

Bonafide Certificate Letter for Scholarship Application

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Principal's Name]
[School/College Name]
[School/College Address]
[City, State, Zip Code]

Subject: Request for Bonafide Certificate for Scholarship Application

Respected [Principal's Name],

I trust this letter finds you well. I am writing to request a bonafide certificate for the purpose of applying for a scholarship.

I am currently enrolled in [mention your course/class and section] at your esteemed institution. The scholarship application requires a bonafide certificate with the following details:

Details for the Bonafide Certificate:

1. **Student's Full Name:** [Your Full Name]
2. **Date of Birth:** [Your Date of Birth]
3. **Course/Class and Section:** [Your Course/Class and Section]
4. **Admission Number/Roll Number:** [Your Admission Number/Roll Number]
5. **Duration of Study at the Institution:** [Mention the academic years you have been studying at the institution]

I kindly request you to issue the bonafide certificate at the earliest convenience to facilitate the completion of my scholarship application. If there are any additional forms or procedures that I need to follow, please provide the necessary guidance.

I appreciate your prompt attention to this matter. Your support in this regard is vital for the successful processing of my scholarship application.

Yours sincerely,

[Your Full Name]

[Your Admission Number/Roll Number]

[Your Signature - if sending a hard copy]

[Enclosures: If any supporting documents are requir