



Equine Welfare Assistance Grants

Colorado Department of Agriculture

Fiscal Year 2025

Grant Guidelines

Background

In 2024, the Colorado State Legislature passed HB 24-1458, granting \$200,000.00 to the Colorado Department of Agriculture (CDA) for the purpose of “promoting domestic animal welfare, including providing education and outreach; creating voluntary programs; and awarding grants” (C.R.S 35-1-108). CDA convened a survey of stakeholders and experts to advise on this grant program's focus, eligibility, and evaluation criteria. These Grant Guidelines describe the purpose and objectives of the grant program, as well as the responsibilities of the grantees.

Purpose of the Grant

The purpose of the Equine Welfare Assistance Grant Program (EWAG) in Colorado is to enhance domestic equine welfare through education and outreach, emergency veterinary care, and shelter support. Due to limited funding, the Division of Animal Welfare has decided to use this grant opportunity to concentrate on initiatives that improve the well-being of Colorado equines requiring additional assistance.

Definitions

Colorado Agricultural Commission is a group of nine (9) agricultural leaders appointed by the Governor and confirmed by the State Senate. They are responsible for final approval of grant awards under the Equine Welfare Assistance Grant Program.

Domestic Equine is a horse, burro, donkey, or mule that has been tamed and kept as a work or companion animal.

Grant Evaluation Committee is a subgroup of the Equine Welfare Assistance Grant Program that will review the grant applications based on the Review Criteria and recommend awardees to the Colorado Department of Agriculture's Commissioner.

Grantee means the Entity (organization or entity) who is awarded an Equine Welfare Assistance Grant from CDA.

Eligibility Information

Eligible Entities can be any of the following:

- Non-profit entities;
- For-profit entities;
- Tribal or local government;
- Colleges, universities, or other institutions of higher education.

Eligible Activities & Expenses

This grant encourages domestic equine welfare projects in Colorado to support domestic equine welfare and further education, outreach, emergency, and veterinary services for domestic equines in the state. The State in its sole discretion, determines if a Project Type and/ or Expense is ineligible or eligible for this grant.

Eligible Project Types

Eligible project types include:

- Education and Outreach Projects:
 - Training or certification programs
 - Printed educational materials
 - Communication/education plans
 - Training equipment or supplies
 - Youth education
 - Other applicable education training related to equine welfare
- Emergency care and veterinary services:

- Estimated emergency care for veterinary services
- Estimated cost for emergency feed or feed banks
- Estimated humane euthanasia and removal costs
- Farrier services
- Other applicable emergency care and veterinary services related to equine welfare
- Shelter support and transportation
 - Costs associated with the intake, care, and rehoming of equines
 - Construction or enhancement to existing infrastructure of equine care facilities;
 - Storage, including feed bins and water tanks
 - Costs associated with transportation contracts
 - Emergency response to natural disasters
 - Other applicable shelter and transportation support related to equine welfare

Ineligible Project Types

Ineligible project types include:

- Research projects
- Funds to individual owners or companies for personal care of privately owned equines

Eligible Expenses

All expenses must be directly related to the goals and outcomes in the grantee application.

Eligible expenses include but are not limited to:

- Salaries
 - Allowed for new employees or contractors specifically hired for project management related to this grant.
 - Current employees' salaries cannot be supplemented with this grant. However, if a part-time employee increases their hours to deliver programming for this grant, that expense is allowable.

- Travel expenses (aligned with the rates defined by the [US General Services Administration](#))
- Direct costs including but not limited to:
 - Construction costs, including materials and labor
 - Research supplies
 - Payment or lease of needed equipment
 - Marketing or outreach materials
- Veterinary bills
- Contractor payments
- Indirect costs (maximum 5% of grant award)

Grant Timeline

This Timeline is for information and planning purposes only. The Schedule of Activities listed are “Estimated” and may be subject to change depending on the needs of the State.

Schedule of Activities

Activity	Date
Grant Application Opens	October 8, 2024
Grant Guidelines Webinar	October 14, 2024, 10:00 am MT Register in advance
Grant Deadline	November 6th, 2024, 5:00 pm MT
Final Grant Selection by CDA	December 2024
Notice of Award	Starting December 11, 2024
Grant Encumbrance Documents issued to Awardees (Grant Period Opens)	As soon as the encumbrance document is effective

End of Grant Period	June 30, 2025
Final Grant Report Due	August 25, 2025

Any work performed prior to the issuance of a State Commitment Voucher or encumbrance document is not eligible for reimbursement.

Grants are paid on a reimbursement basis.

The grant period ends June 30, 2025, the end of the State's fiscal year. All funds must be invoiced no later than June 30, 2025.

The minimum award for a grant is \$10,000.00 and may not exceed \$100,000.00 for a single entity application. After application submissions and prior to award, CDA may work with applicants to refine budget requests as the Department deems fit.

Grant Application

Application Process

Interested applicants must submit a grant application to be considered. Total grant application must not exceed 10 pages, excluding budget tables and supporting documents. The full application must be submitted via email (CDA_EquineWelfare@state.co.us) by the grant deadline.

Review Process

Applications will be reviewed by an Evaluation Committee of industry experts and state staff. The Committee will make recommendations for awards to the Colorado Commissioner of Agriculture for final review and approval.

Invoicing & Reporting Requirements

Grantees must submit invoices at least quarterly (between 1-3 months) for reimbursement.

Grantees must also submit a Grant Progress Report each quarter.

Grant Progress Reports must include:

1. A short narrative on progress towards grant deliverables, any obstacles encountered, and how those obstacles will be resolved
2. Budget expended to date
3. Budget remaining
4. Encumbrance or agreement number
5. Any public printed/electronic materials developed with grant funding
6. Additional supporting information as necessary

Grantees will be required to submit a Final Report no later than 8 weeks after the end of the grant agreement. CDA will provide a Final Report template, but the grantee will be expected to report on:

1. Final deliverables
2. Final metrics
3. Success stories and lessons learned
4. Additional supporting information as necessary