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Delete this text box before you submit for defense.

FIRST NAME MIDDLE INITIAL SURNAME

Thesis Manuscript Submitted to the Department of <<<Insert Dept>>>,
College of <<<Insert College>>>, University of Southern Mindanao,
Kabacan, Cotabato in Partial Fulfilment of the
Requirements for the Degree of

BACHELOR OF >>>>>>>>>>>>

(Insert major if any)



MONTH YEAR

ACADEMIC INTEGRITY STATEMENT

I hereby declare and confirm with my signature that the Manuscript is exclusively the result of my own autonomous work based on my research and literature published, which is referenced immediately after the information is presented and listed in the reference section. I also declare that no part of the work submitted has been made in an inappropriate way, whether by plagiarizing, infringing on any third person's copyright, or falsifying data. Finally, I declare that no part of the Manuscript submitted has been used for any other paper in another higher education or research institution.

Printed Name and Signature

Date



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines



APPROVAL OF THESIS MANUSCRIPT

| | |
|----------------|--|
| Name | |
| Major | |
| Degree Sought | |
| Specialization | |
| Thesis Title | |

APPROVED BY THE GUIDANCE COMMITTEE

Adviser

Co-Adviser
(Optional)

Date

Date

Statistician
(Optional)

Department Research Coordinator

Date

Date

Department Chairperson

Date

College Research Coordinator

Dean

Date

Date

Study No: Dept-YYYY-### (Sample: Chem-2022-001)

Index No: _____

Recorded by: _____

RECORDED:

Director for Research and Development

_____ Date

Recorded by: _____



Rev.4.2020.11.16

UNIVERSITY OF SOUTHERN MINDANAO

Cabacan, Cotabato

Philippines

College
Seal

ACCEPTANCE OF THESIS

The thesis attached hereto, entitled "_____

prepared and submitted by _____ in partial fulfillment of the
requirements for the degree of _____ is
hereby accepted.

_____ Adviser

_____ Date

_____ College Research Coordinator

Date

USM-EDR-F10-Rev.4.2022.10.18

BIOGRAPHICAL DATA

Researcher

ACKNOWLEDGMENT

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SHORTCUT to create page numbers: right click the table of contents below and select UPDATE FIELD, then UPDATE ENTIRE TABLE. **Only main headings are in ALL CAPS.** Delete this instruction in your final paper.]

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ABSTRACT

LAST NAME, FIRST NAME MI. YEAR. Insert Title; Capitalize the First Letter of All Major Words in the Title. Short Course Title; e.g., BEED Thesis. College or Institute; e.g., College of Agriculture, University of Southern Mindanao, Kabacan, Cotabato. Number of pages; e.g., 66 pp

Adviser: **FIRST NAME MI. LAST NAME, Salutation**

Insert your paragraph here. The abstract serves as the summary, written in past tense, one paragraph of no more than 300 words. It should include the rationale of the study, objectives and topics covered, a brief description of methods, results, and conclusions.

Keywords: Maximum of Six Keywords In Alphabetical Order. List Single Or Compound Words That Represent The Content Of The Manuscript

Cover page number in
first page of each chapter.

INTRODUCTION

Insert 3 single spaces after the heading.

starting the paragraph. This template applies the WORD STYLE and PAGE BREAK and provided with page number. You can directly type in your input. It is better to retain the 'break page' in the template or you may adjust it. To view the page break, click PARAGRAPH MARK to show the formatting symbols.

No subheadings for significance, objectives, expected outputs, and time and place of the study. Write in paragraph form and objectives are not enumerated with number. This should be similar to the introduction of published articles.

Cover page number in first page of each chapter.

REVIEW OF R

Topic 1 Subheading (Heading Level 2)

Topic 2 Subheading (Heading Level 2)

Topic 3 Subheading (Heading Level 2)

Insert 2 single spaces after the subheading (Heading Level 2) before starting the paragraph. Apply 'Page Break' at the end of the last paragraph of the chapter.

Cover page number
first page of each chapter.

METHOD

Research Design

Insert 3 single spaces between the chapter heading (Heading Level 1) and subheading (Heading Level 2). Insert 2 single spaces after the subheading (Heading Level 2) before starting the paragraph. **Use past**

Respondents (if applicable)

Sampling Procedure (how will sampling units be selected?)

