

BERRYHILL HIGH SCHOOL STUDENT HANDBOOK

2025-2026



THRIVE, GROW, IMPACT

Superintendent - Mark Batt

HIGH SCHOOL

High School Principal - Scott Robb

High School Counselor - Reanna Abarca

High School Counseling Assistant - Tonya Williams

Secretary - Brooke Marble

High School Asst. Principal - Justin Norman

Athletic Director - Keith Chronister

Secretary- Alicia Cash

High School Main Telephone Number 918-445-6035

INTRODUCTION

The policies and procedures outlined in this handbook are the result of a concerted effort between the faculty and administration. This information has been carefully prepared and presented to provide you with valuable guidance in adjusting to our school and becoming an integral part of it.

BERRYHILL VISION STATEMENT

To provide a nurturing and inclusive environment where every student can thrive academically, socially, and emotionally. We cultivate creativity, critical thinking, and diversity, empowering students to excel and become responsible citizens prepared to positively impact their communities.

BERRYHILL MISSION STATEMENT

Our school district is committed to nurturing every student's success in a supportive environment, fostering growth, creativity, and critical thinking, while also preparing them to be responsible citizens.

PROOF OF RESIDENCY

Parents/guardians of all Berryhill students must supply at least two forms of proof of residency, in addition to a driver's license with current address, at the beginning of each school year for their child to receive a class schedule.

You may pick up information on the following in the office: *Living With* and *All Utilities Paid* Affidavits, Homeless Students, and Students in Foster Care.

TRANSFERS

Berryhill makes decisions about student transfers in accordance with district policy and state law. You can download our comprehensive district transfer policy from the school website.

IMMUNIZATIONS

Proof of up-to-date immunizations (including the Tdap vaccine) must be presented before entering 7th grade for a student to receive a class schedule.

VISITORS

Visitors must check in with the attendance office. No student visitors are allowed on campus.

MEDICATION

If a student needs to take medication at school, a parent or guardian must complete the Health History/Authorization for the Administration of Medication by Designated School Personnel form. All medication will be kept in and dispensed through the main office. Possession and/or use of inhaled asthma medication will require a written note from a parent (S.B. 343).

BUS AND PARKING LOT REGULATIONS

Riding the school bus is a privilege and an extension of the classroom (OK ART IX, 9-101). Improper conduct on the buses will result in that privilege being denied. Only regularly scheduled bus students are to ride the school bus.

Students are to consider the bus driver the same as their teacher. They should identify themselves when requested and follow the driver's rules. Students who do not follow the rules will be reported as follows: First report will result in a warning, second report will result in 1-5 day suspension from riding the bus, and third report could result in suspension from riding the bus for the remainder of the semester or school year. Detention or other disciplinary action may be appropriate.

LOST AND FOUND

Articles found in or around the school should be turned in to the office where the owners may claim their property by identifying it.

INCLIMATE WEATHER

In the event of inclement weather, students & parents will be notified if it will be a distance learning day or if school is closed. Parents will be notified through a District RoboCall &/or email. Notifications will also be posted on social media and/or local news.

PARENTS' RIGHT-TO-KNOW (TEACHER QUALIFICATIONS)

President George Bush signed the No Child Left Behind Act into law on January 8, 2002. This legislation requires schools to provide, upon request, detailed information regarding the training and qualifications of teachers in school-wide Title I sites as well as any personnel funded through the Title I program. In keeping with the provisions of this law, if you would like to receive further information regarding your child's teacher, please contact Berryhill Public Schools.

PUPIL PRIVACY RIGHT ACT (PPRA)

Parents have the right to "opt out" of their child's participation in any surveys that elicit protected information such as religious/political affiliation, mental conditions, and/or sexual behavior or attitudes. Berryhill Public Schools will not administer any such surveys or evaluations without prior written notice to all parents, with the option for parents to provide a written refusal for their child to participate. Parents will have the right to inspect any such surveys and all instructional and curriculum materials used with students.

NOTICE OF NONDISCRIMINATION

The Berryhill School District I-10 does not discriminate based on race, color, national origin, sex, age, qualified handicap, or veteran in the admission to or the administration of its programs, services, or activities; in access to them; in treatment of individuals with disabilities; or in any aspect of their operations. The Berryhill School District also does not discriminate based on race, color, national origin, sex, age, qualified handicap, or veteran in its hiring or employment practices.

This notice is provided as required by Section 405 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, and the Age Discrimination Act.

