

FEE WAIVER INFORMATION FOR AP/PSAT/SAT TESTING & More

If you think you may be eligible for a fee waiver for AP Testing, review the information below.

There are two ways to qualify - if you have qualified for the Education Benefit Program or through Income Eligibility based on Income Tax Returns. The AP Coordinator will need to see either a copy of your Education Benefit approval letter or a copy of the first two pages of your parents' tax return. If you need to apply for the Educational Benefit Program, you can do so by clicking [HERE](#). Please email a copy to your counselor and you will be added to the AP Coordinator's document. **Web address:** <https://capistrano.healtheliving.net/what-we-do/edbenefitform/>

You will need to register for your exams and click on the button that says you qualify for a fee waiver. Once these forms have been reviewed, you will be approved on the Total Registration website for a fee waiver and will be able to pay for your exams. You will not be approved if we do not receive the forms. It is your responsibility to follow through on the fee waiver.

TO GET A COPY OF YOUR EDUCATION BENEFIT APPROVAL LETTER, PLEASE CALL:

FOOD AND NUTRITION

234-9503 or 234-9509

You need to clearly, precisely AND slowly give your name (spelling would be appreciated), student ID number, a contact phone number and if you want them to email your letter, your email address. When giving your email address, again, please say it slowly and repeat it.

When you receive the email with your letter, forward the email to your counselor.

INCOME BASED ELIGIBILITY CRITERIA

The following chart lists annual family incomes by family size, at 185% of the poverty level. If the AP student's family's income did not exceed the amount listed in the appropriate row and column, he or she qualifies for an AP Exam fee reduction

2025-2026 Income Chart

Size of Family

Unit	Income Level
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1	\$28,953
2	\$39,128
3	\$49,303
4	\$59,478
5	\$69,653
6	\$79,828
7	\$90,003
8	\$100,178

For each additional family member add \$10,175

If you have any questions, please contact your Guidance Counselor.

AP TEST REGISTRATION INSTRUCTIONS FOR APPROVED FEE WAIVERS

1. Register online for exams through Total Registration: <https://user.totalregistration.net/AP/051968>
2. Choose yes when asked "Are you eligible for a fee waiver" when registering.
3. **A Fee Waiver and "Accommodations" ARE NOT THE SAME THING. Please DO NOT select Accommodations if you are looking for a Fee Waiver.**
4. Submit a copy of your current school year Education Benefit approval letter from the district or copy of your most recent Tax Return Form 1040 by **Oct. 31st @ 3PM** (If you do not have a copy of your letter, please call the District Office Food & Nutrition Department for a copy @ 234-9509. It can be emailed to you.)
5. Once the Guidance Office has approved your fee reduction, log back into Total Registration and pay balance due.
6. Balance needs to be paid by Nov 1st or late registration (+ \$40 per exam) by March 5th.