

Contracting Ice for GGRFSC

We pre-pay for our ice time each month by submitting a "contract" through Entryeeze. Our contract looks like a monthly calendar and shows all the times that the club has ice available for that month. The calendar will be emailed to you around the 10^{th} of every month for the following month.

All contracting is done through the website <u>www.entryeeze.com</u>. Instructions on how to contract are below the Ice Costs.

Calculating your Ice Costs_____

<u>Freestyle sessions:</u> Freestyle sessions are indicated on the contract by "FS". The price per freestyle session is determined by the number of freestyle sessions you skate per month.

•	1-5	\$18 per session
•	6-12	\$16 per session
•	13-20	\$14 per session
•	21-30	\$11 per session
•	31 or more	\$9 per session

Stroking: Stroking in figure skating is the method of moving forward or backward, pushing off using the edge of the blade. If you are new to the club, please ask your coaches if this is a good option for your skater.

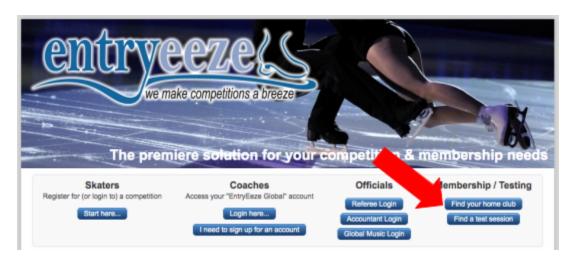
- Stroking sessions may be contracted at \$7 per session but these **DO NOT COUNT** toward determining freestyle rates. Second family member is \$5.
- Skaters must also bring \$1 to pay the coach and turn it into the ice monitor at the start of the stroking session.
- If the skater is not contracted for the stroking session, the skater may "walk on" and pay \$7 cash or check prior to the stroking session (\$7 for the session, and \$1 for the coach).

Walking onto ice beyond the contract: A contracted skater may choose to "walk on" (skate) a session for which they have not contracted if there is room. (There is a 22 skater maximum on the ice at any time.) Skaters may either pay the monitor at the start of the session, OR they may initial the monitor sheet and be billed on their next contract IF THEY HAVE ALREADY CONTRACTED THAT MONTH). They will pay their contracted rate for freestyle sessions, or \$7 for stroking. (The cash \$1 for the coach needs to be paid for stroking at the time of stroking and cannot be billed.) However, if you are not contracted for the month, you MUST pay the ice monitor the \$20 per session rate prior to the start of the session for freestyle sessions or \$7 for stroking sessions.

<u>Calculation Errors:</u> Any calculation errors on the contract will be adjusted. The credit or debit will be noted on your contract and returned to you on your next month's contract through Entryeeze. Please email Stacey Sapp at sappstacey1@gmail.com.

How to Contract Ice on Entryeeze

1. Go to www.entryeeze.com. Click "Find your home club".



2. Type in or scroll down to Greater Grand Rapids Figure Skating Club. Then click "Go to club



gin entering its name in the box below. You'll be shown a list of skating clubs I text. Click the correct club to select it, then click the "Go to club" button.



3. Click "Access my account"

Existing Members



4. Enter your email address and password



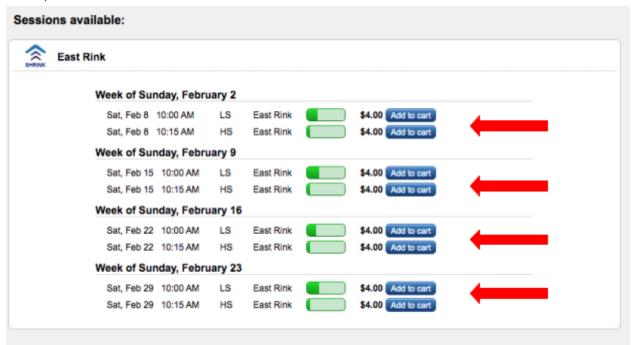
5. Click on "Contract Ice" -> Browse and Purchase



6. Contract the skater's Stroking BEFORE you contract your Freestyle times. Click "Continue" for stroking.



7. Select your dates.



8. Click on Contract Ice for a **SECOND TIME.**

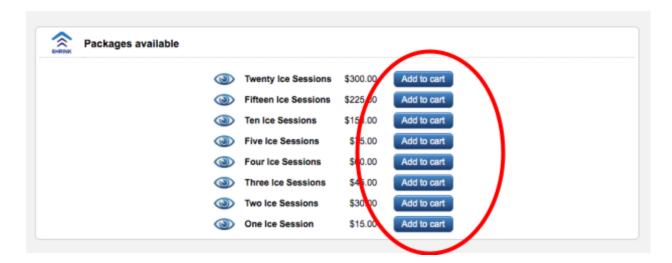


9. Click the FS to continue this time.



10. Select the number of times your skater (or skaters) will contract that month. (For 24 sessions, click on Twenty Ice Sessions and Four Ice Sessions.) *The price will be prorated at check out.* If you

have more than one skater, click on each skater to add sessions for each individual skater. Add this to the Cart.



11. Click on to the Cart in the upper right corner to pay.



12. Double check your cart. Click "Continue Checkout" to pay at the bottom. Please remember you will have a \$5 service fee (this covers the cost of using this system) and any over ice added to you bill at that time.



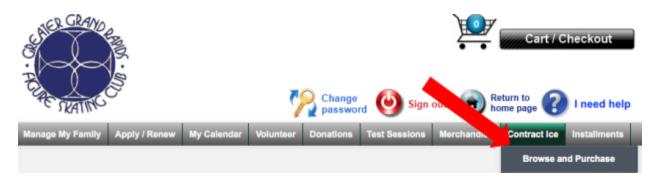
13. Click on "Continue Checkout" one more time.



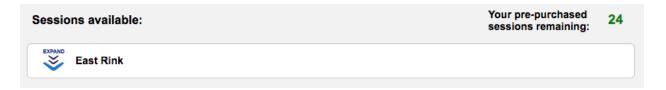
- 14. Follow the instructions to enter a credit card.
- **15. YOU ARE NOT QUITE DONE YET! YOU NEED TO PICK YOUR SESSIONS!** Click on Return to my Account at the BOTTOM of the page.

Return to my account

16. Click on "Contract Ice, Browse and Purchase".



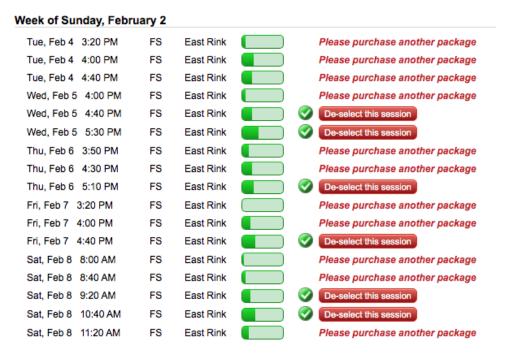
17. Click on "East Rink".



18. Select the sessions your skater plans on skating for the month.



19. When the number of skates that were purchased have been selected, you are all set! Log off!



20. Sign out! It saves automatically.