Questions, complaints, or requests for additional information regarding Section 504, Title II, Title IX or ADA may be forwarded to the designated ADA, Title II, or 504 (Jeri McElwee) and Title IX coordinator (Julie Belk), 2902 ½ S. 65th W. Ave., Tulsa, OK 74107, 918-446-1966. This notice is also available from the Section 504, Title II, Title IX, and ADA coordinator in large print or audiotape and Braille if required.

FIRE, TORNADO, INTRUDER, AND LOCK DOWN DRILLS

Fire, tornado, and lockdown drills are to be held at regular intervals throughout the school year. Remember these basic rules:

1. Check the instructions in each classroom (they are posted) indicating how to leave the building in case of fire or tornado.
2. Walk. No talking. Move quickly and quietly to designated areas.
3. Students listen carefully to and follow adults' instructions.

HS Bell Schedule 2025/26			
	Start Time	End Time	Minutes
1st Period	8:00	8:50	50
2nd Period	8:55	9:50	55
3rd Period	9:55	10:50	55
4th Period	10:55	11:50	55
“A” Lunch	11:50	12:15	25
“B” 5th Period	11:55	12:50	55
“A” 5th Period	12:20	1:15	55
“B” Lunch	12:50	1:15	25
6th Period	1:20	2:10	50
7th Period	2:15	3:05	50

HS Pep Assembly Bell Schedule (1 Lunch Period)			
	Start Time	End Time	Minutes
1st Period	8:00	8:50	50
2nd Period	8:55	9:40	45
3rd Period	9:45	10:30	45
4th Period	10:35	11:20	45
5th Period	11:25	12:10	45
Lunch	12:10	12:35	25
6th Period	12:40	1:25	45
7th Period	1:30	2:10	40
En Route to Pep Assembly	2:10	2:15	5
Pep Assembly	2:15	3:05	50

HS Early Release Schedule (1 Lunch Period)			
	Start Time	End Time	Minutes
1st Period	8:00	8:30	30
2nd Period	8:34	9:04	30
3rd Period	9:08	9:38	30
4th Period	9:42	10:12	30
5th Period	10:16	10:46	30
6th Period	10:50	11:20	30
Lunch	11:24	11:54	30
7th Period	12:00	12:30	30

VANDALISM AND PROPERTY DAMAGE

Our school buildings and equipment cost the taxpayers to construct, purchase, and maintain. Students who destroy or vandalize school property will be required to pay for losses or damages. If students willfully damage school property, suspension may be necessary. Any damages to school property should be reported to a teacher or office immediately.

DANGEROUS WEAPONS

Any student found in possession of DANGEROUS WEAPONS on school property or at school events may be suspended for one calendar year or longer.

DISCIPLINE

One of the most important lessons learned in education is the importance of discipline. While it doesn't appear as a subject, it underlies the whole education structure. It is the training that develops self-control, character, and efficiency. It is good conduct and proper consideration for other people. The following behaviors/acts at school are not acceptable, while in school vehicles, or going to or from or attending school events, and will result in disciplinary action, which may include in-school placement options or out-of-school suspension. The following is a general catalog of offenses and consequences and is not to be considered all-inclusive. Administrators have the discretion to alter any discipline as needed:

1. Classroom and School Behavior

Disobedience/Disrespect (e.g., sleeping in class, refusing to obey, disruptive behavior):

- **1st Offense:** 3 days Detention
- **2nd Offense:** 5 days Detention
- **3rd Offense:** 1–3 days In-House
- **4th Offense:** 3–5 days In-House
- **5th Offense:** 1–3 days Out-of-School Suspension (OSS)

Profanity/Obscene Language Toward Students:

- **1st Offense:** 3–5 days Detention
- **2nd Offense:** 1–3 days In-House
- **3rd Offense:** 3–5 days In-House

Profanity/Obscene Language Toward Adults:

- **1st Offense:** 1–3 days OSS (See Counselor)
- **2nd Offense:** 3–5 days OSS
- **3rd Offense:** 10 days OSS (Possible recommendation for expulsion)

Inappropriate Behavior or Gestures:

- 3–5 days Detention, up to and including Suspension

Public Display of Affection:

- **1st Offense:** 3 days Detention
- **2nd Offense:** 5 days Detention
- **3rd Offense:** 1–3 days In-House
- **4th Offense:** 3–5 days In-House

2. Attendance Violations

Tardies (Unexcused):

- **1st–3rd Offenses:** Parent Notification by Teacher
- **4th Offense:** 3 days Detention
- **5th Offense:** 5 days Detention
- **6th Offense:** 1 day In-House (Referral to Counselor)
- **7th Offense:** 2 days In-House (Further Counseling)
- **8th Offense:** 5 days In-House or up to 2 days OSS (Further Counseling)
- *Consequences repeat every 9 weeks.*

