

# Program Review Invitation and Survey Document

## Description

- This document is to give you an opportunity to review, edit, and add items to the alumni survey template and alumni survey invitation email. I will reference this document to create your alumni survey in Qualtrics.
- Have the Survey and Invitation ready by:
- Potential Release Date (Early May is the typical release):
  - Close Date: September 1st
- The list of alumni emails is collected from the Office of University Advancement
  - A list of alumni from your department can replace the list from University Advancement.
- Alumni receive 3 follow up email

## Program Review Alumni Invitation Template

Subject Line:

Respond to email (Ideally, this is the main program email address):

Invitation Text:

Dear APU [Program Name] Alumni:

The program from which you received your degree is engaging in a process of self-assessment called Program Review. As a graduate of this program, your feedback about your experiences while a student here are critically important for the program's future improvements. Your participation is voluntary and your personal information will not be shared or used to identify you. Please take 3-5 minutes to share your thoughts. We appreciate your time and cooperation.

Follow up Text (OIRA will reuse the invitation email if no follow up text is provided):

## Program Review Alumni Survey Template

As you think back on your experiences in the program, please rate your current level of satisfaction using the scale provided.

	Very Dissatisfied	Dissatisfied	Neither Satisfied nor Dissatisfied	Satisfied	Very Satisfied
1) How satisfied are you with your education at APU?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2) How satisfied are you that the program met your academic goals and expectations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3) How satisfied are you with the preparation you received for your next professional or academic steps?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4) How satisfied are you with the quality of teaching by faculty in your program?					
5) How satisfied are you with the quality and rigor of the courses in your program?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Program can add items that fit this item format					

Please indicate the extent to which you agree with each of the following statements.

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
6) My experiences in my program led to a better understanding of academic faith integration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7) My experiences in my program helped me to broaden my understanding and appreciation of people from other cultures.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Programs can add items that fit this item format					

- 8) As an alumni, what would you consider to be the strengths of the program from which you graduated?
- 9) What recommendations would you suggest for improving the program?
- 10) Please tell us about any awards, honors, publications, commendations, licensures, credentials, or elected positions that you have earned since you graduated and that relate to your degree.

In order to help us understand the alumni who are participating in this survey, please respond to the items below. All responses will be kept confidential and anonymous, and only grouped data will be shared with the program.

Gender

- ☐ Female
- ☐ Male
- ☐ Prefer Not to Respond

Ethnicity/Race (Please check all that apply)

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanics of any race
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ Nonresident Alien
- ☐ Race and Ethnicity unknown
- ☐ Two or more races
- ☐ White
- ☐ Prefer Not to Respond

What year did you graduate from the program you are assessing?

Programs can add additional demographic questions