

SENATE BILL
[NUMBER - *SB-F20-017*]

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SPONSOR(S)	

TITLE	Removal of Chapter XL and Amendments to Chapter XI
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BACKGROUND

The purpose of this senate bill is to remove Chapter XL of the ASUCR Bylaws and have the contents of that chapter to be altered and added to Chapter XI of the ASUCR Bylaws.

Chapter XL of the ASUCR Bylaws, titled “*The Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention*,” is currently an inactive committee. After consultation with the Chancellor’s office, it was discovered that the UCR Office of the Chancellor has its own committee focusing on these various affairs. Therefore, in order to still continue having student involvement within this committee, it was decided to revise this bylaw so that it would be placed under the ASUCR Office of Campus Internal Affairs and the Vice President of Campus Internal Affairs, whose duties and committees are outlined in Chapter XI of the ASUCR Bylaws.

This committee shall hereby be referred to as the “*Vice President of Campus Internal Affairs Committee on Sexual Harassment and Sexual Violence Prevention*.” This committee shall serve the same purpose as Chapter XL did, but it shall now be under an office rather than remain a standing bylaw. This proposed Senate bill has made the following recommendations and guidelines to this new committee under the Vice President of Campus Internal Affairs after thorough consultation with the UCR CARE Office.

THE ASUCR SENATE HEREBY MAKES REMOVES CHAPTER XL OF THE ASUCR BYLAWS AS FOLLOWS,

Chapter XL

Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention Bylaw

Section 1:

This Chapter shall govern the Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention as a committee under the purview of the Associated Students of the University of California, Riverside. The Associated Students Chancellor's Committee on Sexual Harassment and Sexual Violence Prevention has been reestablished at the University of California, Riverside in September of 2014 for the purpose of educating students regarding matters related to sexual harassment, sexual violence, domestic violence, intimate partner violence, and stalking through campus-wide programs and events. Our commitment is to provide efforts in defining what consent is, what violence against students look like, and how harassment, violence, and unwanted sexual attention can be prevented and stopped on UC Riverside's campus. Such instruction benefits the student body by ensuring safety and support on campus. This committee does not provide legal help, counseling, or disciplinary action but will provide the contact information that the University of California, Riverside provides.

To ensure that student interests are served throughout the entire process of implementing the Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention, the Associated Students of the University of California, Riverside (ASUCR) will work in conjunction with the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee to see the successful and timely completion of all the projects.

We stand by Survivors Bill of Rights, and are committed to updating and working on the Survivor's Bill of Rights. We are committed to providing information about options, support and assistance to survivors of sexual assault, domestic violence, dating violence, and/or stalking to ensure that they can continue to participate in UCR-wide and campus programs, activities, and employment. All survivors of these crimes and violations, regardless of race, color, national origin, religion, creed, age, disability, sex, gender identity or expression, sexual orientation, familial status, documentation status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction, have the following rights, regardless of whether the crime or violation occurs on campus, off campus, or while studying abroad:

Section 2:

A. The Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee shall consist of ten (10) voting undergraduate students as follows:

- 1) ASUCR Chairperson appointed by the President;

- 2) A Vice-Chairperson appointed by the Chairperson;
- 3) Marketing Coordinator appointed by the Chairperson;
- 4) Program Coordinator appointed by the Chairperson;
- 5) Maximum six (6) full-time UCR students, not necessarily, associated with any of the listed organizations, appointed by the Personnel Director;
- 6) Two (2) ASUCR Senators appointed by the Personnel Director;
- 7) Have representation of students from active student organizations or committees that work on sexual assault and sexual violence prevention appointed by the Personnel Director;

a. This includes but is not limited to:

- i. It's On Us
- ii. Counseling Center
- iii. The Womens Resource Center
- iv. SAVE
- v. The LGBT Resource Center
- vi. CARE
- vii. Other Costo Hall organizations
- viii. Housing

B. The Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee shall consist of the following non-voting ex-officio as follows:

- 1) One (1) Ex Officio staff from the Title IX Office
- 2) One (1) Ex Officio staff from CARE Office
- 3) At least one Ex Officio from the Office of the Vice Chancellor of Student Affairs

Section 3.