Refusing Detention:

- In-House up to Suspension

Truancy (15+ minutes absence without permission):

- **1st Offense:** 1 day In-House
- **2nd Offense:** 3 days In-House
- **3rd Offense:** 5 days In-House

3. Academic Integrity

Cheating/Plagiarism/Forgery:

- **1st Offense:** 3 days Detention + Zero on Assignment (Teacher notifies Parent)
 - **2nd Offense:** 1–3 days In-House + Zero on Assignment
 - **3rd Offense:** 3–5 days In-House
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4. Technology and Electronic Devices

(It is now against state law for students to use these devices at school.)

Unauthorized Use of Electronic Devices:

- **1st Offense:** Phone is confiscated and returned to Parent or Guardian / Warning
- **2nd Offense:** Phone is confiscated and returned to Parent or Guardian / 1–3 days Detention
- **3rd Offense:** Phone is confiscated and returned to Parent or Guardian / 1–3 days In-House
- **4th Offense:** Phone is confiscated and returned to Parent or Guardian / 1–3 days OSS

Unauthorized Recording (Audio/Video):

- **1st Offense:** 1–3 days In-House
 - **2nd Offense:** 1–3 days OSS
 - **3rd Offense:** 3–5 days OSS (See Counselor)
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5. Substance Abuse**Alcohol, Drugs, Mood-Altering Substances:**

- **1st Offense:** 30 days OSS
- **2nd Offense:** OSS for the remainder of the current semester + next semester
- **3rd Offense:** Possible Expulsion
- *Law enforcement will be notified.*

Tobacco/E-cigarette Possession or Use:

- **1st Offense:** 3 days OSS
 - **2nd Offense:** 5 days OSS
 - **3rd Offense:** 10 days OSS
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6. Safety and Threats**Fighting/Assault – Minor (Horseplay/Slapboxing/Instigating):**

- **1st Offense:** 1 day OSS
- **2nd Offense:** 3–5 days OSS

- **3rd Offense:** 15 days OSS

Fighting/Assault – Serious:

- **1st Offense:** Up to 5 days OSS
- **2nd Offense:** Up to 15 days OSS
- **3rd Offense:** 15 days OSS up to expulsion for the remainder of the year

Possession of Weapons:

- Case-by-case basis; may result in removal for one full calendar year or longer

Conduct That Threatens Safety:

- Case-by-case; authorities may be notified

Extortion:

- Case-by-case; authorities may be notified

False Reports/Calls:

- **1st Offense:** 1–3 days OSS
- **2nd Offense:** 3–5 days OSS
- **3rd Offense:** 5–10 days OSS

Hazing:

- Case-by-case; authorities may be notified

Gang-Related Activity:

- Up to and including expulsion; authorities may be notified

Bullying:

- As per Berryhill Board of Education Policy

7. Property-Related Offenses

Stealing/Theft:

- **1st Offense:** 1–3 days OSS
- **2nd Offense:** 5 days OSS
- **3rd Offense:** 15 days OSS
- *Law enforcement may be contacted.*

Arson:

- Case-by-case; law enforcement will be notified

Vandalism/Willful Property Damage:

- **1st Offense:** 3–5 days Detention, up to Expulsion
- **2nd Offense:** 1–3 days In-House, up to Expulsion

- **3rd Offense:** 3–5 days In-House, up to Expulsion (See Counselor)

Destroying/Defacing School Property:

- **1st Offense:** 1–3 days In-House
- **2nd Offense:** 3–5 days In-House
- **3rd Offense:** 3–5 days OSS

8. Inappropriate Materials and Actions

Obscene Literature (Digital or Hard Copy):

- **1st Offense:** 1–3 days OSS
- **2nd Offense:** 3–5 days OSS
- **3rd Offense:** 5 days OSS

Possession of Obscene Materials:

- **1st Offense:** 3 days In-House
- **2nd Offense:** 5 days In-House
- **3rd Offense:** 3–5 days OSS

Indecent Exposure:

- Up to and including expulsion (See Counselor; authorities may be notified)

Immorality:

- Up to and including expulsion (See Counselor; authorities may be notified)

Gambling:

- **1st Offense:** 1–3 days In-House
- **2nd Offense:** 3–5 days In-House
- **3rd Offense:** 5–10 days OSS (Possible recommendation for expulsion)

9. Discrimination and Harassment

Discrimination (Race, Gender, Sexual Orientation, etc.):