Insert 2 single spaces after the subheading (Heading Level 2) before starting the paragraph. The subheading above is 4 single spaces after the previous paragraph. Use past tense>> >>>>>>>> >>>> >>>>> >>>>> >>>>> >>>>>

Research Instrument (heading for quantitative aspects of the study; for purely qualitative studies, this is optional)

Role of the Researcher (heading for qualitative studies; for quantitative studies, this is optional)

Research Participants and Materials (heading for qualitative studies only; for quantitative studies, this is optional)

Data Collection Procedure

Data Analysis Procedure

Trustworthiness (for qualitative studies only; for quantitative studies, this is optional)

Ethical Considerations (for studies involving humans or animals)

For research involving humans, describe procedures for ensuring principles of voluntary participation, informed consent, anonymity, confidentiality, potential for harm, and results communication. Ensure that ethics approval is obtained from the University Research Ethics Committee. Include the consent and assent forms (if any) in the appendices of the proposal. Include evidence of approval (if granted) in the appendices of the manuscript.

For research involving animals, describe how animal welfare is protected for the whole duration of the study. Ensure that approval from the institutional animal care and use committee (IACUC) is obtained. Include evidence of approval in the appendices of the manuscript.

Topic Subheading (Add and re-order subheadings as needed)

Insert 2 single spaces after the subheading (Heading Level 2) before starting the paragraph. The subheading above is 4 single spaces after the

Cover page number in
first page of each chapter.

RESULTS AND DIS

Insert 3 single spaces after the heading.

Topic 1 Subheading (Heading Level 2)

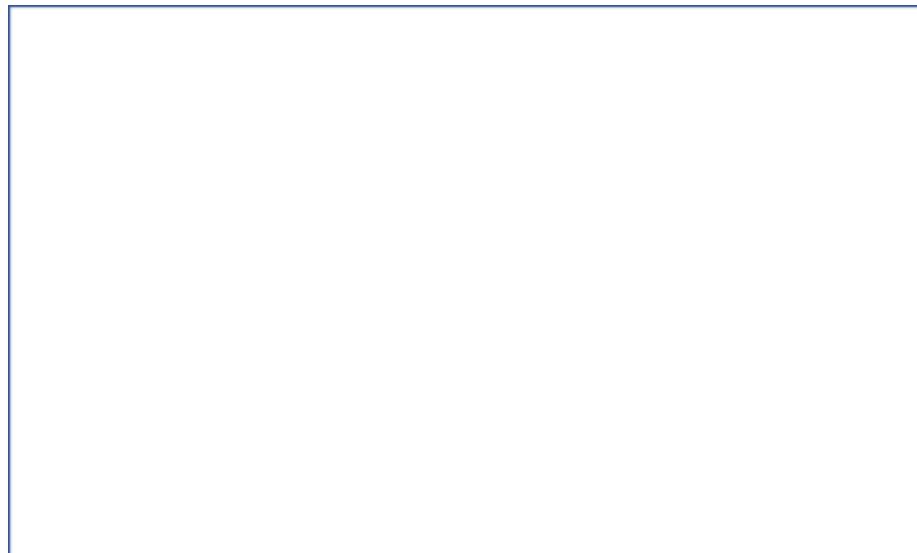
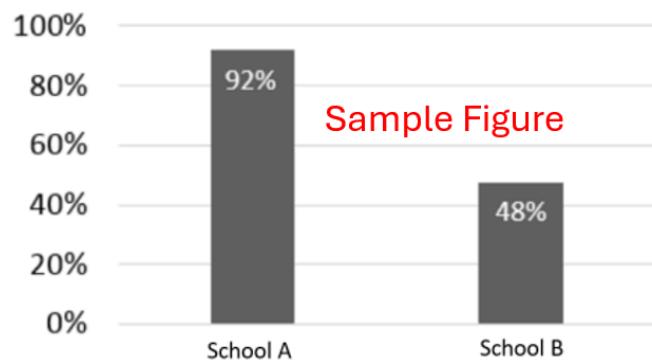
Insert 2 single spaces after the subheading (Heading Level 2) before starting the paragraph. The subheading above is 4 single spaces after the chapter heading (Heading Level 1). Present your results. Use past tense for all actions done by the researcher or respondents. You can divide into subtopics depending on the objectives. Results should be presented in logical order. Literature citations are rare in the Results section, and neither materials and methods nor discussion should be included. Refer to the tables or figures. The tables or figures mentioned should appear right after you mentioned it, on the same page or the next page. For table, the caption should appear above the table. For figure, the caption should be below the figure.

