

Student Leadership Opportunity in Residence

Toronto Metropolitan University houses 1100+ students in three residence buildings. Living and working in residence has many advantages, including the chance to develop community with people from Canada and around the world with the common identity of being a TMU student! The growth and development of the residence community is facilitated primarily by student leader positions with the Residence Life and the Residence Service Desk teams. These positions offer students a chance to apply their curricular learning in a practical setting, gain valuable leadership skills they will use throughout their lives and the distinct opportunity to impact the lives of incoming TMU students.

POSITION:	Academic Link (AL) – 11 Positions
DEPARTMENT:	Housing & Residence Life
START DATE:	New Staff – August 14, 2024 Returning Staff - August 13, 2024 (subject to change)
REPORTING TO:	Associate Director, Housing and Residence Life

COMMITMENT TO WELLNESS

Your primary responsibilities outside of this position are your holistic wellbeing, as well as academic success. Housing & Residence Life feels that a balance of success of these areas will allow you to best support the communities we have living in Toronto Metropolitan University (TMU) Residence. TMU's understanding of mental well-being is: "The capacities of each and all of us to feel, think, and act in ways that enhance our ability to enjoy life and deal with the challenges we face. It is a positive sense of emotional and spiritual well-being that respects the importance of culture, equity, social justice, interconnections, and personal dignity." For Housing & Residence Life, this includes knowledge, security and understanding of personal wellbeing, academic support, financial literacy related to your role and understanding of work scope and process to support you where you are at and where you want to be. TMU is committed to the success of all its community through ongoing dedication to creating and sustaining a supportive campus culture and institutional ethos without stigmatization and discrimination with regard to mental health.

RESPONSIBILITIES

An Academic Link (AL) lives in residence and is responsible for providing academic programming and support to residence students in their faculty and complementary programs as assigned. The primary responsibility of the AL is to provide an educationally supportive community for students as they make the transition to university life and are challenged to develop as individuals. This responsibility is carried out by offering creative programming opportunities which address students' academic needs and interests, facilitating group and individual study sessions, and by collaborating with other student leaders in residence and across campus.

DUTIES

- Create and implement residence-wide strategies to support student learning and development.
- Liaise and meet with faculty, Faculty Associate/First Year Coordinator and other academic related staff
- Communicate residence and university policies to residents
- Coordinate or facilitate faculty/program specific passive and active programming activities monthly (i.e. speakers in residence, coordinating a study session, moderating a debate, attending academically relevant events on and off campus, etc.)
- Attend weekly staff, floor and community meetings
- Coordinate one-on-one meetings with students in their section
- Participate in staffing AL office hours for approximately 4 hours each week plus an additional 1 flex hour weekly for programming or supporting residents.
- Be available at reasonable times to help and assist students with academic questions in person/online
- Participate in the hiring of new residence life staff
- Create and manage an Instagram or other social media group to build community and share information/answer academic questions
- Support academic support/enrichment initiatives beyond residence (i.e. Student Learning Support, Tri-Mentoring Program)
- Plan and run one floor program per month for your floor community
- Support in one residence wide program per semester
- Support with major initiatives such as move-in day, orientation, and student staff hiring
- Other duties as assigned related to portfolio work in leadership, wellness, and residence activities

QUALIFICATIONS

- Good study habits, time management skills, organization, goal setting, problem solving and multi-tasking skills
- Good communication and interpersonal skills including flexibility, and ability to function as part of a team
- Sound understanding of group dynamics and factors affecting university students
- Ability to exercise independent judgment, take initiative and be creative
- Minimum of 4 months of post-secondary studies; previous leadership experience would be an asset

- Full-time undergraduate student; Hold a minimum 2.33 GPA (Cumulative & Term); any additional extra-curricular commitments exceeding 10 hours/week should be following a discussion/approval from Residence Programming & Academic Initiatives Facilitator

REMUNERATION: \$6974.76 for 8.5 month year + subsidy on residence room
(23-24 rates & pay to be confirmed in offers pending approved residence fees for 24-25)

CONTACT FOR INQUIRIES: res.hiring@torontomu.ca

DEADLINE TO APPLY: Thursday January 18, 2024 at noon – for fairness of all applicants, this is not flexible.
Applications must be submitted online at <https://www.torontomu.ca/housing/hiring/how-to-apply/>