

PORTERVILLE COLLEGE

Staff Development Committee

Meeting Minutes

Location: [Zoom](#)

Date | Time: March 4, 2024 | 1:30 – 2:30 pm

Co-Chairs: Debbie Lou Angeles (Administrator Co-Chair)
Vacant (Faculty Co-Chair)
Vacant (Classified Co-Chair)

Attendance: Debbie Lou Angeles, Mallory Brown, Sherie Burgess, Anja Goebel, John Olmos, Robert Simpkins, Christina Tristao, Stephanie Martinez, Jodie Logan

I. Call to Order

- 1:31 PM

II. Approval of Agenda

- Change to agenda: Add *Stephanie Martinez* and *Jodie Logan* membership
- Agenda approved with changes
 - o Jodie moves to approve agenda with changes
 - o Sherie seconds

III. Approval of Minutes

- February 5th Meeting Minutes
- Minutes approved
 - o Sherie moves to approve minutes
 - o Mallory seconds
 - o Jodie abstains

IV. Discussion Items

A. Co-Chair Selections

- Mallory volunteered to be the classified co-chair
- Ana was nominated as the faculty co-chair (pending acceptance); Bob volunteered as a backup if Ana declines

B. Internal Events Tracker

- Debbie will ask college council for budget heads for funds available for PD; ask for amounts or ballpark figures

- Debbie will draft an interest form for PD
- Please incorporate PD requests into program review
- Committee facilitated workshops regarding travel forms, etc.

C. Website

- Dropbox for suggestions, questions, comments, concerns
- Ask about PD email address
- Forms
- Information on how to obtain funds
- Cheat sheet for travel forms
- Ask Kevin if we can embed the outlook calendar
- Link to committee page (link webpage to committee pages)

V. Action Items

A. Co-Chair Selections

VI. Informational Items

A. Staff Development Opportunities

- [Asian Pacific Americans in Higher Education \(APAHE\) Conference](#)
- CCCO Classified Professional Leadership and Career Advancement
 - March 1, 12:00 – 1:00 PM | [The Power of Partnership: Building Strong Relationships with Your Boss for Success](#)
- [CVC-OEI @ONE Webinar Series](#)
 - March 1, 10:00 AM – 11:30 AM | [Online Math OER & ZTC](#)
 - March 8, 12:00 PM – 1:30 PM | [Creating an Equitable & Anti-Racist Syllabus](#)
 - March 15, 3:00 PM – 4:30 PM | [Active Learning in Math as a Tool to Promote Equity](#)
 - March 21, 11:00 AM – 12:30 PM | [Embedding Content into Accessible Canvas Pages](#)
 - March 22, 11:00 AM – 12:30 PM | [Authentic Assessment in STEM Courses](#)

VII. Open Discussion

VIII. Future Agenda Items

- Goals

IX. Next Meeting

- April 1, 2024; 1:30 PM – 2:30 PM

X. Adjourn

- 2:29 PM