

AMERICAN NUCLEAR SOCIETY

Bylaws & Rules for Oak Ridge- Knoxville Local Section

Revised: January 2025
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The following articles constitute the governing documents of the Section. The Standard Bylaws (left column) are derived from the Bylaws and Rules of the American Nuclear Society and thus can only be modified by authority of the Society's Board of Directors. The Rules (right column) are developed and maintained by the individual Local Section and can be modified using the procedure set forth within. In the event of a conflict between the Rules and the Bylaws, the Bylaws take precedence. Regulations on Section governance (if any) imposed by the state government should be incorporated into the Rules as necessary.

STANDARD BYLAWS	RULES
B1 - NAME <p>1. The official name of this organization shall be the Oak Ridge-Knoxville Section of the AMERICAN NUCLEAR SOCIETY, Incorporated, hereinafter referred to as the Section and Society, respectively.</p>	R1 - NAME <p>1. The corporate name of this scientific membership organization is the Oak Ridge-Knoxville Section, Incorporated, of the American Nuclear Society, Incorporated, hereinafter designated as the Section and the Society, respectively.</p> <p>2. The Section is incorporated as a not-for-profit scientific and educational organization under the provisions of the Tennessee General Incorporation Act.</p>
B2 - OBJECTIVES <p>1. The objectives of the Section shall be consistent with the objectives of the Society as set forth in its Certificate of Incorporation and in Article B2 of its Bylaws and Rules, principally, "the advancement of science and engineering relating to the atomic nucleus, and of allied sciences and arts".</p> <p>2. The Section shall undertake activities for the more active furtherance of the objectives in its locality. These activities shall be identified in Section Rules or Procedures.</p> <p>3. The Section is organized exclusively for educational and scientific purposes, including for these purposes, the making of monetary distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law).</p>	R2 - OBJECTIVES <p>1. For the more active furtherance of the objectives of the Society in its locality, the Section shall undertake:</p> <p>a. To encourage the public understanding of nuclear science and engineering and allied fields,</p> <p>b. To foster closer professional, personal and organizational relations among the members and the local community,</p> <p>c. To cooperate with other scientific and professional groups having complementary objectives,</p> <p>d. To engage in such other activities as may be appropriate for the fulfillment of the objectives of the Society, and</p> <p>e. To stimulate membership growth and participation by encouraging the creation of Branches at locations within the Section's assigned area.</p>
B3 - OBLIGATIONS TO THE SOCIETY <p>1. The activities of the Section and its members shall be governed by the provisions of these Bylaws, which shall be in accord with the provisions of the Certificate of Incorporation and the Bylaws and Rules of the Society. As specified in the Section Rules, the Section will also comply with obligations established by a State authority whenever the Section is incorporated in a State within its territory.</p> <p>2. No action, obligation, or expression of the Section shall be considered an action, obligation, or expression of the Society as a whole. Any publication issued by the Section</p>	R3 - OBLIGATIONS TO THE SOCIETY <p>1. The Treasurer of the Section shall file the required forms to the State of Tennessee for maintaining the 501(c)(3) status of the Section.</p> <p>2. The Treasurer of the Section shall file the required forms to the IRS for maintaining the 501(c)(3) status of the Section.</p>

<p>shall be imprinted with a statement that the Section assumes sole responsibility regarding an action, obligation, or expression with respect to the Society.</p> <p>3. The Section shall not have authority to act for, or in the name of, the Society without prior approval of the Board of Directors or the elected Corporate Officers. However, on local matters the Section may represent the official position of the Section upon the approval of the Section Executive Committee and after consultation with the Chair of the Society's Public Policy Committee or the Executive Director/CEO, hereafter referred to as the Executive Director of the Society.</p> <p>4. The affairs of the Section shall be conducted in such manner that the Section shall be financially independent and shall not rely on support from the funds of the Society above the limit authorized by the Board of Directors for the Section. The Section may meet its financial obligations in accordance with the provisions in Article B5.</p>	
<p>B4 - TERRITORY AND MEMBERSHIP</p> <ol style="list-style-type: none"> 1. The territory in which the Section may operate shall consist of the area designated by the Society. The territory may be modified by the Society in consultation with the affected Sections. Such changes may be initiated by either the Society or the affected Sections. 2. Members of any grade in good standing in the Society shall be eligible to become members of this Section. The grade of membership held in the Section shall be the same as the member holds in the Society. 3. Voting members of the Society in good standing shall be entitled to the right to vote and hold office in the Section. Voting Society members may hold elective office in no more than one (1) Section concurrently. 4. Non-Society members may be eligible to become Section Participants if their association will result in the furtherance of the objectives of the Section as set forth in Article B2. <ol style="list-style-type: none"> a. Section Participants whose qualifications for participating in Section activities have been approved by majority vote of the Section's Executive Committee shall be 	<p>R4 – TERRITORY AND MEMBERSHIP</p> <ol style="list-style-type: none"> 1. The territory in which the Section may operate shall consist of the state of Tennessee and the additional areas covered by ZIP codes 37300-37599 and 38400-38499 and all of the state of Kentucky except zip codes 40000-40699 and 41000-41499. 2. Student Members of the Society within the Section territory shall be eligible for membership in the Section. 3. Student Members have the right to vote on Section matters. 4. Student Members may hold officer positions with approval of the Executive Committee. When Student Member candidates are approved by the Executive Committee during the election process (see article R12.4), Student Members are approved by majority vote by default. 5. Section Participants have the right to vote in all Section matters. 6. Section Participants are eligible to hold positions on the Executive Committee. When Executive Committee candidates are approved by the Executive Committee during the election

<p>entitled, upon meeting the requirements as set by the Executive Committee under B5.1, to receive notices of and to attend meetings, and other privileges specifically granted by the Section.</p> <p>b. Section Participants may be granted the right to vote on Section matters, as specified in the Section Rules.</p> <p>c. Participants cannot hold Section offices of Chair or Vice-Chair. Section Participants may be granted the right to hold other Officer or Executive Committee positions, with all Committee rights, in no more than one Section at any time,</p> <p>d. Participants shall be encouraged to apply for Society membership.</p>	<p>process (see article R12.4), Section Participants are approved by majority vote by default.</p> <p>7. The Section may establish Branches to conduct the activities of the Section in locations where there may be a cluster of Section members or Participants. Each Branch shall report to the Section Executive Committee and is bound by the Section Bylaws and Rules.</p> <p>a. The members of a Branch shall be members in good standing of the Section and shall have all rights and privileges thereof.</p> <p>b. The Chair of each Branch shall be elected by the Branch membership and shall become an Executive Committee member. Each Branch may elect other officers as necessary to conduct the business of the Branch.</p>
<p>B5 - ASSESSMENTS AND CONTRIBUTIONS</p> <ol style="list-style-type: none"> 1. The Society shall allocate funds to the Section based on a percentage (as determined by the Society Board of Directors) of the dues paid by Society Members that have designated membership in that Section. 2. The Society shall allocate funds to a General Local Section Fund based on the same percentage in B5.1 of the dues paid by Society Members that do not designate membership in a Section. 3. Sections may apply to the Society for grants from the General Local Section Fund. 4. The Section shall have the right to levy special and reasonable assessments on Section Members and Participants when authorized by affirmative vote of no fewer than two-thirds (2/3) of the members present at a regular meeting. Payment of such assessments shall not constitute a condition of Section membership. 5. The Section may also accept local, non-compulsory financial contributions, but solicitation and acceptance of such contributions shall be subject to the following conditions. (These conditions are not required for Sections outside the USA.): 	<p>R5 - ASSESSMENTS AND CONTRIBUTIONS</p> <ol style="list-style-type: none"> 1. The Section may assess payment of a contribution or mailing fee as a requirement for becoming a Section Participant as set forth in Bylaw B4.4(a).

<ul style="list-style-type: none"> a. Limited to solicitation for those activities consistent with the objectives of the Society. b. Notification be given to the President of the Society, in writing, of the intent and purpose of the solicitation; the President may disapprove of such solicitation within 30 days of notification. <p>6. No part of the net earnings of the Section shall inure to the benefit of, or be distributable to, its members, officers or other private persons, except that the Section shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article B2. No substantial part of the activities of the Section shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Section shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.</p> <p>7. Notwithstanding any other provisions of these Bylaws, the Section shall not carry on any other activities not permitted by (a) an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).</p>	
<p>B6 - OFFICERS</p> <p>1. The officers of the Section shall be a Chair, a Vice-Chair, a Secretary and a Treasurer. The duties of the Secretary and Treasurer may be combined into a single office. The Chair and Vice-Chair must be voting members of the Society.</p>	<p>R6 - OFFICERS</p> <p>1. The officers of the Section shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Vice-Chair shall be designated Chair-Elect. The officers shall hold office for one year concurrently with the term of officers of the Society or until their successors are elected or appointed. The Chair and Vice-Chair shall be Members of the Society.</p>

<p>2. Each year the Secretary shall provide the Society with a report which includes a review of Section activities, membership details, names of officers and Executive Committee members and copies of meeting minutes. The report shall be filed with the Executive Director by August 31. Other information may be requested from time to time by the Executive Director of the Society or the Chair of the Local Sections Committee.</p>	<p>a. The Chair shall have supervision over the affairs of the Section under the direction of the Executive Committee. The Chair shall preside at meetings and shall have the power to perform other duties as may be provided in these Rules or may be delegated to the office by the Executive Committee.</p> <p>b. The Vice-Chair at the time of election shall be designated Chair-Elect. While serving, the Vice-Chair shall perform the duties of the Chair in the Chair's absence or when the Chair is unable to serve, and such other duties as may be delegated to the office by the Executive Committee. At the expiration of the term of office, the Vice-Chair shall automatically succeed to the office of Chair.</p> <p>c. The Secretary shall keep a record of the proceedings of the Section and shall have such other duties as may be assigned by the Executive Committee or these Rules. The Secretary shall act as custodian of the Section Bylaws and Rules. The Secretary shall see that a notice of each Section meeting is provided to each member of the Section. In the absence of the Chair and Vice-Chair, the Secretary shall preside at the meetings of the Section.</p> <p>d. The Treasurer shall collect and disburse funds as authorized by the Executive Committee. The Treasurer shall deposit the funds of the Section in a repository approved by the Executive Committee, shall handle the financial accounting, shall present a financial report at Section meetings while in office, and shall submit the books of account to be audited when leaving office. The Treasurer shall be responsible for filing with the Executive Director of the Society, not later than February of each year, an annual financial report consisting of an operating statement of income and expenses. The Treasurer shall also have such other duties as may be assigned by the office of the Executive Committee. In the absence of the other officers, the Treasurer shall preside at meetings of the Section.</p>
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B7 - EXECUTIVE COMMITTEE	R7 - EXECUTIVE COMMITTEE
<p>1. The Executive Committee shall be the governing body of the Section and shall have</p>	<p>1. The Executive Committee shall consist of the officers of the Section, the immediate past Chair</p>

<p>the power to act for the Section in all matters, subject to these Bylaws and to the Certificate of Incorporation and the Bylaws of the Society.</p> <p>2. The Executive Committee shall consist of the officers of the Section and include the Chair of each Section Branch if the Chair of the Branch is elected by the Branch membership. Additional members may be specified by the Section Rules.</p> <p>3. In order to provide for handling the affairs of the Section, the Executive Committee shall prepare and adopt, in connection with these Bylaws, suitable Rules. The procedure for amending the Section Rules shall be specified in the Rules, a necessary step in which shall be the review and endorsement by the Society Bylaws and Rules Committee. A copy of the amended Rules shall then be filed with the Executive Director of the Society.</p> <p>4. The Section may enter into cooperative agreements with local scientific and engineering societies, or with local units of such national societies, not contrary to the Certificate of Incorporation and the Bylaws and Rules of the Society.</p>	<p>of the Section (if available), the Chair of any Branch, and no fewer than two other members of the Section. (The requirement for two other members may be waived for Sections unable to meet the requirement.) The Chair of the Section shall be the Chair of the Executive Committee. A quorum shall consist of no fewer than fifty percent (50%) the members of the committee.</p> <p>2. Any vacancy among the officers or on the Executive Committee shall be filled by an Executive Committee appointment, whenever possible.</p> <p>3. The Executive Committee shall review the Section Rules periodically on a schedule set by the Executive Committee. Section Rules should be reviewed whenever changes to the Section Bylaws are promulgated. Rules and any amendments shall be adopted by affirmative vote of no fewer than two-thirds (2/3) of the members of the Executive Committee. A copy of Section Rules and of any amendments shall be filed with the Executive Director of the Society.</p> <p>4. Meetings of the Executive Committee may be called at any time by the Chair, or at the request of any two (2) members of the Executive Committee. The Executive Committee should meet during the Summer to plan for next year's program.</p>
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<p>B8 - MEETINGS</p> <p>1. The Section shall hold no fewer than two (2) meetings each year, one of which shall be the Annual Meeting.</p>	<p>R8 - MEETINGS</p> <p>1. Section meetings shall be held as determined by the Executive Committee in accordance with Bylaw B8. The Annual Meeting of the Section shall be the first meeting of the incoming Executive Committee's term. If the Annual Meeting of the Section is held in the Summer, it shall not conflict with the Annual Meeting of the Society.</p> <p>2. A notice of each Section meeting shall be made available to each Member and Participant by the Secretary, or the Secretary's delegate. Notice for the Annual Meeting shall be provided to the Section no less than ten (10) days before the meeting.</p> <p>3. On occasion, such as in preparation and conduct of National, Topical or Joint meetings, the Section may act on behalf of the Society subsequent to authorization given to the Section</p>
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	<p>by the Board of Directors as prescribed in Article B3, Section 3, of the Section Bylaws.</p> <p>4. The Section shall coordinate such meetings subject to the Society's approval in accordance with ANS National Program Committee policies and procedures.</p>
<p>B9 - RULES OF ORDER</p> <p>1. Rules contained in Robert's Rules of Order, current edition, shall be used in the conduct of meetings of the Section and shall be the authority on parliamentary procedures except as may otherwise be required by the Certificate of Incorporation of the Society and the Bylaws and Rules of the Section and the Society.</p>	<p>R9 - QUORUM AND RULES OF ORDER</p> <p>1. A quorum for the transaction of business at Section meetings, shall consist of no fewer than twenty percent (20%) of the voting Members and Participants present at that meeting. A quorum for the transaction of business at Section Executive Committee Meetings shall consist of no fewer than fifty percent (50%) of the voting Members.</p> <p>a. Members who are eligible to vote at a meeting may vote in person (including by virtual participation) or by a signed proxy (via email confirmation by the member unable to attend) on any matter requiring a vote. The proxy may be granted to the ANS officers or other voting Members that shall be in attendance at the meeting. Proxies shall be notified to the Chair before the meeting. Proxy voting shall be by electronic or paper ballot. Proxies shall be divided evenly among the four (4) officers unless otherwise stipulated by the Member assigning the proxy. Members present at these meetings may vote if they have not already assigned a proxy to vote on their behalf at the meetings.</p> <p>b. Proxy voting may only be used if a quorum is not established, and in that case may then contribute to establishing a quorum.</p> <p>Votes may be conducted via email outside of Section meetings, if necessary.</p> <p>3. Rules contained in Robert's Rules of Order, current edition, shall be used for interpreting the Bylaws and Rules of the Society and Section.</p>
<p>B10 - AMENDMENTS</p> <p>1. Amendments to these Standard Bylaws may be proposed by any Local Section, the Local Sections Committee, the Society Bylaws and Rules Committee, or the Society Board of</p>	<p>R10 -AMENDMENTS</p> <p>1. Proposed amendments to these Rules must be endorsed by a two-thirds (2/3) vote of the Section Executive Committee and submitted to</p>