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Topic 2 Subheading (Heading Level 2)

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Cover page number in
first page of each chapter.

SUMMARY, CONCLUSIONS AND RECOMMENDATIONS

Insert 3 single spaces after the heading

starting the paragraph. Present the summary of the highlights or synthesis of your study

The conclusion part should include the implications of major findings of the study. Recommendations can be included.

LITERATURE CITED (minimum of 20 references)

[Arrange the list alphabetically; delete this comment in the final paper; start after 3 blank spaces after the heading (Literature Cited)] [Click Ctrl+This Link for APA 7th Style Guide](#).

Araula, M. W. (2002). *The relationship between father's parenting styles and adolescents' locus of control among senior students of Pikit National High School, Pikit, North Cotabato* [Unpublished master's thesis]. University of Southern Mindanao. [sample thesis; Italics for title; capitalize **ONLY** the first letter of the first word of the title]

Bernardo, A. B. I. (2004). McKinley's questionable bequest: Over 100 years of English in Philippine education. *World Englishes*, 23, 17-31. [sample journal article with no DOI; the first letters of the all major words of the journal title are capitalized]

Cabasan, M. T. N., Kumar, A., & De Waele, D. (2018). Evaluation of resistance and tolerance of rice genotypes from crosses of *Oryza glaberrima* and *O. sativa* to the rice root-knot nematode, *Meloidogyne graminicola*. *Tropical Plant Pathology*, 43, 230-241. <https://doi.org/10.1007/s40858-018-0210-8> [sample of journal article with DOI; The DOI is a hyperlink (indicated by underline—that is, when we click on it, we will be directed to the article in the Internet). Italics for journal name and volume number; capitalize the first letter of all the words in the journal name; doi starts with https; no period after DOI.]

Giller, K. E., McDonagh, J. F., & Cadish G. (1994). Can biological nitrogen fixation sustain agriculture in the tropics? In J. K. Syers & D. L. Rimmer (Eds.). *Soil science and sustainable land management in the tropics* (pp. 173-191). CAB International. [sample book chapter; capitalize **ONLY** the first letter of the first word of the title]

Gomez, K. A. & Gomez, A. A. (1984). *Statistical procedures for agricultural research*. (2nd ed). John Wiley & Sons. [sample book; capitalize **ONLY** the first letter of the first word of the title]

Jones, C. & Olson-Rutz, K. (2016). *Plant nutrition and soil fertility: Nutrient management*. <https://landresources.montana.edu/nm/documents/NM2.pdf> [sample document retrieved online; no period after url; No need to write date retrieved, EXCEPT when content is likely to change]

The World Bank. (2024). Population, total. Retrieved April 27, 2024, from <https://data.worldbank.org/indicator/SP.POP.TOTL> [In websites, we do

NOT put the Retrieval Date, EXCEPT in cases when the information is likely to be updated or changed, such as in this reference where population is reported—population is likely to change]

Virmani, S. S. (2001). Opportunities and challenges of developing and using hybrid rice technology in the tropics. In S.B. Peng & B. Hardy (Eds.). *Rice research for food security and poverty alleviation* (Proceedings of International Rice Conference, p. 407). International Rice Research Institute [sample conference proceedings; similar to book chapter]

APPENDICES

Appendix A. Application for Change of Research Adviser (if applicable)

| | | |
|---|--|--|
|  | UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines |  College Seal |
| APPLICATION FOR CHANGE OF THESIS ADVISER | | |

Date: _____

_____ (Name of Proposed Adviser)
 Department of _____
 College of _____
 USM, Kabacan, Cotabato

Sir / Madam:

I would like to request for change of thesis adviser for the following reasons:

I am hoping for your favorable approval on this request. Thank you very much.

Very truly yours,

 Printed Name and Signature of Student

| | |
|---|--|
| RECOMMENDING APPROVAL | NOTED |
| <hr/> <hr/> Department Research Coordinator <hr/> Date | <hr/> <hr/> Department Chairperson <hr/> Date |
| APPROVED | CONFORME |
| <hr/> <hr/> Adviser (New) | <hr/> <hr/> Adviser (Old) |

Appendix B. Application for Change of Research Title (if applicable)

Date _____



UNIVERSITY OF SOUTHERN MINDANAO
 Kabacan, Cotabato
 Philippines

APPLICATION FOR CHANGE OF RESEARCH TITLE

Date: _____

Chairperson, Department of _____

SIR/MADAM:

I would like to request your office to allow me to change my research proposal with title " _____
 _____" to " _____

The following are the reasons for the change:

- 1.
- 2.
- 3.

