

## INCLEMENT WEATHER POLICY FOR ST. ALBERT THE GREAT

1. St. Albert the Great is air-conditioned; therefore, regular hours will not be affected by extremely warm temperature.
2. The decision to close schools due to weather conditions will be announced, via text message, social media, and television. One of the following announcements will be made:
  - All Catholic Elementary schools in Jefferson County are OPEN.
  - All Catholic Elementary schools in Jefferson County are OPEN BUT ON DELAYED SCHEDULE (**St. Albert will begin classes two hours later at 9:50AM**). Morning carpool will be from 9:30 am to 9:50 am. Dismissal will be at the regular time.
  - All Catholic Elementary schools in Jefferson County are CLOSED.
  - NOTE: If there is no weather announcement, schools are open.

## 2. SNOW DAY / ONLINE SCHOOL / ALTERNATIVE SCHOOL DAY POLICY

St. Albert Parish School has one snow day built into the calendar. After the one day, we will provide a required alternate school option to further instruction through online technology. Our plan has been approved by the Superintendent of Catholic Schools. We believe this plan will help our students maintain their momentum from the classroom.

1. The first snow day will run as in previous years with no school expectations for teachers/students except to work on previously assigned work.
2. On the second snow day, school families will be notified that an "Online School Day" is being implemented with the Sycamore alert.
3. Students will fulfill attendance requirements by turning in completed assignments on the second day following the snow / online / alternative day. Long term assignments will be checked for adequate progress. Absent students will follow the usual absence policy. In the instance where multiple days are missed consecutively, for every online snow day, students have that many days to turn in the work. Examples would be a single day missed on a Tuesday, students would have until Thursday to turn in assignments. Another example would be if online school is implemented on Monday and Tuesday, students' work is due Friday.
4. Students will fulfill attendance requirements by turning in completed assignments at the beginning of the next class in school. Long term assignments will be checked for adequate progress. Absent students will follow the usual absence policy.
5. Teachers will post assignments by 9:00am on the online day and will be available by email to answer questions or give guidance. (Teacher emails are on Sycamore and on the St. Albert website.)

6. Any technical troubles should be addressed to Mr. O'Brien at [kobrien@stalbert.org](mailto:kobrien@stalbert.org)
7. If the student is sick and cannot complete the assignment, please contact the school as usual and leave a message as well as contact the homeroom teacher. The student will need to make up the work as they would with a regular absence.
8. Please keep this guideline, so when it is necessary to cancel school, your family will know the procedure. There will always be extenuating circumstances as we implement this policy, but we will work with families as issues arise.