- **1st Offense:** 1–3 days OSS
- **2nd Offense:** 3–5 days OSS
- **3rd Offense:** 5 days OSS

Sexual Harassment:

- **1st Offense:** Up to 3 days OSS
- **2nd Offense:** Up to 5 days OSS

- **3rd Offense:** Up to 10 days OSS

10. Transportation

Inappropriate Bus Behavior:

- **1st Offense:** 3–5 days Detention
- **2nd Offense:** Suspension from bus – 1 week
- **3rd Offense:** Suspension from bus – 1 month
- **4th Offense:** Suspension from bus – Remainder of school year

11. Dress Code

Dress Code Violations:

- See Dress Code Policy Section for specific consequences

12. Miscellaneous

Violation of School/Board Policies:

- Administration will address on a case-by-case basis

Off-Campus Conduct Affecting School Environment:

- Administration will address on a case-by-case basis; authorities may be notified

If a student accumulates (8) eight discipline referrals in a semester, they may be suspended from school. All discipline consequences are at the discretion of the principal and may be progressive.

STUDENT IDENTIFICATION CARDS

Each student in grades seven (7) through twelve (12) will be issued a student identification card. The ID card should be in their possession while at school. The replacement cost of a lost, damaged, or destroyed identification card is \$5.00, payable by the student.

CLOSED CAMPUS

All campuses of Berryhill Public Schools are considered closed. This means that all students are restricted to the school grounds from the time they arrive in the morning until they are dismissed in the afternoon. Students are not allowed to sit inside parked cars or be in the parking lot during the lunch break or at any other time school is in session. Middle School students are not allowed to go to the store between the hours of 7:30 a.m. and 3:00 p.m. unless accompanied by a parent or guardian.

DRESS CODE

The Berryhill Board of Education believes that the majority of the students in the public schools recognize their own individuality and have no need to express themselves in extreme dress or grooming styles. Generally, dress and grooming standards as determined by the students and their parents will not be questioned. The only requirements the board of education insists upon are that

students' dress and grooming shall not lead school officials to reasonably believe that such dress or grooming will materially or substantially impede the educational process.

The purpose of the student dress code is to ensure students wear appropriate and modest attire that does not cause distractions in the learning environment. It is the responsibility of both the student and the parent to follow these guidelines. The building principal or their designee has full authority to interpret and enforce the dress code.

Generally, students should regard neatness and cleanliness in grooming and clothing as important. Dress or grooming that is in any way disruptive to the school's operation will not be permitted.

If a student's dress or grooming is deemed objectionable under the above provisions, the principal shall request that the student make the necessary corrections. If the student declines, the principal shall notify the student's parents or legal guardian and request that person to make the required correction. If both the student and parent or legal guardian refuse, the principal shall take appropriate disciplinary action.

Students who violate the dress code provisions and refuse to correct the violation may be disciplined by removal or exclusion from extracurricular activities. In extreme cases, students may be suspended until the violation is corrected.

General Guidelines

- A. Clothing must be modest, clean, and safe.
- B. Clothing must not be derogatory or inappropriate towards any individual, group, or institution.
- C. Clothing and attire must be safe and appropriate for school and school activities. Shoes must not cause damage to floors. (no cleats, roller shoes, etc.).
- D. Shorts, dresses, skorts, or skirts must reach the middle of the thigh.
- E. Tops must have modest necklines and coverage of the midriff, back, and chest. (no halter tops, spaghetti straps, strapless tops, backless shirts, crop tops, or tops with low-cut necklines).
- F. Clothing must cover all undergarments (no mesh garments or see-through apparel without appropriate dress code attire underneath).
- G. Students are not permitted to wear sunglasses, hats, hoods, or any other type of headgear in any building on school grounds. Exceptions will be made for students with religious beliefs that require a head covering or for those with documented medical reasons.
- H. Clothing, accessories, or tattoos may not carry messages, either written or suggestive of, the promotion of illegal substances, including, but not limited to, drugs, alcohol, tobacco products, vulgar language, sex, violence, gang-related affiliation, or other symbols that detract from the learning environment.

OFF-CAMPUS AND AFTER-SCHOOL VIOLATIONS

Conduct outside the normal school day or on school property that has a direct and immediate negative effect on the discipline, educational process, or effectiveness of the school will result in disciplinary action, which may include in-school placement or out-of-school suspension.