This section outlines the criterion for student atmosphere within the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention. The Committee shall be responsible for and ensure that:

- (a) No person should ever feel pressured to announce at anytime if they are or are not a survivor;
- (b) Informing the committee members that there will be discussions about sexual assault and sexual violence and anyone can be excused from the meeting at anytime for self care;
- (c) Informing the committee that there will be mandated reporters present;
- (d) Having a response and comprehensive training done by Title IX or CARE at the beginning of every academic year;
- (e) It is a space of respect for all individuals.

(f) Coordinate with students in organizations working on sexual violence prevention when events and programs arise.

Section 4.

The Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee shall:

(a) Not vote on any agenda items without meeting quorum of five (5), and there will be no proxy voting;

(b) Review and update the Survivor's Bill of Rights as well as come up with action plans appropriately;

(c) Hold meetings at least once every week during the regular academic year, no later than week two of every quarter. Meetings shall be run by parliamentary procedure and minutes will be taken by the committee's appointed Vice-Chairperson unless announced by the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee Chair;

(d) Have a deadline for agenda items as determined by the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee Chair;

(e) All funding allocations shall be ratified by Senate;

(f) With the goal of keeping Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention accountable and transparent to the student body, keep publicly accessible records, aside from confidential student information, on the ASUCR website, such as minutes of all committee meetings of the Associated Students Chancellors on Sexual Harassment and Sexual Violence Prevention Committee with updates;

(g) Be able to remove, by a majority vote, any appointed committee member(s) due to unjustifiable absence or conflict of interest;

(h) The Chair shall be appointed by the ASUCR President and approved by Senate with a majority vote.

(i) The Chair shall be nominated by the previous Chair and then approved by the current sitting members by a majority vote.

Section 5.

Officers

A. The Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention shall have four (4) executive officers, a Chairperson, a Vice-Chairperson, a Marketing Coordinator, and a Program Coordinator whose duties will be as follows:

a. The Chairperson Duties

The Chairperson shall:

i. act as the chair of all committee meetings;

ii. act as a liaison between students and administration

iii. develop new projects;

iv. make any executive decisions with the input of the Vice-Chairperson;

v. invite the administration to attend meetings and events;

vi. follow the Survivor's Bill of Rights, and

vii. edit and update the Survivor's Bill of Rights and the committee's bylaws

viii. present updates to Senate.

b. The Vice-Chairperson Duties

The Vice-Chairperson shall:

i. take and publicize meeting minutes

ii. substitute for the Chairperson's duties as outlined in the case of absence

iii. aid the Chairperson in any work that goes into event planning put on by the committee

iv. be responsible for nominating a committee member to act as a representative to the Student Advisory Council

v. be responsible for making sure Section 4 of the bylaws are followed.

c. Marketing Coordinator Duties

The Marketing Coordinator shall:

- i. serve as the main publicity and marketing organizer
- ii. develop flyers, posters and social media messaging
- iii. be responsible for the adequate publicity of the events planned in the Associated Students Chancellors Committee on Sexual Harassment and Sexual Violence Prevention.

d. The Program Coordinator Duties

The Program Coordinator shall:

- i. see that all programs and events of the committee are carried out
- ii. reserve appropriate spaces for all programs and events
- iii. fill out requisitions forms as needed
- iv. complete the food safety requirement, as also required by HUB scheduling
- v. communicate with the marketing coordinator regarding all program and events dates and times
- vi. be responsible for the set-up and cleanup of all program and events.
- vii. be responsible for delegating work to committee members

e. Student Representative Duties

The Student Representatives shall:

- i. serve as voting members on the committee
- ii. give input in all events and decisions made
- iii. read and understand the Survivor's Bill of Rights
- iv. shall respond to duties given to them by the executive members

Updated November 2016

THE ASUCR SENATE HEREBY MAKE AMENDS TO CHAPTER XI OF THE ASUCR BYLAWS AS FOLLOWS,

Section 3.

This bylaw governs the duties of the VP CIA, the Campus Internal Affairs (CIA) Committee, the structure and components of the Office of the Vice President of Campus Internal Affairs, and the various staff of the CIA office. These staff members shall be the Chief of Staff, Executive Assistant, Communications Director, the Commissioner of Academic Affairs, two Commissioners of Diversity (Co-Chairs), ~~and~~ Commissioner of Basic Needs, **R'Professional Closet Committee Chairperson, and the Sexual Harassment and Sexual Violence Prevention Chairperson.**

Section 13.

