

Harvard Schools PTO
Special Member Meeting
Tuesday, December 8th 7:30 pm by Zoom

Welcome (Dana Oliver)

- o Board (re)introductions
 - Dana Oliver - President
 - Lauren Derse – VP
 - James O’Leary – Treasurer
 - Amy Paro – candidate for the secretary position (election tonight)
- o Thank you & Goals for Tonight
 - keep the energy going from this fall
 - generate new ideas and interest moving forward
- o Meeting Agenda
 - Special Election to fill the Secretary position (candidate Amy Paro)
 - Recap of fall grants and projects
 - Touch base from Josh Myler, HES principal
 - Update from committee chairs
 - Open discussion, comments, questions
- o Questions
 - Please feel free to ask at any time, to use the chat function or hold for discussion

Special Election (Lauren Derse)

- o Introduction of Amy Paro, candidate for Secretary
- o Election held by show of hands and manual count
 - Vote was unanimously in favor of approval of Amy as Secretary
 - Congratulations to Amy who will begin her term immediately

Fall Grants & Projects (Dana Oliver)

- o Grants & Curriculum Enrichment
 - \$870 TBS Virtual Paragon Conference Scheduling Software
 - \$2775 TBS Classroom & Remote Teaching Supplies
 - Supplies that have come up in the setting of alternative teaching needs this yr including anti-fatigue pads, stand up desks, laptop stands, blue tooth gear, voice amplifiers...
 - \$1800 “Wee the People” virtual program for K classes
 - New program being run this year in an effort to focus on the social-emotional needs of the K students with specific focus on diversity and accepting differences
 - Run by Boston based social justice project, WTP
 - HES Winter Clothing Grant expected to be submitted shortly
- o Additional Support Adjunct to Book Fair
 - Books have been provided to HES kids with less access

- A book donation has been made to Transitions (local family shelter) which expressed interest in encouraging reading among their younger residents
- o Teacher Appreciation Offerings
 - To be discussed during committee updates shortly

Committee Updates (James O'Leary)

- o Membership: Tong Qu
 - 152 primary members and 102 secondary members = 254 members
- o Business Partners: Dana Oliver (Chair Alison Hebert not present)
 - Ongoing - approximately \$4500 committed currently
- o Square 1 Art: Rachel Huelin
 - Brought in \$2341 in orders with 20% profit = \$468.20 net (similar to last yr)
- o Apparel: Kimberly Byrnes & Marnie Reichenbach
 - Spirit Drive – About \$2900 gross, net figures pending
 - PTO Store – New apparel coming soon
 - Bromfield Overstock – 1 email sent with almost everything sold
- o Book Fair: Ellin Wade, Abir Lattouf, Sowmaya Sampige
 - Virtual Fair – 25% of Orders went directly to the school as Book Bucks
 - Just under \$1000 in orders (Almost \$250 to HES in Book Bucks)
 - Additional books donated to HES Students with less access
 - Community Service – Additional Books Donated to kids at Transitions
 - In person dates now on the books for next Nov
- o Teacher Appreciation:
 - TBS: (Sarah Piekos & Betsy Starr not present)
 - October: Treat Bags
 - December: Recharge Power Banks
 - Upcoming: January “conference survival kit”
 - HES: Geena Fitek & Lauren Kelly-Joseph
 - October: Treat Bags (Thank you TBS)
 - November: Caramel Apples
 - December: Conference Lunches (Thanks to Bill Ferrence)
 - December: Recharge Power Banks (Thank you TBS)
 - Upcoming: Stock the Snack Cart – call for donations
- o TBS Curriculum Enrichment & Grants and Gala: Katie Berg
 - Grants as above...
 - Gala brainstorming and considering fall event – call for donors
- o HES Curriculum Enrichment & Grants and Directory: Kate Guthro
 - Grants as above
 - Upcoming: 3rd grade Virtual Field Trip/Activity with Discovery
- o Directory: Kate Guthro
 - Waiting on the school to provide approved address list
- o New Family Liaisons: Shannon Boeckelman & Alexis Colantonio
 - Working on family welcome emails, family partners, “swag bags”
- o Readathon: Connie Barton & Cynthia Meyersberg

- Have reached out to HES and are waiting to hear back
 - Possible timing for April vacation?
- o Other Committee Updates or Calls for Volunteers?
 - National Honor Society Reception: (Alice Bartram not present)
- o End of Year Event: Beth Cooper & Lynn Stachnick
 - Event TBD
- o Bromfield Science Coordinators: (Matt Mosteller & Erin Baker not present)

Open Floor for New Ideas and Member Brainstorming (Amy Paro)

Thank you (Dana Oliver)

Next meeting in the spring date TBD

Adjourned