

MINUTES

**Mannion Middle School
School Organizational Team Meeting
Mannion Library
November 14, 2024
3:30 PM**

2024-2025 School Organizational Team Members:

Amy Frost, Parent Representative & Chairperson
Dawn Friedel, Parent Representative & Vice Chairperson
Michelle Oblad, Teacher Representative & Minute Taker
Kayla Cervantes, Parent Representative
Kelly Dodder, Teacher Representative
Robynn Grattini, Teacher Representative
Brandy Moon, Support Professional Representative
Joy Mueller, Teacher Representative
Daphne O'Dell, Student Representative
Todd Petersen, Principal

This meeting agenda is posted publicly on the school website at:
<https://mannionmiddleschool.com/school-organizational-team/>

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Sandy Wilson, (702) 799-3020 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

I. Welcome & Roll Call - Todd Petersen

Present:

Amy Frost, Parent Representative & Chairperson
Dawn Friedel, Parent Representative & Vice Chairperson
Michelle Oblad, Teacher Representative & Minute Taker
Kayla Cervantes, Parent Representative
Kelly Dodder, Teacher Representative
Robynn Grattini, Teacher Representative
Brandy Moon, Support Professional Representative
Joy Mueller, Teacher Representative
Daphne O'Dell, Student Representative
Todd Petersen, Principal
Misty Hargraves, Assistant Principal
Zach Stork, Assistant Principal
Tina Miller, Assistant Principal
Nicole Espinoza-community member

Meeting called to order at 3:29 pm

II. Approval of Minutes: [October 14, 2024](#)

- a. SOT Comments
- b. Public Comments
- c. Vote

Motion to approve: Kelly Doddard
Seconded: Brandy Moon
Vote: Unanimous

III. Student Report - Daphne O'Dell

- There have been a lot of sports starting and ending. Flag football is over. Boys won the championship. Basketball is starting tryouts.
- Stuco is doing dress up days for American Education Week.
- NJHS is doing a Hope food drive. This was not school wide, but for NJHS members.
- There was a Veterans Day concert with band, orchestra, choir, and dance. The holiday concerts are coming up in about three weeks.
- Student councils throughout the valley met and made blankets for dogs and the homeless.
- Halloween was really fun, and students enjoyed the pictures being shared on morning announcements.

IV. New Items:

- a. [School Performance Plan Review](#) - Zach Stork, AP

See slideshow.

- Overall we want to increase student performance by 10 percentage points from fall to spring on MAP testing. Mid assessments checks are in place to see if we

are on the right trajectory. Improvement strategies are in place to achieve these goals.

- The next category has a goal of 90% PLC meetings to meet common PLC meeting structure. Mannion's status on this goal is strong. Feedback from Daphne, student representative, said that 6th grade teachers would share the learning intentions and success criteria for a unit. 7th grade teachers share the learning intentions/success criteria per assignment. She felt that teachers make it clear.
- Another goal is to establish and implement after school academic help and/or tier II interventions for students identified as struggling learners in PLC meetings. Administration has determined us as "at risk" on this goal. Mr. Petersen shared that there have been some Saturdays where teachers involved have gathered to analyze data and discuss instructional strategies that will improve the program. Mr. Petersen has observed had Gunderson to get ideas.
- Reduce the percentage of chronically absent students from 21.3% in the 23-24 school year by 10% to 19.2% in the 24-25 school year. We are currently showing less chronic absenteeism than last year. We are on track to meet this goal. We have set incentives (Disneyland trip) to encourage students to be at school.

b. [Code of Conduct Review](#) - Misty Hargraves, AP

This is required to be shared to the SOT annually. The district has a book that lists disciplinary actions to keep schools consistent when applying consequences. At Mannion, we follow the code of conduct but also implement progressive discipline. Our population has increased in all grades from last year to this year. There has been an increase in behavior events that correlate with the increase of total students. Additionally, the district has changed some of the categories, so comparing, for example, aggressive behavior between the two years, the numbers are skewed because of this change. There have been 5 mandatory expulsions (where school does not have a choice.) These are usually accompanied with police citations.

c. [Chronic Absenteeism Update](#) - Tina Miller, AP

- Medical doctor notes do not count when calculating chronic absenteeism. Currently Mannion has 156 out of 1,469 students that are chronically absent. Kayla Cervantes shared that students who are sent home sick by our licensed nurse, those students' absence should also not be calculated as an absent counted towards chronic absenteeism.
- We have an attendance clerk whose sole purpose is to work on attendance. She monitors daily attendance, inputs absence notes, does weekly attendance checks and follows up with students' parents who have unexcused absences, and refer students to the counselor/admin. COSA students also have their attendance monitored for their COSA.
- See link for specific information

d. [SOT Training Information](#) - Todd Petersen, Principal

Updated SOT information if any team member wants to review.

e. Accreditation Review:

Information to share for anyone who is interested (see links).

- [Presentation](#)
- [Cognia Performance Standards](#)
- [Self Assessment](#)

- f. [CCSD Parent/Student/Staff Survey](#)-Student surveys are being completed in: 6th grade-6th grade Studies; 7th grade-English; 8th grade-English
■ Deadline is December 20 - Required 75% of Students

V. Next Meeting(s):

- a. December 9, 2024 @ 3:30 PM
- b. December 10, 2024 @ 3:30 PM
- c. December 11, 2024 @ 3:30 PM
- d. December 16, 2024 @ 3:30 PM
- e. December 18, 2024 @ 3:30 PM
- f. December 19, 2024 @ 3:30 PM

■ SOT Comments

■ Vote

Motion for Monday, December 9, 2024: Kelly Doddard

Seconded: Kayla Cervantes

Vote: Unanimous

VI. Additional Public Comment Period

Nicole Espinoza-director of assessment at Nevada State University. She has a 5th grader that will be attending Mannion next year. She wanted to start getting involved in what is going on at Mannion since her son will be coming up to Mannion next year. She wants to know what types of reach out programs Mannion has to include students transferring from charter schools. Mr. Petersen shared that all events for incoming 6th graders will be on our website for parents to look out for. Brandy Moon shared that some parents have called and asked to be put on a mailing list for incoming 6th grader information.

VII. Adjournment

Motion to adjourn: Michelle Oblad

Seconded: Robynn Grattini

Vote: Unanimous

Adjourned at 4:35 pm