The Campus Internal Affairs Committee -

(a) Shall consist of the Chief of Staff, Executive Assistant, Communications Director, Communications Intern, Commissioner of Academic Affairs, two Commissioners of Diversity (Co-Chairs), Commissioner of Basic Needs, **R'Professional Closet Committee Chairperson, Sexual Harassment and Sexual Violence Prevention Chairperson,** and First Year Fellow(s) and be chaired by the Vice President of Campus Internal Affairs. If the VP CIA is unavailable, the Chief of Staff will chair the meeting.

(b) The Committee shall provide updates on the status of current projects and previous projects.

(c) The Committee shall meet at least 2 times a month.

(d) The Committee shall do other duties as prescribed by Student Senate or the VP CIA

The Office of the Vice President of Campus Internal Affairs Committee on Sexual Harassment and Sexual Violence Prevention

Section 15.

Committee on Sexual Harassment and Sexual Violence Prevention

This Chapter shall govern the Office of the Vice President of Campus Internal Affairs Committee on Sexual Harassment and Sexual Violence Prevention as a committee under the purview of the Associated Students of the University of California, Riverside. The Office of the Vice President of Campus Internal Affairs Committee on Sexual Harassment and Sexual Violence Prevention has been reestablished at the University of California, Riverside for the purpose of spreading awareness for matters related to sexual harassment, sexual violence, domestic violence, intimate partner violence, and stalking, and promoting a safe campus environment in support of survivors of sexual harassment and violence through campus-wide programs and events. This committee does not provide legal help, counseling, or disciplinary action but will provide direction to the appropriate contacts for respective resources available at the University of California, Riverside.

The Office of the Vice President of Internal Affairs on Sexual Harassment and Sexual Violence Prevention Committee is committed to providing information about options, support and assistance to survivors of sexual assault, domestic violence, dating violence, and/or stalking to ensure that they can continue to participate in UCR-wide and campus programs, activities, and employment. All survivors of these experiences, regardless of race, color, national origin, religion, creed, age, disability, sex, gender identity or expression, sexual orientation, familial status, documentation status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction, regardless of whether the experiences occurs on campus, off campus, or while studying abroad.

Section 16.

Committee on Sexual Harassment and Sexual Violence Prevention Composition

- (a) The purpose of the committee is to communicate, strategize, and develop ideas, projects and initiatives to support campus sexual assault and sexual prevention efforts. This includes coordinating collaborations between campus entities involved with sexual assault and sexual prevention efforts, hosting events, working on advocacy and legislation to support sexual assault and violence prevention efforts on campus, et cetera;
- (b) The Sexual Harassment and Sexual Violence Prevention Committee shall be composed of:

- (i) Eight (8) full-time UCR undergraduate students, not necessarily, associated with any of the listed organizations, not including the Chairperson and Vice-Chair; all ten (10) members shall serve as voting members;
 - (1) Representation of students can come from active student organizations or committees that work on sexual assault and sexual violence prevention appointed by the Vice President of Campus Internal Affairs and Chairperson. This includes but is not limited to:
 - a) Counseling Center;
 - b) Women's Resource Center;
 - c) The LGBT Resource Center;
 - d) CARE;
 - e) Ethnic & Gender Program Offices and other Costo Hall organizations;
 - f) Title IX.
- (ii) Representation from campus entities whom are non voting members, which includes;
 - (1) One (1) Ex-Officio staff from the Title IX Office;
 - (2) One (1) Ex-Officio staff from CARE Office.
- (c) Voting practices as follows:
 - (i) Meeting quorum of five (5) before voting, and there will be no proxy voting;
 - (ii) Being able to remove, by a majority vote, any appointed committee member(s) due to unjustifiable absence or conflict of interest;
 - (iii) Receiving ratification for all funding allocations by Senate

Section 17.

