



# 2019-2020 Distinguished Service Awards Nomination Form

Nominations are due **Tuesday, March 10 at 4 p.m.**

**How do I nominate a District 58 employee for this award?**

If you have Gmail:

1. When you open this document, please make a copy for **your** DSA application. Within this Google Doc, go to "File" and select "Make a copy."
2. Rename the file: "[Your Name], DSA Application."
3. Complete the application and share it with DSA Co-Chairs Mia Churma and Elena Falco at [District58DSA@gmail.com](mailto:District58DSA@gmail.com).

If you do not have Gmail:

1. When you open this document, go to "File" and "Download as." Select Microsoft Word or PDF.
2. Complete the application and either email it to Mia Churma and Elena Falco at [District58DSA@gmail.com](mailto:District58DSA@gmail.com) or mail it to: Mia Churma and Elena Falco, c/o District 58 Administrative Service Center, 1860 63rd St., Downers Grove, IL 60516

**Please highlight or underline your relationship to the nominee:**

- A. I am a District 58 employee nominating a fellow colleague.  
B. I am a District 58 parent or student.

The nominee should be an individual who:

- ✦ consistently performs above and beyond the regular scope of his/her job duties
- ✦ positively affects children in a significant manner
- ✦ demonstrates a sustained dedication to the education of children
- ✦ cares about the child as a whole person
- ✦ earns the respect of his/her peers and superiors
- ✦ serves as a good role model to other District employees

Your name: \_\_\_\_\_ Your school: \_\_\_\_\_

Email address: \_\_\_\_\_ Date: \_\_\_\_\_

Name/title/school of nominee: \_\_\_\_\_

The Education Foundation will name the 2020 Distinguished Service Awards program nominees and recipients during a reception Monday, May 4 at Ashyana Banquets, 1620 75th St., Downers Grove.

**Distinguished Service Awards – Nomination Essay:**  
**How does this employee contribute to the betterment of District 58?**

To ensure impartial judging, please **do not use the nominee's name, school or work location when writing your essay**. Please only reference the nominee's name once – on the front page of this form.

Please limit your essay to **400 words or less**. Essays exceeding this length will not be considered. Please provide details and specific examples that support the award criteria. Write or type your response in the space below or on a separate sheet of paper. Thank you.