

Marriage/Divorce Verifications may issued to:	Document(s) needed to Prove Relationship:
Bride or Groom	Must be listed on verification
Parent	Must be listed on death certificate
Stepparent	Marriage certificate proving relationship to a parent that is listed on death certificate
Grandparents/Great grandparents	Birth certificate(s) proving relationship required. (Cannot accept baptismals, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found)
Siblings/Half siblings	Birth certificate showing at least one same parent required. (Cannot accept baptismals, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found)
Children/Grandchildren/Great grandchildren	Birth certificate(s) showing relationship is required (Cannot accept baptismals, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found)
Step-Children	Marriage certificate & birth certificate proving relationship required
Legal representative/Paralegals	Proof of client relationship required as well as proof of the client's relationship to the registrant.
Attorney-in-fact/Agent (Power of Attorney)	Must present a Durable Power of Attorney that has been signed by the "principal" (person they are representing) and notarized. Durable Power of Attorneys are indefinite unless specified in the document or upon death. We do not accept Medical Power of Attorney. Review the Power of Attorney carefully, since some provide a limited amount of authority to the "attorney-in-fact"/"agent".
Consular Corps/Consulate offices	Must present credentials verifying their connection to the Consulate
Genealogists	Notarized signed release from immediate family member required as well as proof of the family member's relationship. Certificate marked "For Genealogical Use Only"
In-laws/aunts/uncles/nephews/nieces/ cousins	Only if verification is over 75 years
Probate Researchers	Proof of direct & tangible interest required.
Creditors	Proof of direct & tangible interest required
Employer	Proof of direct & tangible interest required
Insurance companies	Proof of direct & tangible interest required (Insurance policy)
Governmental agencies (SSA, Human Services, etc)	No additional document needed – fee may apply Must present their work credentials (work ID)

REV: 7/2018