NIAGARA SWIMMING

Regular Meeting of the Executive Board of Directors
Niagara LSC
VIRTUAL MEETING -- ZOOM
August 21, 2023, 8:30pm

<u>**Agenda:**</u>

- Call to Order 8:35PM
- Roll Call (see attendance chart)
- Approval of Agenda - accepted with additional item: Might Mid Update (Mike Switalski)
- Approval of Minutes from [7/17/23] EC meeting - accepted as presented
- Old Business
    - Mighty Mid update (Mike)
        i. Paul Cary and Anna LaPoint will be representing Niagara. November 2023 in Colorado Springs USOTC.
    - Fall HOD Committee Meetings adjacent to the General Meeting: Sunday, October 8, 2023
        i. Coaches, Officials, Athletes – 9:00am concurrent meetings *in person*; MCC Rochester.
        ii. General Meeting – 11:00am
    - LEAP Status
        i. Dani/Marci reviewing and sending out helpers as needed to update replies from 2021 submissions
        ii. Heads up on Annual Disclosure process - beginning ~9/1
        iii. Financial Oversight: have we/should we post a Financial Plan to the website? (Dani/Paul)
            1. Quad budget discussed by Finance Committee found in Treasurer email: 2020-24 Quad Budget.pdf

- New Business

    - Review roles/responsibilities post-Eric — Constant Contact, Zoom account, others? (Will)
        i. Secretary role will assist with webmaster duties.

    ii. Confirming with Eric his logins and passwords and which accounts have been switched over. Mike has the action to reach out to Eric and confirm to ensure there are no gaps in other email addresses, etc.
    iii. Championship Meet Committee proposal (Charlie/TP)
  - Meet report/late fees process and policy change communications (Will/Paul)
  - Officials' standardized training legislation (Bob)
    i. All in support in voting for this at ABM
  - Any other legislation discussion before voting at ABM? (Will)
    i. Disability proposition - all in support in voting for at ABM
  - New EC member Orientation/On-Boarding (Mike/Dani)
  - BOD Enrichment Funds FY 22-23 (Paul)
    i. BoardSource Board Support Program with Board Self Assessment and Nonprofit Board Member training
    ii. "Motion to subscribe to a one year membership to the BoardSource Board Support Program at a cost of $750 and conduct a Board Self Assessment beginning October 1, 2023." **Paul motioned, Jim seconded; Motion passed.**
  - Fall season overview Webinar with Eric - FYI and spread the word
  - Town Hall - set a date ahead of Fall HOD.
    i. Wednesday, September 27th @ 8pm via Zoom
    ii. Include an onboarding/resources for clubs (funds available for athletes/coaches/etc)
  - Coaches Advisory Council (CAC) Updates (Marci)
    i. Working to ensure good coach representation for voting on ABM
    ii. Spring/Fall USAS meetings will be combined in the Fall of 2024 due to it being an Olympic Year
    iii. Marci will be working on a committee regarding Junior Officials.
  - Quick update of the Zone Meet in Virginia (August) - Taylor
    i. Focus to move application deadline sooner to start process earlier for 2024.
  - ABM Voting Members for this Fall:
    i. Danielle Andalora (Coach)
    ii. Dani Richards (Coach)
    iii. Mike Switalski (Coach)
    iv. Bob Nicita (Non-Coach)
  - Comment: Good job keeping meeting under one hour! This should be the norm.

- Set dates - next EC: September 18th @ 8:30pm via Zoom.
- Fall HOD - October 8th @ MCC Rochester starting at 9am/11am.

Reports of officers, committees and coordinators:

- *General Chair – Michael F. Switalski – No Report*
- *Admin Vice Chair – Will Chidsey – No Report*
- *Senior Vice Chair – Rob Wahl – No Report*
- *Age Group Vice Chair – Danielle Andalora – No Report*
- *Finance Vice Chair – Peter Koenig – No Report*
- *Treasurer – Paul Cary – Report and Financials*
- *Jr. Coach Rep – Mike Giancarlo – No Report*

- *Sr. Coach Rep – Tom Steuer – No Report*
- *Sr. Athlete Rep – Natalie Killion – No Report*
- *Jr. Athlete Rep – Elle Noecker – No Report*
- *Safety Committee Chair – Leo Gibbons – Safety Report*
- *Tech Planning Chair – Charlie Schutt – No Report*
- *Officials Chair – Bob Nicita – Report*
- *Diversity Chair – Unfilled – No Report*
- *Disability Chair – Courtney Christ – No Report*
- *Athlete Wellness Committee – Jim Stromski – No Report*
- *Sanctions Manager - Rick Aronberg – No Report*
- *Office Manager –Deborah Bourke – No Report*
- *Zone Team Manager - Taylor Yim – No Report*

Meeting adjourned at 9:32PM.