ARRIVING/LEAVING SCHOOL

If a student needs to leave school, the attendance clerk must receive written and/or verbal permission from the parent. In the event of unavoidable medical appointments, students should bring a written excuse to the office before the first period and obtain a permit to leave class. Students must check out at the attendance office before leaving school. **Failure to do this will constitute truancy.** When a student arrives at school between 8:00 A.M. and 3:05 P.M., they must sign in with the attendance clerk. Failure to do so will result in a discipline referral.

TRUANCY

The schedule and other directives establish assigned areas for students during the school day. Failure to report to the assigned area without permission constitutes truancy. No student may leave the assigned area without first obtaining permission from the teacher, nor may they leave the premises without the principal's permission. If a student is truant, they will receive a zero (0) in each class missed, and their parent will be notified. Punishment for truancy could be suspension and will be determined by the principal.

DETENTION HALL

A type of punishment that may be used in conjunction with discipline problems is detention. Detention hall will be assigned by the principal as a means to control undesirable behavior. The following rules and guidelines will govern detention.

1. A student who receives a detention referral will report to the designated Detention Hall.
2. Any student who fails to attend assigned detention during the designated time will have the number of missed days doubled.
3. After two missed days, a student may be assigned in-house intervention or suspension.
4. If a student is a bus rider, the parent is responsible for making alternate transportation arrangements. If a student cannot attend detention the same number of in-house intervention days may be assigned.

When a discipline referral is received by a student, it must be signed by a parent and returned on the next school day. If not, an additional day of detention will result. If the referral is not returned on the 2nd day, the student will receive in-house intervention.

Detention hall will be held from 7:35 to 7:55 before school and/or 3:05 to 3:25 after school. Students must bring their work and arrive on time to be considered present. **Students are required to work on homework or read a textbook while serving detention.**

IN-HOUSE INTERVENTION

When a student is assigned in-house intervention, they are not allowed to attend any school activity during the in-house intervention period. This includes all extra-curricular activities. Assignments will be sent to the in-house intervention classroom. All assignments must be completed and handed in to the in-house intervention teacher at the completion of the assigned days. Students will receive a zero for any work not completed during this time. Work may not be taken home. Students breaking any in-house intervention rules may be suspended.

SUSPENSION

When a student is suspended out of school, they will not be allowed to be on campus or at any school activity during the suspension period. All work is due upon returning to school, and the student is responsible for making arrangements to have assignments picked up during the suspension period.

ATTENDANCE

Students are expected to be in school except in cases of emergency for reasons as explained in the code below.

1. Personal illness: Students must obtain certification from a doctor upon returning to school if the absence is not to be counted towards the 8 absences per semester.
2. Death of a relative. Documentation must be provided upon returning to school if the absence is not to count towards the 8 absences per semester.
3. **ANY OTHER REASON MUST BE EXCUSED BY THE SCHOOL PRIOR TO THE ABSENCE.**
4. Out of town trips considered necessary by the parent, if arrangements have been made for class assignments. The Request to be Absent form must be completed and returned to school for principal approval in advance of the trip. These absences will be excused but will count towards the 8 absences per semester.
5. All excused absences are at the discretion of the principal.

Unexcused absences are those that have not been cleared by parent contact with a school official. They include the following:

1. Truancy
2. Leaving school without proper checkout.
3. Absences not cleared by the parents.
4. All absences not excused by the building principal.

All excused/unexcused absences will count toward the maximum of eight (8) absences per semester missed except those cleared by a doctor's note or funeral documentation. Students who have missed due to an **excused absence** will have a day to make up work for each day absent. Students who have missed work due to an **unexcused absence** may receive a zero (0) for the missed work and may not be allowed to make up the work for credit.

NUMBER OF ABSENCES

Each secondary student enrolled in Berryhill Public Schools will be allowed no more than 8 excused/unexcused absences per semester, which aligns with the state of Oklahoma's chronic absentee policy or no more than 10%. If a student has more than the allotted number of absences, that student will receive no credit for the class. An attendance review committee will convene to review student absences and determine credit eligibility.

When the number of absences for any class reaches four (4), seven (7), or nine (9), the attendance clerk will send a letter to the parent/guardian regarding the student's absences. Classwork and homework missed due to an absence will be made up according to the previous guidelines.

10-DAY ACTIVITY ABSENCE REGULATION

All students are allowed ten (10) activity absences per class period each academic year. Excluded from this number are state and national levels of school-sponsored contests.

Once a student reaches seven (7) activity absences in any one class period for the current school year, they must begin the application process for an extension beyond ten days. To be eligible for an absence extension, the student must be currently passing all of their classes and complete the district Secondary Application for Activity Absence Extension form. The completed form must be submitted to the athletic director. The Internal Activity Review Committee will then review the extension request form.