Sexual Harassment and Sexual Violence Prevention Committee Duties

- (a) Work on at least one project or initiative per quarter with the goal of enforcing UCR as a safe space for survivors of sexual violence and advocating for awareness in hopes of mitigating this social issue on campus;
 - (i) Sexual harassment and sexual violence includes, but is not limited to domestic violence, intimate partner violence, verbal harassment, and stalking through campus-wide programs and events.
- (b) Build relationships with campus entities involved with sexual assault and sexual prevention efforts. This includes, but is not limited to;

- (i) Women's Resource Center,
- (ii) CARE,
- (iii) Title IX,
- (iv) Case Management,
- (v) Counseling and Psychological Services (CAPS),
- (vi) The LGBT Resource Center,
- (vii) Ethnic & Gender Program Offices and other Costo Hall organizations;
- (viii) Et cetera;
- (c) Collaborate with campus entities involved with sexual harassment and sexual violence prevention efforts to create programs and work on initiatives;
- (d) Engage in advocacy work and legislative work regarding sexual harassment and sexual violence prevention efforts on campus;
- (e) Chair the Sexual Harassment and Sexual Violence Prevention Committee;
- (f) Assist with sexual harassment and sexual violence prevention efforts as requested by the VP CIA and Chief of Staff;
- (g) The committee must work on at least one project or initiative per quarter and write at least one piece of legislation per quarter, with the goal of enforcing UCR as a safe space for survivors of sexual violence and advocating for awareness in hopes of mitigating this social issue on campus.

Section 18.

Committee on Sexual Harassment and Sexual Violence Prevention Chairperson Duties

The Chairperson of the Sexual Harassment and Sexual Violence Prevention Committee shall herein be referred to as Chairperson. The VP CIA shall collect and review all applications for the Chairperson position, and shall appoint the Chairperson for a nine (9) month term. The individual is subject to a majority vote ratification of the Senate if paid. The duties and responsibilities of the Chairperson and Vice-Chair are listed as follows:

- (a) The Chairperson of the Sexual Harassment and Sexual Violence Prevention shall be assisted by the other committee members of Sexual Harassment and Sexual Violence Prevention Committee;

- (b) The VP CIA, along with the appointed Chairperson, shall collect and review all applications for the Sexual Harassment and Sexual Violence Prevention Committee members;
- (c) Duties of the Chairperson include:
 - (i) Hosting and scheduling meetings for the committee;
 - (1) the committee must meet once a quarter and it is recommended to meet at least twice a month to discuss and work on sexual harassment and sexual violence prevention affairs;
 - (ii) Leading committee meetings;
 - (iii) Providing the VP CIA and the Campus Internal Affairs Committee with updates on the Sexual Harassment and Sexual Violence Prevention Committee following each meeting.
- (d) At the first meeting of the Sexual Harassment and Sexual Violence Prevention Committee, committee members shall nominate a Vice-Chair of the Sexual Harassment and Sexual Violence Prevention Committee. Duties shall include:
 - (i) Chairing the Sexual Harassment and Sexual Violence Prevention Committee in lieu of the Chairperson if the chairperson is unavailable;
 - (ii) Preparing committee meeting agendas and sending them to committee members, the VP CIA, and the Campus of Internal Affairs Chief of Staff;
 - (iii) Taking committee meeting minutes;
 - (iv) Performing all other duties assigned by the Chairperson.

Section 19.

Sexual Harassment and Sexual Violence Prevention Committee Member Duties

- (a) The direct duties of the committee members, and the proper etiquette to be upheld due to the sensitivity of the committee's purpose include:
 - (i) Serving as voting members of the committee;
 - (ii) Condemning behavior that may pressure individuals to share their personal experiences at any time;
 - (iii) Allowing any member to excuse themselves for any undisclosed reason at any time during the meetings in light of the sensitive nature of the discussion topics;
 - (iv) Informing the committee that there will be mandated reporters present;

- (v) Attending a yearly comprehensive training sessions coordinated by the CARE and/or Title IX offices;
- (vi) Creating and maintaining a space of respect and compassion for all individuals;
- (vii) Coordinating events and programs for sexual assault and sexual violence prevention with various campus organizations;
- (viii) Hosting a minimum of one (1) event per quarter;
- (ix) Fulfilling duties delegated by the executive members.

Natalie Hernandez
Executive Vice President

Signed Legislation can be found in the ASUCR Office

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