



May 20, 2025
Harriet Tubman Elementary
LSC Meeting Agenda – Special Meeting
MINUTES
3:17 p.m.

1. Call To Order

Ileana Inserni called the meeting to order at 3:18 p.m.

2. Roll Call

Present: Nicholas Hall, teacher representative; Tonya Hammaker, principal; Ileana Inserni, parent representative; Jessica Ittner, parent representative; Cynthia Chernoff, parent representative; Eryn Fleener, teacher representative; Charisse Brooks, staff representative; Robert Daigneau, community representative; Shelby King; Steven Keppler, parent representative;

Absent: Noa Bass-Ehler, Student Representative

Quorum established.

3. Approval of Agenda

Ileana Inserni moved to approve the Agenda. Nicholas Hall seconded the motion. There was no discussion. The motion passed unanimously.

4. Approval of Minutes

Ileana Inserni moved to approve the minutes of the May meeting, open session. Nicholas Hall seconded the motion. There was no discussion. The motion passed unanimously.

5. Review and Vote on Budget Transfer Requests

From Account	To Account	Amount	Reason
Chicago Symphony Orchestra - 28168	General Funds - 21110	\$2,627.50	Funds are reimbursals for substitutes that have already been paid. Will be used to purchase materials & supplies

Ileana Inserni moved to approve the book transfer described above. Nicholas Hall seconded the motion. There was no discussion. The motion passed unanimously.

Vendor Name	Item (s)	Amount	From Account Name	Number	Current Balance
SAVVAS LEARNING COMPANY LLC	enVision Materials	\$11,527.44	Student Fee	26191	\$19,806.57
TEACHERS FIRST LLC	Toddle Subscription	\$5,171.04	Student Fee	26191	\$19,806.57
SCHOOL SPECIALTY, LLC	Handwriting Curriculum Materials and Supplies	\$2,624.81	Student Fee	26191	\$19,806.57
AGC EDUCATION, INC	Printer Materials	\$1,234.09	Student Fee	26191	\$19,806.57
Mimeo.com, Inc. dba The School Planner Company	Student Planners	\$2,600.00	General Funds	21110	\$4,339.53
WILSON LANGUAGE TRAINING CORPORATION	Fundations Materials	\$1,888.92	General Funds	21110	\$4,339.53
HMH EDUCATION COMPANY	Into Reading Materials	\$22,051.38	Building Lease Income	21310	\$45,015.00
CHRISTINA PETRANCOSTA DBA LA VILLA RESTAURANT	8th Grade Luncheon	\$2,348.00	Graduation Luncheon	26503	\$3,292.40
PROPAGANDA INDUSTRIES, INC. DBA	Student of the Month T-Shirts	\$1,290.00	Student Incentives	24216	\$4,866.95
ALPHA PRIME WIRELESS COMMUNICATION, INC.	Radios	\$1,125.00	Building Lease Income	21310	\$45,015.00

Ileana Inserni moved to approve the ten transfers described above. Nicholas Hall seconded the motion. There was no discussion. The motion passed unanimously.

6. [FY26 Budget Proposal/Principal Report](#)

Tubman's Opportunity Score is 25 (on a scale from 0-55). This is relatively low. "Community" factor is very low in the assessment, because the assessment is based on the school's neighborhood, not the population. We should ignore the blue budget handout coming from CPS.

The one in the Principal's Report is accurate.

Questions

- Fleener: mandatory TA in KDG is 23. Will they give us a TA if we clear that hurdle on Day 20 (may need to appeal first).
- Hall: DL teachers and SECAs: Is that based on our current population or what we anticipate for next year. Last year, Ms H appealed for another SECA and we didn't get it, but she thinks we will get it next year.

Appeals process:

- Homeroom/core teacher appeals are taking place now. The District Chief said the numbers would not support Ms H's appeal for another 2-3 teachers.
- All special ed appeals will be held back until the schools budget is approved and turned in. When that happens, Ms. H will appeal for a .5 DL teacher and 1 SECA.
- Ms H will appeal for the .5 ELPT (English Language teacher)
- We will request money from the FOT to fund one core teacher. (the other will come from our discretionary fund). CPS mandates that the school spends their discretionary funds before they can appeal.

Potential Scenarios for homerooms: See Slides 10, 11, 12. Slide 10 is the best case scenario.

- Ileana: Our priority as an LSC is to keep all current staff members. There is a plan to do that, no matter what, but we still want to appeal.

Ms H: We will appeal for everything, all positions mentioned in slide 5. We will use discretionary funds, FOT, Steve and Kate, Cubs Charities, and appeals to fund the positions. But it will be a very lean year, with not much funding for supplies, transportation, PD. 2 teachers, (one FOT one discretionary), one security guard (half FOT and discretionary) appealing for ELPT, TA, DL, SECA.

QUESTIONS

- Fleener: has questions about priorities. Second security guard vs ELPT, for example? What are the LSC's priorities? She suggests outlining WHY and explaining the priorities
Ileana and Ms H say we will get everything. Ms H, even in the worst case scenario, with the remainder of Steve and Kate, this year's 124 (disc), and FOT, we will be able to fund everything even if the appeals do not go through. Rob emphasizes the need for a detailed description of how this money would be spent and the staff positions covered. Please create this document. Budget team can help create that document to have it ready by June 4, when we have to approve the budget.
- Fleener: Right at School: how is that going to be funded? Ms H: It will be funded through parent fees for after care.
- Ms. H is preparing a new slide to show where the money for these positions are covered in slide 9

- 7. Public Participation:** Members of the public are welcome to make comments and ask questions but must **sign in** to participate. The public is called upon to speak in the order they sign-in. The public is kindly requested to limit their comments and questions to **three minutes**. Based on the comments or questions, the principal may address some concerns directly and if necessary, create an action step for the LSC to follow-up with the involved parties at a future date. While the LSC will do its best to address any comments or questions, when necessary, more time may be needed to adequately address a particular concern.

Charlotte Thorensen: Thanks so much for the thoughtfulness around the budget. Grateful to staff and community for fundraising support this year, and going forward.

8. Action Items and Next Steps

- Ms H and the budget team will prepare a description of how the 6 positions will be funded, ahead of the budget approval meeting.

9. Next Regular Meeting Date: June 4, 2024 at 3:15 p.m.

10. Adjourn

Ileana Inserni moved to adjourn. Nicholas Hall seconded the motion. There was no discussion. The motion passed unanimously. The meeting was adjourned at 5:00 p.m.