Any student who exceeds the approved activity absences for any one class period must apply for an additional extension(s). Students will not be allowed to exceed 15 activity absences for one school year, pursuant to the rules adopted by the State Board of Education on February 28, 2008, to be effective for the 20082009 school year (Accreditation Rule 210:35-17-2).

Students must be present for at least one-half of the school day to participate in an activity for that day.

CELL PHONES/ELECTRONIC DEVICES

Cell phones and electronic devices may not be used during school hours. (Electronic devices are cell phones, cameras, watch phones, earbuds, etc.) This is now a state law. If a student is caught using a device, then that device will be confiscated and must be picked up by a parent or guardian.

During any classroom or state testing, students will be required to place their cell phones in a secure location. Students are not allowed to audio or video record at any time without the permission of Berryhill administration.

ASSEMBLIES/EXTRA CURRICULAR ACTIVITIES

Students are expected to display appropriate behavior during assemblies and extracurricular activities. Unacceptable conduct would include whistling, unnecessary clapping, boisterous behavior, rude comments, and talking during a program. Students are not permitted to leave school during assemblies, tournaments, or other school activities.

HALLS

Students should be in the halls only at the beginning and end of school, and while moving from one class to another, unless they have special permission or duties that require their presence. Running, shouting, and horseplay in the halls are never permitted.

LOCKERS

Lockers are issued to students at the beginning of the year by the school secretaries. Lockers should be kept locked at all times. Students are cautioned against telling their combination to each other or they cannot expect their property to be safe. Each student is responsible for keeping their assigned locker clean both inside and out. Damages caused by misuse of tape, etc., will be charged to the student responsible. Any locker malfunction should be reported to the proper advisor or office. Students are cautioned against keeping money or other valuables in their lockers and are advised to turn such items over to the office for safekeeping.

To maintain discipline and ensure the proper functioning of the educational process, school administrators must have access to all school property at all times, including lockers, desks, and other items assigned to students. Although students have privacy rights over the contents of their lockers as against other students, they do not have the same rights over the contents of their lockers as against school administrators. No school property will be used to store objects or materials that violate school regulations or state or local ordinances. The school maintains the right to ensure that lockers and desks are properly cleaned and that they do not contain items that should not be kept on school property. Lockers will be opened periodically for cleaning purposes and for locating overdue library books and class materials. Additionally, school administrators may open and inspect student lockers, desks, and all school property assigned to students for general and specific purposes at any time.

TEXTBOOKS

All textbooks are loaned to students for their use during the school year. Textbooks should be kept clean and handled with care. Students are required to pay for lost or damaged books.

TELEPHONES

Students are not permitted to use the office telephone for personal calls, except in emergencies, with prior staff permission. In the event a student receives a call he or she will be called out of class only in the case of an emergency. Normally, telephone calls for students will be handled between classes, during lunchtime, or after school.

CAFETERIA AND LUNCH PERIOD

Student behavior in the cafeteria should be based on courtesy and cleanliness. The middle school campus will be closed during lunch. Students are allowed to charge up to three times. Students must have their IDs with them to eat in the cafeteria.

HARASSMENT/BULLYING (S.B. 992)

Students and school employees are strictly prohibited from engaging in any form of bullying, harassment, or sexual harassment of any student, employee, or applicant for employment. Any student engaging in bullying, harassment, or sexual harassment is subject to all disciplinary actions that may be imposed under the school district's discipline code (District Policy #511). Any student who is or has been subjected to bullying, harassment, or sexual harassment, or knows of any student who is or has been subjected to bullying, harassment, or sexual harassment, shall report all such incidents to the superintendent, principal, counselor, or any board member of the school district. "Harassment, intimidation, and bullying" includes but is not limited to a gesture or written, verbal, or physical act.

S.B. 1941 – Section 5 amends Title 70 O.S. 24- 100.3 to include "electronic communication" within the definition of "Harassment, intimidation, and Bullying" as those terms are used within the Oklahoma School Security Act. "Electronic communication" is defined as the communication of any written, verbal, or pictorial information by means of an electronic device, including, but not limited to, a telephone, a cellular phone, other wireless telecommunication device, or a computer. In addition, "threatening behavior" is defined as any pattern of

behavior or isolated action, whether or not it is directed at another person, that a reasonable person would believe indicated potential for future harm to students, school personnel, or school property.

A copy of the entire district policy is available upon request.

