



309 W Green Street, Urbana, Illinois

## Board of Trustees Business Meeting Minutes

June 27, 2023 - 7:00 - 9:00 PM via Zoom

Present: Karen Folk, Jocelyn Karsk, Jenna Zeidler, Jenny Hunt, Steve Herzog, Joe Finnerty

Meeting was called to order at 7:03pm.

### WELCOME/CHECK IN/CHALICE LIGHTING

- Chalice Lighting - with a reading from Jenny
- Board members checked in

The agenda for the evening was finalized with no changes.

### CONSENT AGENDA

- The Board received reports from the Director of Congregational Administration and Manager of Religious Exploration and Engagement for the month of June.
- The Board received minutes from the 5/23/23 Business Meeting and 6/13/23 Combined Study Session and Business Meeting.

Acceptance of Consent Agenda items

- Staff reports: [Staff Reports - JUNE 2023](#)
- [DRAFT Board Minutes May 23, 2023](#)
- [DRAFT Board Minutes June 13, 2023](#)

### ADMINISTRATIVE UPDATE

Treasurer's Report for Monthly Financials

- [Fiscal Summary – May 2023](#) we expect to get 98% of the pledges, what do about the other 2%? nothing
- [Unbudgeted Revenue Tally - May 2023](#)
- [Budget Comparison- May 2023](#)

### OLD BUSINESS

Action: Consider request from Ops Council to reconvene a new Accessibility Task Force to address current accessibility needs until which time the question of Our Church Home is determined. New charge must be created.

Discussion: Research of all the options to rectify urgent needs parallel to the research of long term options for our church home. Should include a mix of some people directly impacted by our current accessibility status and those who are less so. May need to do some education to get everyone to see the building's needs for what they really are. The immediate needs would need specific fundraising. We need to know what we NEED and WANT in our church home, before we start looking into each of the long-term options. World Cafe style sessions as an option for congregational input?

Under the Our Church Home umbrella: 1-Task Force to investigate options to address immediate needs 2-Long term church home options a)what needs/wants could be fulfilled if we stay, b)What needs/wants could be fulfilled if we move? (what would we need in a building and what's available?), c) What needs/wants could be fulfilled by rebuilding on the same property?

**MOTION:** Jenna Zeidler moved to table the decision on new Accessibility Task Force charge until the July 25 business meeting in order for the BoT to come up with a comprehensive charge to move forward with



309 W Green Street, Urbana, Illinois

## Board of Trustees Business Meeting Minutes

June 27, 2023 - 7:00 - 9:00 PM via Zoom

multiple possibilities of our Church Home and present that charge for consideration by the Ops Council on July 17th meeting. Karen Folk seconded. Motion passed unanimously.

Jenny, Jenna and Folk will meet to work on wordsmithing the charge prior to the next Board meeting.

- Resource: [Congregational Survey Results](#) (scroll to p. 14)
- Resource: [Reifsteck Reed Accessibility Report](#)
- Resource: [Our Church Home Webpage](#)
- Resource: [Survey Link](#) (opened May 19, 2023)

### Personnel Committee Role and Responsibilities

- Action/Discussion: Board pulled from Consent. The board would like to discuss this with the Personnel Committee. Would like to table this item for a board study session in order to have a deeper conversation. To be continued until the August study session.
- Resource: [Personnel Committee Operations Manual \(currently published\)](#)
- Resource: [Personnel Committee Roles and Responsibilities \(revised May 2023\)](#)

### Health Insurance (discuss in executive session)

- Action/Discussion: Board needs a motion to either retain current UUA/Blue Cross Blue Shield of Illinois or change to the Health Alliance Plan.
- New information has come to light and will be discussed at the July study session.

### GRATITUDE PRACTICE

#### Card Shower Recipient(s)

- Cate Calac
- GA delegates -send cards to Cate for addition to kudo board
  - Jenny Hunt
  - Becky Densmore
  - David Gross
  - Jenna Zeidler
  - Margaret Lovell
  - Natalie Danner
  - Priscilla Kron
  - Rev. Sally Fritsche (staff)
  - Kelly Skinner (staff)

### NEWS FROM THE FIELD

- [Congregational Life Council](#) - Jenna Zeidler, webform will be going out to leaders to get information on coming actions, funds spent, changes in leadership
- Governance Taskforce - Jenny Hunt, meeting again in July, trying to finalize a policy on policies for Ops Council review and make recommendations, also working on a social media policy
- [Operations Council](#) - Joe Finnerty and Karen Folk, see above
  - [Ops Council Process](#) (Adopted 10.25.22)



309 W Green Street, Urbana, Illinois

## Board of Trustees Business Meeting Minutes

June 27, 2023 - 7:00 - 9:00 PM via Zoom

- [RE & E Council](#) - Steve Herzog, no report
- [Social Action Council](#) - Charlie Boast, no report
- [Worship Council](#) - Rev. Beth, no report
- [UUCUC](#) Strategic Planning (Monitoring) Taskforce - Karen Folk, draft report for the previous year is nearly complete, just need to add June information to complete the year
- Finance committee meeting- Joe Finnerty reports that new policies were discussed at the meeting, Budget Task Force did not present proposed budget to the Ops Council and went straight to the board. The process should be ironed out before the next year's budget.

### ACTION ITEMS

#### Review New

- Jenny, Jenna and Karen will create a draft document to wordsmith the charge for the Our Church Home umbrella and the parts that fall under
- Jenny will let Cate know that cards will be coming for the GA delegates for addition to the kudo board

#### Review Old

- Aime will check on the dollar value of the church's insurance and report back (This activity is moved to new fiscal year and will be linked closely with the property appraisal - 5.17.23 BD)
- Hunt will reach out to Kelly re: a possible policy for childcare at church events (In progress)

#### Review Ongoing/In Progress

- All Board members will write card shower cards
- Jenna will send out the addresses for card shower recipients

### FUTURE DATES

- Rev. KB Final Day as Lead Interim Minister - Consulting up to 10/week beginning June 4 through August 15, 2023
- Rev. Sally Study Leave General Assembly - June 17 to 30, 2023
- Adelaide (Treasurer) OOO on June 22 through July 7, 2023
- July Study Session - REE Council and Manager Special Guests - July 11, 2023
- Help REE set priorities with reduced budget funds-what are we after in RE&E, what do the stakeholders want in the program?
- UUCUC and newly settled Lead Minister Start Up (August 1, 2023 - TBD)
  - Schedule Start Up for new Settled Lead Minister (note: Rev. Sharon Dittmar (congregational Life consultant from midamerica region) shared she is available for a start-up in August. Otherwise, she will not be available until December and later for the start up.)
  - Sharon was fine with the idea of a tiered startup (BoT and Beth at Board retreat), then add in council of shared leadership during their retreat, official start up in January or February

Meeting was adjourned at 8:46pm

Submitted by Jenna Zeidler, BoT Clerk