

TIMA Governing Board Meeting Minutes (action items in green)
August 21, 2023
Location: TIMA
DRAFT

Welcome: Brigitte VanBaelen welcomed the group and called the meeting to order at 6:02 pm.
Board Members present: Brigitte VanBaelen, Lauren Tignor, Sarah Adams, Jason Ball, LaToya Brennan, Thomas Gillsepie, Michael Lynch, Robert Morris, Frank Peluso, and Rob Weisel
Non-voting members present: Peter Ulrich, Staff and faculty: Laura Solomon, Traci West

Mission Moment: Family Engagement Initiatives

Presented by Teacher of the year: Traci West

Teacher of the year Traci West discussed this month's Mission topic-recent efforts at family engagement.

- Parent plug ins- Feedback is positive, families enjoy opportunity to talk to administration one on one.
- Volunteer appreciation event at Savannah Boathouse to honor last year's TIMA volunteers
- Beach Social was rescheduled due to inclement weather. Families had a great time getting to know new parents and reconnect with TIMA community
- Front Porch improv event coming up

School Leader Report:

Presented by Peter Ulrich, Principal Administrator-discussed the following topics

New Website launched, <https://tybeeislandmaritimeacademy.com>

- Board members should email their bios to Brigitte or Laura to be added to site if not already done so.

Nutrition Services

- SCCPS was not able to provide lunch for first week of school since TIMA start date was ahead of the county. Thanks to Savannah Classical Academy stepping in to help, students were still able to get hot lunch during week one.

Athletics

- 20 more students participating in cross country.
- Will have track and field in spring.
- Softball team- excellent turnout

Leader in residence

- Katie Holiday selected as leader in residence after leadership search

Media visits

- two local media outlets will be visiting/reporting on TIMA.
 - WTOC- Tori Connelly attended a social emotional responsive training in North Carolina over the summer. Report will be about how she is implementing those skills in the classroom.

Facilities

- TIMA has entered into new lease with the diocese-2 year lease.
- Signed airtherm contract to maintain hvac moving forward
- New fence
- New data science classroom. Working on getting new furniture and equipment for STEAM.
- Only budgeted 90k for facilities costs, may have to ask for budget adjustment since we have responsibilities to maintain premises under new lease

CCRPI

- anticipated that we may get a score this year for the first time since COVID.
- Comparison data-reading, math, growth, instruction, improvement, attendance rates, truancy, operational methods, measured and reported back. Climate survey for students, staff, parents
- Expected level of participation for GMAS-95%, students who are sick or parents opt out can really affect our scores
- Laura Solomon will send out info to board members on metrics
- 2019-only year not meeting the requirements
- TIMA outperforms state and district in reading, math

Fundraising Goals: Presented by Laura Solomon, Director of Strategy

Laura Solomon discussed fundraising goals for the 2023-2024 school year

- Currently working on donations, utilizing online platforms, hosting an event leading up to a campaign on giving Tuesday.
- Goal: \$150,000- last year reached 72%
- Added a \$1,000 donor level
- 3 fundraisers upcoming
 - Improv night, ticket sales going well
 - Bingo night/bike raffle
 - Fishing Tournament- in planning stages already
- Growth Strategy Grant- paid for new websites, Smore program, data science classroom, sensors so students can track data, etc.
- Friends of TIMA becoming more operational
- Identifying areas for expansion
- External communications- media initiatives
- Family engagement

Open Positions: Presented by Peter Ulrich, Principal Administrator

- We have one vacancy for a SPED teacher, currently accepting applications.
- No other vacancies at this time

Financial Report: Presented by Peter Ulrich, Principal Administrator/Edtec

ED Tec

- Dan and Christine Yang introduced themselves and explained the role of edtec

- Back office provider, works exclusively with charter schools, CFO, accounts payable, accounting support
- Allows school leadership to focus on day to day operations in schools
- 2023-2024 budget 100k, forecast 117k
- Monthly Cash projection- 2.8 Million, dip in June due to salaries and bonuses
- Data will be adjusted throughout the year, financial dashboard will be presented each month
- July Financial Update-Edtec

Motion to approve Financials by Robert Morris, second by Michael Lynch, all were in favor.

Meeting Minutes

Motion to approve June Minutes by Rob Weisel, second by Michael Lynch, all were in favor.

Public Comment

No Public Comment

Board Business/Closing Remarks

Brigitte Van Baelen presented the following:

Board Calendar: Board Calendar Jul 23 - Jun 24

- Monday, September 25, 2023; Monday, October 23, 2023; Monday, November 27, 2023; Monday, January 22, 2024; Monday, February 26, 2024; Monday, March 25, 2024; Monday, April 22, 2024; Monday, May 20, 2024; Monday, June 24, 2024

Upcoming school events

- front porch improv, tima sustainability
- parent plug in
- save the date for the 10th anniversary

Governing Board Training

- 15 hours new, 9 existing, must be completed by June 30, 2024
- Annual Conference- taking place in Savannah this year-can attend in person to get hours

Charter renewal

- will keep posted on the process

Conflict of interest Forms

Brigitte will send out conflict of interest forms

Motion to adjourn by Robert Morris, second by Sarah Adams, all in favor.