ALCOHOLIC BEVERAGES AND DRUGS

Berryhill Public Schools prohibits students from using, possessing, furnishing, distributing, selling, or conspiring to sell or possess or being in the chain of sale or distribution of controlled dangerous substances, turkey drugs, or any substance represented to be illicit drugs or dangerous controlled substances.

Students transporting onto campus, buying, or selling controlled dangerous substances:

Any student found to be transporting onto campus, buying, or selling a controlled substance while attending any school sponsored event or while in transit to or from any school sponsored event or while on school premises shall be subject to the following disciplinary action: **Expulsion from school for the current school semester plus the next subsequent semester.**

Students found to be in possession or under the influence of controlled dangerous substances and/or inhalants:

Any student found to be in possession or under the influence of a controlled dangerous substance and/or inhalant while attending any school sponsored event or while in transit to or from any school sponsored event or while on the school premises, as determined by the school administration, may be subject to the following disciplinary action: **Expulsion from school for the current semester plus the next subsequent semester.**

Students possessing or under the influence of alcoholic beverages and/or over-the-counter drugs and/or prescription drugs:

Any student found in possession or under the influence of an alcoholic beverage, including low-point beer or over-the-counter drugs and/or prescription drugs taken with intent to abuse their prescribed use, shall be subject to the following disciplinary action: **1st offense: 10 days out-of-school suspension. 2nd offense: Expulsion for the remainder of the current school semester, plus the next subsequent semester.**

The school district will involve the police in every incident involving a law violation.

TOBACCO POLICY

Any student found in possession of cigarettes, cigars, snuff, chewing tobacco, e-cigarettes, or any other form of tobacco products while on school premises, school property, or vehicle of transportation owned or operated by the school district shall immediately surrender such items mentioned above to any school personnel upon request and will be subject to disciplinary action determined by the administration of Berryhill Public Schools.

SCHEDULE CHANGES

Students will have three (3) days at the beginning of each semester to change their schedule. All changes must be made through the counseling office by obtaining a drop/add slip and having it signed by the teacher whose class you wish to drop, the teacher whose class you wish to add, and a parent. Return the slip to the counseling office. Athletes cannot start another sport until their first sport is finished. If a student aide returns to the classroom, it will be for "no credit." AP students will have two (2) weeks to drop an AP class for a similar class. There will be a non-refundable AP Lab fee of \$25.00.

ASBESTOS NOTICE

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) of 1987, 40 CFR Part 763, Berryhill Public Schools has had asbestos-containing materials on site since 1970, when the school was inspected, and an Asbestos Management Plan was developed. This plan outlines the sampling, analysis, and necessary response actions to ensure student and staff safety. The Asbestos Management Plan is regularly updated and maintained at the Berryhill Maintenance Office and is available for review upon request. There is no cause for concern, as the asbestos poses no health risk under current conditions.

FERPA NOTICE

The Family Educational Rights and Privacy Act (FERPA) grants parents specific rights regarding their children's educational records. This right transfers to the student when they reach the age of 18 or attend a postsecondary school at any age. Once a student reaches 18 years of age, they must provide written consent for the school to disclose personally identifiable information to their parents.

SEARCHES

Berryhill Schools holds the right to search all school-owned property. This includes, but not limited to: internet & chromebook usage, lockers, desks & computers. There is no legitimate expectation of privacy in the use of the school district's technology. Berryhill uses GoGuardian as a monitoring tool for all school devices & accounts. The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act.

MAKE-UP WORK/TESTS

It is the student's responsibility to obtain all missed class work upon their return to class following any type of absence. Students will have the same number of days to make up work or tests as they have been absent from the classroom. 1 day absent= 1 day makeup, 2 days absent = 2 days makeup.

Semester projects, term papers, or any segment thereof with an announced due date must still be submitted on the specified date. It is the student's responsibility to arrange to make up any missed tests.

If a student has an unexcused absence, no credit will be given for missed daily work. However, the missed work, information, and notes will be made available to the student. Assignments missed may be found at www.wengage.com/berryhill

GRADING SYSTEM & REPORT CARDS

Evaluating a student's achievement is one of the most important functions of a teacher. The accepted grading scale is as follows:

A=90% - 100%	D=60% - 69%	Pre-AP Grading Scale C=69% - 77%
B=80% - 89%	F=0% - 59%	A=87% - 100%
C=70% - 79%	I= Incomplete	D=60% - 68%
		B=78% - 86%
		F=0% - 59%

An incomplete is given only in cases where students were unable to complete assignments due to illness or emergency. An incomplete on the report card becomes an "F" one week from the date it was issued. Make-up work is the responsibility of the student.

