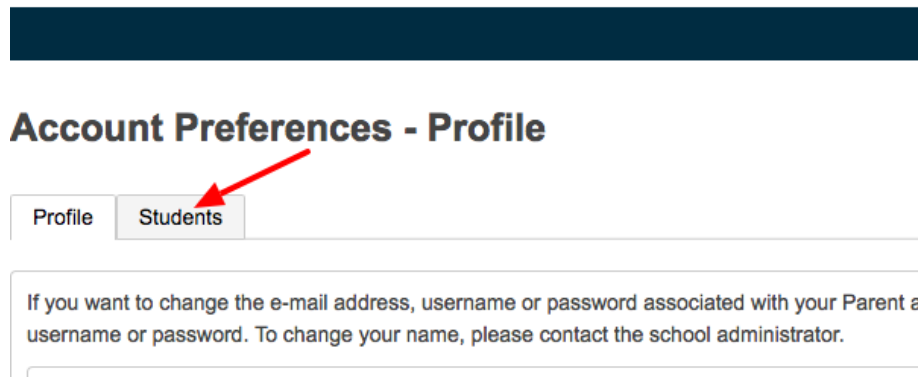
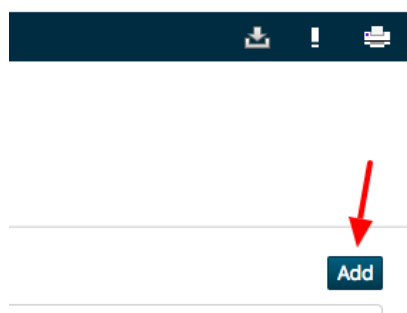


How to Add Additional Students to the PowerSchool Parent/Guardian Portal

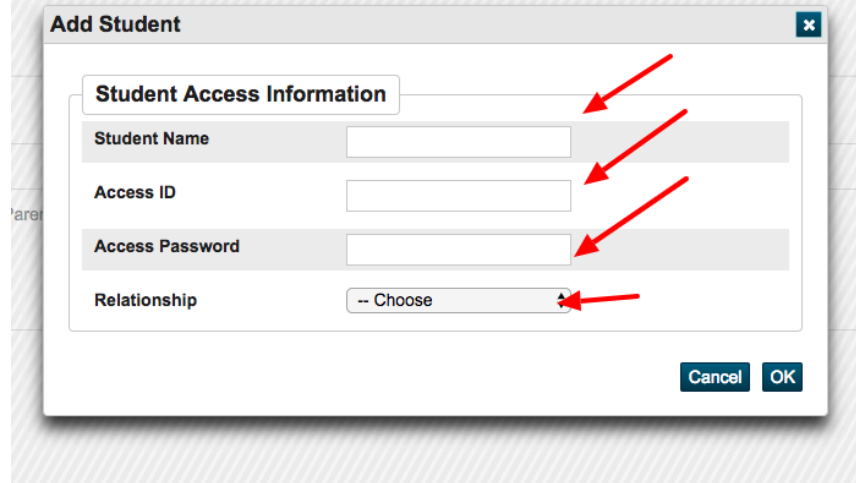
1. Select the Students tab under Account Preferences on the left menu.



2. Select Add on the right side of the screen.



3. Fill in the student's first and last name, as well as other required information from the letter sent by your school, and your relationship to the student.



The image shows a 'Student Access Information' dialog box with the following fields:

- Student Name
- Access ID
- Access Password
- Relationship (dropdown menu showing '-- Choose')

Four red arrows point to the input fields for Student Name, Access ID, Access Password, and the Relationship dropdown menu. The dialog box also includes 'Cancel' and 'OK' buttons at the bottom right.

4. Your new student will now appear as one of tabs in the Parent/Guardian portal.



new student