Apricot Lane BOUTIQUE Manchester

Key Holder

Apricot Lane Boutique Manchester is currently seeking Key Holders. Apricot Lane Boutique is a locally owned, franchised women's fashion boutique.

We are looking for experienced, fun, fashionable, and talented individuals who are dedicated to delivering a unique and captivating experience to our customers. This role primarily ensures a great customer experience and maximum profitability.

Overview

A successful Keyholder will have retail experience with a strong emphasis on customer service, product knowledge, and visual merchandising. They will assist in leading a team of sales associates, supporting store leadership in daily operations, and performing opening and closing procedures. The ideal candidate will demonstrate strong leadership skills and the ability to solve problems and make sound decisions in a fast-paced retail environment.

Job Requirements:

- Meets company sales goals by utilizing sales techniques and communicating product knowledge to the customer; recommends merchandise selections or helps to locate merchandise based on customer needs and desires.
- Performs various sales and register transactions, including ringing purchases, processing of cash or credit payments, and counting money.
- Maintains an awareness of customers to both increase service levels and reduce security risks; remains current on policies regarding payment and exchanges, customer service, security practices, and other applicable operations.
- Maintains knowledge of current sales and promotions; maintains pricing and visual standards.
- Maintains standards in merchandise handling, presentation, loss prevention, and all other duties as directed by Management.
- Participates in visual directives, including monthly store sets and zone maintenance.
- Other duties as assigned/required.

Qualifications:

- Must be 18 years of age or older.
- High School diploma or equivalent.
- Retail or sales experience preferred.
- Excellent communication skills.
- Excellent customer service skills.
- Strong organizational skills and the ability to multitask in a fast-paced environment.
- Stand and maneuver around the sales floor and stockroom; operate register; lift and carry 30 pounds; hang/fold merchandise; climb, reach, push/pull, and clean.
- Regular attendance is essential to this position in order to ensure adequate coverage to meet company objectives. Ability to work a very flexible work schedule, including nights, weekends, and holidays, is required.

Go Back to Application Page