

TIMB Meeting Minutes
Monday, August 5, 2024, 6:30PM at the Vu Residence

Attendees: Mr. Case, Kim Vu, Kathy Ho, Rachel Cantillon, Rosanne Bravo, Amanda Case, Ana Buckel, Richard Nelson, Makiko Kuang, Tina Haymes, Patricia Chan, John Haymes, Mark Raymond Jimi Huh; joining via zoom Ms. Tav, Mr. Q, Tiffany Do, Joecy Lusby, Liza Choi, Marshall Wang, and Xeres Commissariat

1. Welcome – Kim Vu
 - a. Thank you to all the uniform fitting volunteers. Over 170 students have been fitted thus far. Thank you to Tiffany for organizing it all.
2. Minutes - Rosanne Bravo
 - a. Rosanne Bravo motioned to approve the July minutes as presented; Tina Haymes seconded. Motion carried.
3. Directors' Update –Mrs. Tav/Mr. Q/Mr Case
 - a. Mr. Case - Concert and events calendar will be finalized by the start of school
 - b. Mr Q -
 - i. Thank you to all the volunteers
 - ii. "Meet the coaches" bio page being finalized. Will post it to the website and Instagram.
 - iii. Fundraising Opportunity - SCSBOA Class 1A Championship Competition will be held at Irvine High School
 - Saturday, November 22nd 5:30-11pm (weekend before the Thanksgiving break)
 - Northwood will be hosting; Directors handling logistics
 - Student volunteers to man gates, usher schools
 - Need 20-30 parent volunteers for traffic control, concessions booth?, etc
 - Mr. Q will look into reserving food vendor as it may be too challenging to find parents to purchase, store and cook concessions food.
 - iv. New Sousaphones are coming!
 - 12 new sousaphones have been purchased with district funding; thank you to community partner, Bertrand's Music
4. Budget/Financial Report – Joecy Lusby
 - a. July Financials - presented next meeting
5. Board Transitions - are in progress. VP of Membership and Financial Secretary training will take place in the next couple of weeks.
6. New to Northwood Night - Tuesday, August 12th 5:00 -700pm
 - a. Directors will provide a table for TIMB
 - b. Need a couple parent volunteers to man the table and answer incoming freshman family questions; recruit volunteers
7. Marching Band

- a. General
 - i. Field passes/gate passes
 - (2) Field passes for photographers
 - (14) Gate passes for key MB volunteer leads and food distributing volunteers
 - Expectation should be that all parents including volunteers pay for tickets
 - ii. 222 Students registered - update after registration is complete
 - iii. Flower order for Senior Rec and Homecoming will be placed. Will plan on using the same vendor as last year.
- b. Uniforms – Tiffany
 - i. Uniform Fitting
 - Update on status - 28 more students fit today; Tuesday is the last day. >170 students fitted to date.
 - Remaining students - a little more than 20 students that haven't signed up for a fitting; Ms Tav will check in with students and update list
 - ii. Shako boxes
 - \$14 each to replace broken boxes
 - 43 boxes need replacement
 - Per Ms. Tav - 2 racks of shako boxes are located in the pit. Can borrow from there.
 - iii. First home game on 9/12 - anticipate band to be ready to perform in full uniform by this date (latest 9/19) if Dinkles delivered by then.
- c. Band Camp –
 - i. Meeting - was successful; this year had key volunteer leads speak (Mike A for transportation and Tiffany for uniforms)
 - Was helpful in successful recruitment of additional truck drivers
 - Mr. Q - will increase stage time devoted to TIMB volunteer recruitment
 - ii. TIMB purchased three EZ UPs for band camp
 - iii. Popsicles after camp
 - Will confirm date - either Tuesday 8/12 or Wednesday 8/13
 - Will confirm number of popsicles - plan to purchase from smart and final again this year
 - iv. KICKOFF PERFORMANCE – Thursday, August 14, 6pm
 - MB Dinner, 4:15pm – Xerxes
 - Pizza, fruit snacks or bars, plates, napkins
 - 222 students about 20 vegetarian meals.
 - Have volunteers signed up to help serve food
 - Spiritwear/Welcome Table – Liza, Marshall
 - Will plan to have table set up by 5:15pm
 - Will have merchandise to sell; Will place bulk order of sizes that are low for future

- Have order form/QR code for new spiritwear
 - Give away old band shirts
 - Will plan to sell water; chairs to coordinate
 - Will put our Volunteer posters with QR codes to volunteer and donate.
 - Photo/Video – John & team
 - Team ready for Kick-off; will plan on taking group photo for football media guide
 - d. Food - Xerxes
 - i. Volunteers
 - ii. Plan for food to serve at games
 - e. Stadium Prep - Richard
 - i. Need to recruit more volunteers to start prep at 5pm
 - ii. Supplies - need to purchase a few swifter mops to quickly wash down bleachers
 - iii. Need additional adult volunteers to monitor/reserve band seats during halftime show
 - f. Spiritwear - Liza/Marshall
 - i. Will plan to sell at games
 - ii. Order for this year - will order sizes that are low (large)
 - iii. New merchandise - suggestions for additional merch:
 - Car magnets, window clings, water bottle stickers, stickers based on band theme (Star Wars)
 - g. Trucks - Kim for Mike
 - i. Volunteer Update - recruited four additional volunteers and the camp meeting; could use a few more
 - ii. Truck reservations have been made for the entire season
 - h. Photography - John/Warren
 - i. Football Guide pictures - plan to take pics during kick-off performance
 - ii. Volunteers for games - same team as last year with one more volunteer addition
 - iii. Will send budget request for audio equipment to president
 - i. Colorguard - Samantha
 - i. Will reach out once any needs are identified
8. Upcoming Games/Events
- a. August 22nd away game vs Irvine
 - b. September 12th home game vs Woodbridge
 - c. September 19th home game vs Portola
 - d. October 10th home game vs Aliso Niguel.
 - e. October 17th Home vs Orange (Homecoming)
 - f. October 30th (Thursday game) home game vs Dana Hills. Senior Recognition night. Students will change out of uniforms at half time
9. Social Media/Band Camp Posts – Amanda

10. Events Committee - Patricia and Tina

- a. Marching Band Banquet - event date TBD
- b. Budget - will reevaluate plans from last year based on budget
- c. Location - NHS worked well last year will plan to keep location the same

11. Concerts - Makiko

- a. First concerts of the year Monday, 10/6 and Tuesday, 10/7 - will likely need to move TIMB meeting that month

12. Awards - Lily and Liza

- a. No updates

13. Proposed Meetings for the year.

- September 8th via zoom
- October 6th via zoom
- November 3rd via zoom
- December 8th - Potluck in person with a zoom link.
- January 5th - via zoom
- February 2nd via zoom
- March 3rd via zoom
- April 6th via zoom
- May 4th via zoom.
- June 1st In person with a zoom link.

14. Adjournment at 8:23pm

**Next Meeting: Monday, September 8, 2025 (labor day on 1st Monday of Month), 6:30pm
via Zoom**