PROGRESS REPORTS

Progress reports will be sent home to the parents mid-way through each grading period. Parents should sign the report and return it with any comments they believe may be helpful. Parents will be contacted if progress reports are not returned to the teacher by the specified deadline.

REPORT CARD TO PARENTS

Report Cards are sent via email.

DISTANCE LEARNING

In the event our district needs to pivot to Distance Learning, we will most commonly use Google Meet & Google Classroom for our instructional delivery & will follow our standard 7-period schedule. The guidelines below will help promote your child's educational success during those days.

1. Because Distance Learning days are still school days, students need to be on time and present in class meetings where your camera is on and the microphone is muted.
2. Students are expected to complete assignments and turn them in on time.
3. Students should have an appropriate, neutral screen background that is neither distracting nor offensive to others.
4. Students should dress appropriately and adhere to the school's dress code requirements.
5. Students should try to create a distraction-free learning space. You can minimize distractions by turning off televisions, cell phones, and other devices.
6. To stay current, students should check their email & Google Classroom throughout the day.

DRUG TESTING

The Berryhill Board of Education, in an effort to protect the health & safety of its students from illegal &/or performance-enhancing drug use & abuse, participates in drug testing of students participating in extracurricular activities. For more information, please refer to Policy 517.

BERRYHILL VIRTUAL ACADEMY- (BVA)

Students have the ability to attend school virtually through BVA. Students who attend BVA must apply, meet the criteria, and will be required to maintain adequate progress in their schoolwork. BVA students are expected to engage weekly with their BVA teacher & fulfill all requirements of the BVA program.

ELIGIBILITY

RULES GOVERNING OKLAHOMA SECONDARY SCHOOL ACTIVITIES

A student must be passing all subjects they are enrolled in during the semester. If a student is not passing all subjects enrolled in at the end of a week they will be placed on probation for the next one week period. If a student is still failing one or more classes at the end of their probationary one week period they will be ineligible to participate during the next one week period. The ineligibility periods will begin on Monday morning and end on Sunday night. A student who has lost eligibility under this provision must be passing all subjects in order to regain eligibility. Schools may choose to run eligibility checks any day of the week. Berryhill's period of ineligibility will always begin on Monday following the eligibility check. Berryhill will check eligibility after 3:00PM on Friday each week.

COURSE ADMISSION REQUIREMENTS FOR OKLAHOMA COLLEGES AND UNIVERSITIES

English.....	4 courses (grammar, composition and literature)
Math.....	3 courses (Algebra I, Algebra II, geometry, trigonometry, math analysis, calculus)
Laboratory Science.....	3 courses (biology, chemistry, physics, or any lab science)
History.....	3 courses (including 1 course in American history)
Foreign language or computer technology.....	2 courses
Additional.....	1 course (from one of the courses listed above)
Fine Arts.....	1 course (fine arts, music, art, drama, or speech)
Total.....	17 courses

BERRYHILL PUBLIC SCHOOL GRADUATION REQUIREMENTS

English	4 units	Government.....	1/2 unit
Science	3 units	Geography, Economics, World History	1 unit
Mathematics (Algebra I required).....	3 units	Fine Arts.....	2 units
United States History.....	1 unit	Electives.....	9 units
Oklahoma History.....	1/2 unit	Total.....	24 units

*Students who need more than one unit for graduation shall not be permitted in the graduation exercises.

Students who fail required classes (English, math, social studies, Spanish, computer, general music and visual arts) must make up the classes at summer school, Tulsa Tech Success Center, or Berryhill on-line credit recovery immediately following the failure.

ACT TEST CODE 373-585

COLLEGE PERFORMANCE REQUIREMENTS (H.S. DIPLOMA)

ACT/SAT
24* or 1090

RANK/GPA
TOP 1/3 or 3.0

*Requirements may vary among universities. (See counselor)

www.berryhillschools.org

 Weighted GPA Policy for Berryhill High School

Berryhill High School has many activities for interested students. Make an effort to be involved in some of the following:

Student Council

Family, Career & Community Leaders of America (FCCLA)

National Honor Society (NHS)

Business Professionals of America (BPA)

Mu Alpha Theta Math Club

Cheerleading

Art Club

Academic Team

Color Guard

N8V (Native American)

Winter Guard

Spanish Club

Safe Team

Fishing Club

Inquiring Minds Science Club

Chess Club

Book Club

Serteens

Fellowship of Christian Athletes

Athletics (FCA): Football, Basketball, Wrestling, Baseball, Track, Girls' Softball, Girls' Volleyball, Golf,

Band and Jazz Band

Gay Straight Alliance (GSA)