Niagara LSC Board of Directors Meeting Attendance Record for

August 21, 2023

Position	Incumbent	Present	Absent
General Chair*	Mike Switalski	X	
Admin Vice-Chair*	Will Chidsey	X	
Senior Vice Chair*	Rob Wahl		X
Age Group Vice Chair*	Danielle Andalora		X
Finance Vice Chair*	Peter Koenig	X	
Finance Vice Chair-Elect	Zach Gaskill	X	
Secretary	Dani Richards	X	
Treasurer	Paul Cary	X	
Senior Coach Representative*	Tom Steuer	X	
Junior Coach Representative*	Mike Giancarlo	X	
Sr Athlete Representative*	Natalie Killion		
Junior Athlete Representative*	Elle Noecker	X	
Junior Athlete Elect	Peter Peyser	X	
Safety Committee Chair*	Leo Gibbons	X	
Technical Planning Chair*	Charlie Schutt	X	
Officials Chair*	Bob Nicita	X	
Diversity & Inclusion Chair	Unfilled		
Disability Chair*	Courtney Christ	X	
AWI Chair	Jim Stromski (T)	X	
Athlete at Large	Brianna Cafarelli	X	
Athlete at Large	Dominic Falbo	X	
Past GC – Emeritus	Jim Stromski	X	

LSC Sanctions	Rick Aronberg	X	
LSC Admin	Deborah Burke		X
Guest – Governance Chair	Marci Callan	X	
Guest – Zone Manager	Taylor Yim	X	
Special Guest	Mitch Gold	X	

UPCOMING MEETINGS

- EC - September 18, 2023 @ 8:30pm via ZOOM
- Fall HOD - October 8, 2023 @ MCC Rochester (in person) 9am/11am

2022-2023 -- RESOLUTIONS

September 2022

0. R0 - September 12, 2022 – To approve reimbursement for EAST coach training for ESSC Clinic October 2022 - **unanimous by email.**

November 2022

1. R1 - November 2, 2022 – To approve banking change **– unanimous by email.**
2. R2 - November 11, 2022 – To accept proposed changes to the Finance portion of P&P - **M/S/C.**
3. R3 - November 11, 2022 – To approve proposed new budget lines and approve outstanding reimbursement of Fall HOD Award expenses. **M/S/C.**

December 2022

4. R4 - December 18, 2022 – To approve reimbursement to FAST for Coach Training related to Tritonwear investment. **M/S/C.**
5. R5 - December 18, 2022 – To approve the BAAC full reimbursement request for the LSC LC Championship Meet July 2022. **M/S/F.**
6. R6 - December 18, 2022 – To approve a revised EBoD suggested proposal to offset BAAC's losses from the LSC LC Championship Meet July 2022 by 50%. **M/S/C.**
7. R7 - December 18, 2022 – To approve revisions in ByLaws regarding Organization membership specific to League membership to be inline with USA Swimming voting processes. **M/S/C.**
8. R8 - December 18, 2022 – To approve the job postings to address the Business Manager vacancy and associated compensation structure. **M/S/C.**
9. R9 - December 18, 2022 – To approve use of investment funding to increase the budget line available for Coaches Education. Further research needed by the Finance Chair/Treasurer. **Tabled.**
10. R10 - December 18, 2022 – To approve revisions to the Niagara P&P reflecting format cleanup and modernization. **M/S/C.**
11. R11 - December 18, 2022 – To approve increasing budget lines 4041 and 5320 by $3242.87 to address Coach training requests against Coach Education budget. **M/S/C.**
12. R12 - December 18, 2022 – To approve five positions to attend the Workshops in Denver CO in April. **M/S/C.**
13. R13 - December 18, 2022 – To approve the
14. R14 - December, 18, 2022 – To approve a proposal that all meet sanctions be applied for only via SWIMS 3.0 effective January 1, 2023. **M/S/C.**

