



Patch Management Strategy Template

Organization Name: [Your Organization's Name]

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Policy and Compliance

Policy Statement	Regulatory Compliance
Describe the organization's commitment to regular and systematic patch management:	Identify any relevant legal and industry standards that the patch management process must adhere to:

Roles and Responsibilities

Patch Management Team	Stakeholder Communication
Define the roles and responsibilities of team members involved in the patch management process:	Outline procedures for communicating with stakeholders about patch management activities and impacts:

Patch Management Process

Identification	Evaluation and Testing	Approval	Deployment	Verification and Reporting
Establish methods for identifying available patches for software and systems.	Describe the process for evaluating patches for relevance and testing them in a controlled environment.	Define the criteria and process for approving patches for deployment.	Outline the procedures for deploying patches, including scheduling and notification.	Detail methods for verifying successful patch deployment and reporting on patch management activities.

Risk Assessment and Prioritization

Risk Assessment	Prioritization
Provide guidelines for assessing the risk level of identified vulnerabilities and the urgency of patching.	Establish criteria for prioritizing patch deployment based on risk assessment and business impact.

Documentation and Record Keeping

Documentation Requirements	Record-Keeping
Specify what documentation is required for each stage of the patch management process.	Outline procedures for maintaining records of patches applied, including dates and system details.

Emergency Patching

Criteria for Emergency Patching	Emergency Procedures
Define scenarios that require emergency patching, bypassing normal procedures.	Outline the process for rapid assessment, approval, and deployment of emergency patches.

Training and Awareness

Staff Training	Awareness Programs
Detail training requirements for staff involved in the patch management process.	Outline initiatives to raise awareness about the importance of patch management across the organization.

Monitoring and Auditing

Continuous Monitoring	Auditing
Describe procedures for ongoing monitoring of patch management effectiveness.	Outline regular audits of the patch management process to ensure compliance and effectiveness.

Review and Improvement

Periodic Review	Continuous Improvement
Schedule regular reviews of the patch management strategy and process.	Encourage ongoing improvements to the patch management process based on review findings, feedback, and evolving best practices.