

## Christmas Leave Letter for Students

Dear [Teacher's Name],

I am writing to request leave from school/college for the Christmas holidays. As the festive season approaches, I would like to spend quality time with my family and loved ones. Therefore, I kindly request leave from [Start Date] to [End Date].

During my absence, I will make sure to complete all the pending assignments and projects to ensure that I do not fall behind in my studies. I will also stay in touch with my classmates to stay up to date with the latest developments in the classroom.

Thank you for your consideration and understanding.

Sincerely,  
[Your Name]