January 2023

15. R15 - January 22, 2023 – To form a Social Media Committee responsible **– M/S/C.**

February 2023

16. R16 - February 19, 2023 - To approve Safe Sport Chair and General Chair to both attend the USA Swimming Workshop in Denver, CO and arrive a day early to attend Safe Sport Conference. - **M/S/C.**
17. R17 - February 19, 2023 - To approve Admin VC as temporary Chair of the Social Media Committee. - **M/S/C**
18. R18 - February 19, 2023 - To approve Niagara covering travel for Marci Callan to attend the USA Swimming Workshop in Denver, CO as recommended by USA Swimming for her National Committee capacity (CAC).

March 2023

R19 - March 20, 2023 - To bring Darren Treadway as a guest presenter to the Spring HOD regarding youth sports organization resources in WNY. **M/S/C.**
R20 - March 20, 2023 - To financially support a total of two (2) athletes attending the Denver USA Swimming Workshops in April. **M/S/C.**
R21 - March 20, 2023 -

April 2023

R22 - April 24, 2023 - To approve the budget to send Mike Switalski as GC to Colorado for the ABM September 21-23, 2023. **M/S/C.**
R23 - April 24, 2023 - To approve the members of Niagara LSC who will be our voting delegates for the ABM in September: GC, AGVC, Officials Chair, and second coach TBD. **M/S/C.**

May 2023

R24 - May 22, 2023 - To propose a spending cap of $8,000 for the Athlete Leadership Retreat hosted by Maine Swimming at Colby College, June 22-25, 2023. Inclusive of travel and coaching stipend. **M/S/C.**
R25 - June 1, 2023 - To approve increase to Athlete Leadership Retreat in Maine funding to a maximum of $15,000 due to coach bus expenses **– unanimous by email.**
R26 - May 22, 2023 - To approve budget amendments to properly charge out Denver Workshop expenses. **M/S/C.**
R27 - May 22, 2023 - To approve Sexual Harassment Policy revisions in concordance with NYS boilerplate document and post revised version on the Governance portion of Niagara's website. **M/S/C.**
R28 - May 22, 2023 - Proposal to institute a re-vote for the Junior Athlete election due to an incorrect voting collection process to ensure a fair and accurate vote. **M/S/C**.

June 2023

R29 - June 19, 2023 - To approve Brianna Caferelli and Dominic Falbo as the Athlete at Large reps for Niagara for a one year appointment, as nominated by General Chair. **M/S/C.**
R30 - June 19, 2023 - To approve General Chair contacting Governance Chair regarding next steps for LEAP process; if not resolved

by July 3, 2023, Secretary will take over scheduling duties and spearheading LEAP renewal process. **M/S/C.**

R31 - June 19, 2023 - To approve the date for Fall HOD to be Sunday, October 1, 2023. General Chair to determine and book location as appropriate. **M/S/C.**

R32 - June 19, 2023 - To approve entering into closed session to discuss a personnel matter. **M/S/C.**

July 2023

R33 - July 17, 2023 - To approve the P&P changes that reflect the revised check receipt process between Admin Manager and Treasurer. **M/S/C.**

R34 - July 17, 2023 - To approve revisions to the Zone P&P reflecting the new Zone Team Manager role and appropriate clarification of roles and responsibilities as well as clean up of acronyms, etc. **M/S/C.**

R35 - July 17, 2023 - To approve $1,000 budget per person for travel for our two Mighty Mid Workshop participants (TBD) in Colorado Springs, November 2023. **M/S/C.**

R36 - July 17, 2023 - To approve Tech Planning communicating out to winning meet hosts for Niagara meets the opportunity to use Niagara social media to communicate meet operations and other pertinent information, as appropriate. **M/S/C.**

R37 - July 17, 2023 - To hold an Exec Committee meeting in-person in August rather than via zoom, provided we can obtain a quorum and secure a meeting location. **M/S/C.**

August 2023

R38 - August 21, 2023 - To subscribe to a one year membership to the BoardSource Board Support Program at a cost of $750 and conduct a Board Self Assessment beginning October 1, 2023. **M/S/C.**