Kick-Off Workshop on
Strengthening Labour Market Information Systems in ASEAN Member States (ALMIS)
as A Basis for Better Skills and Employment Policies

9 December 2021, Ha Noi, Viet Nam and Virtual

PROGRAMME

Context

On 26 June 2020, the *ASEAN Declaration on Human Resources Development for the Changing World of Work* was adopted at the 36th ASEAN Summit. The Declaration calls for the development of concrete strategies and actions that contribute to the realisation of the ASEAN Vision 2025 of a people-centred ASEAN Community where people enjoy higher quality of life and the benefits of community building, with especial emphasis on developing human resources through closer cooperation among ASEAN Member States in education and lifelong learning.

This project is part of this process, aimed at strengthening the capacities of ASEAN Member States to anticipate and match future skills needs through effective labour market information systems, developing a set of evidence-based recommendations in selected thematic areas with the objective to facilitate policy dialogue; and building capacities of ASEAN Member States to develop national action plans for improvement of the labour market information systems

As one of the kick-off activities of this project, this workshop is organized to level-off expectations and understanding from among key stakeholders. The workshop aims to lay the foundation of an operations manual, that contains the principles, guidelines, and procedures for the conduct of project. This also includes, among others, an agreement of the desired goals of the project, an agreed set of indicators to gauge progress, and the roles and contributions of each stakeholder. Finally, an operations manual also includes the structure and scope of activities, the manner by which activities are selected, and cross-cutting themes that needs to be considered in the implementation of activities.

Objectives

The workshop aims to help participants achieve the following objectives:

Rational Objectives (what we want participants to achieve)	**Experiential Objectives** (how we want participants to feel)
a. Improve understanding of the project, its goals and objectives, and key activities b. Agree on goals and key principles in the conduct of project activities c. Define measures of success and roles of institutions and agencies to achieve them	a. Appreciate the value of collaboration in defining project working arrangements b. Feel excited in implementing and collaborating to achieve the goals of the project.

Sessions

Please be mindful of the different time zones across ASEAN Member States:

- GMT+6.30 time zone: Myanmar (Yangon)
- GMT+7 time zone: Cambodia (Phnom Penh), Indonesia (Jakarta), Lao PDR (Vientiane), Thailand (Bangkok), Viet Nam (Ha Noi)
- GMT+8 time zone: Brunei Darussalam (Bandar Seri Begawan), Malaysia (Putrajaya), The Philippines (Manila), Singapore

Facilitator: Mr. Michael Canares		
Time Allocation (GMT+7)	**Session**	**Process**
14.00 – 14.15	Opening Session	Facilitator welcomes participants. Remarks by the co-lead countries: ● Dr. Ha Thi Minh Duc, Deputy Director General, International Cooperation Department, Ministry of Labour, Invalids and Social Affairs, Viet Nam (TBC) ● Assistant Secretary Nikki Tutay, Department of Labour and Employment, the Philippines (TBC) ● MOM Indonesia (name TBC)

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14.15 – 14.25	Mentroduction	Facilitator asks participants to log-on to Menti and do a mentroduction. Facilitator will instruct participants on how to use menti during the workshop itself.
14.25 – 14.45	Project Goals	• Dr. Darjusch Tafreschi, Head of Component TVET Policy, Labour Markets of RECOTVET, introduces the objectives the project wants to achieve (5 minutes) • Mr. Jordi Prat Tuca, Regional Technical and Programme Coordinator of ILO, introduces the importance of the learning component (5 minutes) • Brief Discussion
14.45 – 15:20	Scope	• GIZ/ILO presents the results of the survey • GIZ/ILO also presents the key components of the project and what is expected to be achieved. • Facilitator asks participants how they define success in each of these components. This will be done via Mentimeter. • Facilitator clarifies expectations based on the Mentimeter results.

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15.20 – 15.50	Roles	• Using Miroboard, facilitator asks AMS regarding their expectations from the project • Facilitator also asks the lead countries regarding their expectations from GIZ/ILO • Facilitator asks GIZ/ILO to present the roles matrix to be proposed within the context of the project
15.50 – 16.15	Governance Arrangements	• GIZ/ILO presents the governance structure for the project. • Facilitator welcomes questions regarding the technical working groups and the project advisory council • Facilitator asks participants for people/personalities/institutions they think should be part of the technical working groups.
16.15 – 16.30	Next Steps	ILO and GIZ will jointly present the proposed next steps of the project Concluding comments/remarks by the co-lead countries: • Dr. Ha Thi Minh Duc, Deputy Director General, International Cooperation Department, Ministry of Labour, Invalids and Social Affairs, Viet Nam (TBC)

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