Very truly yours,

Printed Name and Signature of Student

| NOTED | |
|---------------------------------|------|
| Adviser | Date |
| Department Research Coordinator | Date |
| College Research Coordinator | Date |
| REMARKS: _____ | |
| APPROVED | |
| Department Chairperson | Date |

Appendix C. Actual Budget of the Research (additional form)

| | | |
|---|--|--|
|  | UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines |  College Seal |
| ACTUAL BUDGET OF THE RESEARCH | | |

Title of Study

| ITEMS/DESCRIPTION | ACTUAL COST |
|-------------------|-------------|
|-------------------|-------------|

Prepared and submitted by:

 Printed Name and Signature of the Student

| NOTED | |
|--|---------------|
| _____ Adviser | _____ Date |
| _____ Department Research Coordinator | _____ Date |
| _____ Department Chairperson | _____ Date |

Appendix D. Application for Manuscript Defense

| | | |
|---|--|--|
|  | UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines |  College Seal |
| APPLICATION FOR MANUSCRIPT DEFENSE | | |
| Name | | |
| Degree/Major | | |
| Thesis Title | | |
| Date of Examination | | |
| Time | | |
| Place | | |
| MEMBERS OF THE EXAMINING COMMITTEE | | |
| Name | Signature | Date |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| RECOMMENDING APPROVAL: | | |
| Adviser | Co-Adviser (Optional) | |
| APPROVED: | | |
| College Statistician (Optional) | Department Research Coordinator | |
| _____ Department Chairperson | | |
| REPORT ON THE RESULT OF EXAMINATION | | |
| Name | Signature | Remarks |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| APPROVED: | | |
| _____ Department Research Coordinator | | |
| _____ Date | | |
| _____ _____ | | |

|  | UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines | College Seal | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|-----------------------------|--|-----------|--|------------|--|-------------|--|----------|--|-----|--|-------------|--|----------|--|--------------|--|---------------|--|---------------|--|-------------------------------|--|------------|--|--------------------|--|--------------------|--|----------|--|
| CURRICULUM VITAE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>(NAME)</u> <u>Address</u> <u>Contact #</u> <u>Email</u> | | <small>(You may add some more appendices for raw or processed data, pictures etc., as Appendix E, Appendix F and so and the Curriculum Vitae on the last page.)</small> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left; padding: 5px;">PERSONAL INFORMATION</th> </tr> </thead> <tbody> <tr> <td style="width: 15%;">Last Name</td> <td></td> </tr> <tr> <td>First Name</td> <td></td> </tr> <tr> <td>Middle Name</td> <td></td> </tr> <tr> <td>Nickname</td> <td></td> </tr> <tr> <td>Age</td> <td></td> </tr> <tr> <td>Nationality</td> <td></td> </tr> <tr> <td>Religion</td> <td></td> </tr> <tr> <td>Civil Status</td> <td></td> </tr> <tr> <td>Father's Name</td> <td></td> </tr> <tr> <td>Mother's Name</td> <td></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left; padding: 5px;">Educational Background</th> </tr> </thead> <tbody> <tr> <td style="width: 15%;">Elementary</td> <td></td> </tr> <tr> <td>Junior High School</td> <td></td> </tr> <tr> <td>Senior High School</td> <td></td> </tr> <tr> <td>Tertiary</td> <td></td> </tr> </tbody> </table> | | | PERSONAL INFORMATION | | Last Name | | First Name | | Middle Name | | Nickname | | Age | | Nationality | | Religion | | Civil Status | | Father's Name | | Mother's Name | | Educational Background | | Elementary | | Junior High School | | Senior High School | | Tertiary | |
| PERSONAL INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Last Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| First Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Middle Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nickname | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Age | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nationality | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Religion | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Civil Status | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Father's Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mother's Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Educational Background | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Elementary | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Junior High School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Senior High School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tertiary | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RELEVANT TRAINING (Note: Please write all relevant trainings and subjects/courses that you took that make you capable of conducting the research. For example, trainings that you may include (depending on your topic and methodology) are research, statistics, physico-chemical analysis, etc.) --> DELETE this note in the final copy. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <ul style="list-style-type: none"> • Training/course title here • Training/course title here • etc | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |