

Minutes of the Pineview Community Association Board Meeting

Date: April 9th, 2025 - 7:00 pm

Location: The Pineview Community Hub

Board members present:

Heather Scott (President), Pam El-Feghaly (Vice President), Dave Williams (Secretary), Alan Wong (Treasurer), Adele Landriault (Director), Elisabeth Russ (Director), Miguel Botero (Director),

Regrets:

Arifuzzaman Arif (Director), Jonathan Lesarge (Director)

Minutes	Action Items
<u>Call to Order & Approvals</u> 1. Additions/Deletions, Approval of Agenda <i>7:10 Call to order, Elisabeth moved to approve the agenda, Miguel seconded, carried.</i> 2. Approval of March Meeting Minutes <i>Dave moved to approve the minutes, Alan seconded, carried.</i>	
<u>Updates & Reports</u> 3. President's Update (Heather) ○ TMP consultation timelines The phase 5 consultation is now open until May 12th There is a prioritization in the east end due to years of underfunding, but Blair Road is still low on the list and several of the South Orléans investments will continue to dump traffic onto Innes & Blair Road. We will need to engage in the TMP Consultation and PIWC Committee meeting to discuss the TMP.	Dave - Social post for engagement on the TMP consultation Dave & Heather - prepare a submission for the TMP Consultation All - share your priorities before May for the submission

- Community Garden update

All the pauses on public land use for Community Gardens will soon be lifted. Already submitted applications will be considered first, new submissions will open in Spring 2026.

The City will have dedicated staff in the CPIP department related to community gardens.

- Canada Day Cttee update

Canada Day committee met last week, due to volunteer considerations we will run a similar scale event to 2024. Bounce castle, human board games, artist alley, Free BBQ, info tents with community apartments, face painting, crafts, and temp. Tattoos

Pam - lead on the event & volunteer recruitment

Trish - lead on Artist Alley

Next meeting May 7th

4. Communications (5 mins)

- [Draft Facebook Group Rules and Social Media Policy](#)

With minor edit auto-mod rules and level escalation, the policy carried on consent.

5. Treasurer's Report (Alan) (10 mins)

- General update

We have \$ in the bank and rink & hub reserves.
This year we had lower than anticipated
advertising & hub revenues.

- Review of 2025-26 Budget

With our planned events for 2025-26 we will again be in a yearly deficit despite carrying a healthy balance. A dedicated fundraising plan will be required in 2025-26

Carried on Consent, membership to approve at the AGM

Dave to Implement

Dave & Heather - engage the elected officials for advertising.

- Discussion of Canada Day budget approval

Everything has gone up with inflation, this year's budget will be \$6500 to present the same level event as last year.

6. AGM Prep / Incorporation (Pam) (15 mins)

- Discussion on incorporation status

All good to go, a few minor edits are required.

- Board intent to continue

Johnathan Lesarge will not be continuing with the board, we wish him well in all future endeavours.

Heather, Pam, Dave, Alan, Adèle, Arifuzzaman, Elisabeth,
& Miguel have given notice they intend to stand for the
board.

Moradeyo (Deyo) Onamusi, and Trisha Williams, intend to stand for the Board.

We will then have 2 open director positions.

- AGM logistics: agenda, documents circulated by April 14

AGM will be in 2 parts;

Dissolution of PCA, -Agenda, Minutes, Opening Words, Presidents Report, Treasurer's Report, Dissolution.

1st AGM of PCA Inc. -Welcome, Agenda, Motion to Create PCA Inc., Presentation of Budget, Presentation of Strategic Plan, Election of Directors, Discussion & Question period, Adjournment.

- Board Recruitment: [Comms Director](#), [Hub Director](#) & [Events Co-ordinator](#)

Strategically we want to recruit directors for the 2 open positions who are interested in key gaps of the current organization.

Heather & Pam - Prepare
agendas for the last PCA
AGM and first PCA Inc. AGM

Dave - prepare the April 14th
Notice to Membership

Adèle & Pam - to post
Director Recruiting social
posts

<u>Strategic Plan</u> 6. Strategic Plan Approval The final version of the 2025-2030 Strategic Plan was presented and approved by the board. To be approved by the membership of PCA Inc at it's 1st AGM.	
<u>Events & Programming (10 mins)</u> 8. Upcoming Events ○ Debate (April 14) The date was changed along with the format. We'll continue to support and advertise the event. ○ Yoga (April 16) ✓ ○ Hub cleaning Day (April 26?) ✓ ○ AGM (April 30) ✓ ○ Cleaning the Capital (May 3) ✓ Dave has organized and will promote. ○ Celebrate Summer Fair (June 7) Waiting for word of how we can support the event. ○ Canada Day (July 1) ✓	Dave - share April 14th Debate to social -Done-
<u>Hub Operations & Community Initiatives</u> 10. Hub Maintenance & Programming ○ Cleaning up the Hub ✓ ○ Eco Equitables (free sewing classes) - still in progress (April or May) ○ Another Board Games night - May or Summer ○ Rentals - continue to promote 11. Outstanding Action Items Review	

○ Review status of action items (Heather, Pam, Board Members) (Held) 12. Other Business ○ Miguel raise our engagement with the Gloucester Emergency Food Cupboard We continue to support them, but with their upcoming changes as a new facility is built they may need more support. We may be able to function as an auxiliary location though we could not offer storage beyond the day. Alternatively, we could increase our fundraising efforts for them. Carried forward.	
<u>Closing & Next Steps (10 mins)</u> ● Agenda Items for May Meeting (5 mins) Board executive elections, events for 2025-26, review of old PCA action items to carry or drop. ● Adjournment (1 min) 8:54 pm Elisabeth motioned to adjourn, Pam seconded, and carried.	

Upcoming PCA Events: April 26th 2-4 pm (may need more time) Cleaning & Painting the Hub April 30th 6:30 - 8:30 pm Annual General Meeting May 3rd 10 am - Noon Cleaning the Capital TBD - Community Encampment Process Info-Night (Heather) June 7 - Celebrate Summer Fair 2025 (as Community Partner/Volunteers) July 1st 10:00 am - Canada Day

April Action Items

1. Dave - Social post for engagement on the TMP consultation
2. Dave & Heather - prepare a submission for the TMP Consultation
3. All - share your priorities before May for the submission
4. Dave & Heather - engage the elected officials for advertising
5. Heather & Pam - Prepare agendas for the last PCA AGM and first PCA Inc. AGM
6. Dave - prepare the April 14th Notice to Membership
7. Adèle & Pam - to post Director Recruiting social posts
8. Dave - share April 14th Debate to social -Done-

Outstanding Action Items:

- 1) **Heather** - Email Candice re-offering an in-person meeting
- 2) **Alan** - Revise/resend 2025 ad invoices to politicians' offices & dental clinic
- 3) **Heather** - Purchase digital projector ≤\$1000 for PCA events
- 4) **Pam** - Social media promo: AGM + open board positions
- 5) **Heather** - Buy Value Village lamp for yoga classes
- 6) **All** - Clean & Organize the Hub before AGM April 26th (Heather to circulate invite - Pam block Hub)
- 7) **Pam** - Eco Equitables - moving forward
- 8) Heather to reach out to Dan Brisebois and request permission for us to paint the hub and install a lock box for access at PCAs own expense.
- 9) Heather to circulate the document on the Community Encampment Process and set-up Info Night for the Hub (Date TBD)
- 10) (to action in the spring) **All provide Dave with any photos of Blair gridlocked to help support the case for Blair to be prioritised.**
- 11) Heather to send a letter of appreciation (digital) to Kenny for the music on Canada Day
- 12) Heather to send letters of appreciation (digital) to EORC and Community Constable for support at the Seniors Information Session. Reach out to the elected officials to see if they are available to attend (what are the programs that are available to support programs)
- 13) Heather to bring a new motion forward for the January meeting (Transition to Sustainable Practices for Events & Programming)

Parking Lot

- GEFC Support Plan
- Return to physical newsletter
- Better promotion of Adult events

Upcoming 2025/26 - Board Mtgs: Every Second Wednesday of the Month at 7:00 p.m.

- **AGM 2025 - Monday, April 28 at 7:00 p.m. (1700 Blair Rd)**