

Google Classroom

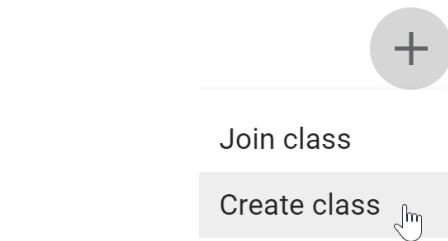
(P1 - Creating a Class)

Creating a Google Class

1. Browse to classroom.google.com.
2. In the window that appears you will be able to see all the classes, you have access to either as a student or as a teacher.
3. To create a new class, click on the “+” sign on the right-hand side of the window at the top.



4. In the menu that appears, select “Create class”.



5. In the screen that appears, type the name of the class. This is the only field that is required but feel free to fill in the Section, Subject, and Room if you wish. When complete click the “Create” button.

Create class

Class name (required)
HCS Technology Training
Section
Subject
Room

Cancel **Create**

6. You will be taken into your class. That is all it takes to create a class. Congratulations!