher view as described above. The teacher's name will be displayed in View As:, and the Screening tab will become available. Selecting the Screening tab makes the assessments appear on the NavBar on the left. Choose the appropriate assessment and classroom to administer the tests.

Student Name	s2i Need	Summer Test (S)	Computer Adm	aMath	AUT
Bechtelar, Marquis	[?]	[?]	[?]	[?]	[?]
Bradke, Cristina	[?]	[?]	[?]	[?]	[?]
Towne, Hollis	[?]	[?]	[?]	[?]	[?]

To get to Progress Monitoring, you have to navigate to a Teacher view as described above. The teacher's name will be displayed in View As:, and the Progress Monitoring tab will become available. Selecting the Progress Monitoring tab and **View PM Groups** from the NavBar on the left provides a list of PM Groups associated with that teacher. Choose the appropriate group to administer the tests.

Note: Not all Group Proctor accounts have access to Progress Monitoring. This functionality is determined by your District or School Manager.

Name	Assessment	Start Week	Occasions	Created By	School
▼ P24 CBMR (2) Gerhold	CBMreading English	07/03/2016	1 per week	Gerhold, Cassandre	FAST Elementary - East
▼ P25 PROC L2 Luehlitz	CBM Math Process - Level 2 GOM	09/25/2016	1 per week	Luehlitz, Owen	FAST Elementary - East