<p>Directors. Amendments must be of a nature that they can be applied equitably to all Local Sections, in keeping with the intent of the Standard Bylaws.</p> <p>2. All proposed amendments shall be forwarded to each Local Section for comment. Comments should be filed with the Local Sections Committee Chair no later than forty-five (45) days prior to the next ANS national meeting. Further detailed procedures for approval of amendments to the Standard Bylaws are in the ANS Rule R17.5.1.</p> <p>3. The Local Sections Committee shall notify all Local Sections of approved amendments to the Standard Bylaws. Each Local Section shall be responsible for reviewing approved amendments to determine if corresponding changes to the Local Section's Rules are required.</p>	<p>the Society Bylaws and Rules Committee for review.</p> <p>2. Upon endorsement by the Section Executive Committee, the proposed Rules and subsequent amendments shall be submitted to the Society Bylaws and Rules Committee (BRC) for review. The BRC shall provide comments to the Section Executive Committee for improving consistency and clarity in accordance with the intent of the proposed amendment(s).</p> <p>3. Once comments are resolved and endorsed by the BRC, the proposed amendment(s) shall then be presented to the members of the Section for a vote. Section approval of a proposed amendment(s) shall require the affirmative votes of no fewer than two-thirds (2/3) of the members voting and the total vote shall not be less than twenty-five (25%) percent of the total voting membership of the Section.</p> <p>4. The proposed amendment shall become effective following Section approval and the Section Secretary's filing of a copy of the approved amendment with the Executive Director of the Society. Evidence of endorsement from the Society Bylaws and Rules Committee shall be attached to the amendment.</p> <p>5. The Section Secretary shall be responsible for notifying members of amendments to the Rules as soon as possible after adoption, via Section email listserv, Section newsletter or website, or other medium that is accessible to the entire Section membership.</p>
<p>B11 - DISSOLUTION</p> <p>1. Upon the dissolution of the Section, assets shall be distributed first in accordance with the Articles of Incorporation of the Section. If no such Articles exist, or potential recipients are not named specifically, then the Society, an organization exempt under Section 501(c)(3) of the Internal Revenue Code, shall take possession of assets for one or more exempt purposes within the meaning of that Section of the Code or corresponding section of any future federal tax code, or they shall be distributed to the Federal government, or to a state or local government, for a public purpose.</p>	

<p>B12 - ELECTION AND ELIGIBILITY</p> <p>(none)</p>	<p>R12 - ELECTION AND ELIGIBILITY</p> <ol style="list-style-type: none"> 1. The Section officers (except the Chair) and members of the Executive Committee shall be elected by the Section membership. In the event that there is no Vice-Chair/Chair-Elect to step into the Chair position, a new Chair shall also be elected by the Section membership. 2. The Section Executive Committee shall appoint a Section Nominating Committee presided over by the immediate past Section Chair and consisting of a number of other members as determined by the Executive Committee. 3. The Section Nominating Committee shall place a list of their nominees in the hands of the Section Secretary no later than twelve (12) weeks before the Annual Meeting. The Secretary (or his/her designate) shall prepare and provide to each member of the Section, no later than eight (8) weeks before the Society Annual Meeting, a ballot containing the nominations submitted by the Nominating Committee, and any other nominations submitted by endorsement of no fewer than ten (10) Section members received in writing either by the Nominating Committee or by the Secretary prior to twelve (12) weeks before the Society Annual Meeting. 4. For each elected office, at least one (1) candidate shall be named by the Nominating Committee. Each nominated candidate shall have agreed to serve if elected. The Section Executive Committee will vote to approve the ballot before the election occurs. The ballot shall also allow for write-in names for each office. 6. Ballots shall be returned to the Secretary to determine the eligibility of the voter and the Secretary shall turn over all accredited ballots to the Inspectors of Election. In order to be counted, they shall reach the Secretary no later than four (4) weeks before the Society Annual Meeting. 7. The Inspectors of Election shall be appointed by the Chair from members of the Section who are not members of the Executive Committee or nominees for office.
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	<ol style="list-style-type: none"> 8. The Inspectors of Election shall report the results of the election no later than three (3) weeks before the Society Annual Meeting to the Section Secretary (or designate) who shall declare elected to each office the candidate receiving the largest number of votes for that office. Should a tie occur, the Section shall resolve the tie by ballot vote at the next regular meeting or special meeting called in accordance with the Section Bylaws and Rules. 9. The elected candidates shall be installed and their terms of office shall commence concurrently with the term of officers of the Society. 10. Members shall not be eligible for election to more than one (1) office concurrently, nor for two (2) consecutive terms for the same office, with the exception of the Secretary, Treasurer, and other elected members of the Executive Committee who shall be eligible for no more than three (3) consecutive terms. After one (1) term in office, the Chair shall automatically be succeeded by the Vice-Chair. In cases where it is not possible to field candidates for Vice-Chair, the position may be left vacant and the position of Chair will be on the ballot the following year.
<p>B13 - SECTION COMMITTEES</p> <p>(none)</p>	<p>R13 - SECTION COMMITTEES</p> <ol style="list-style-type: none"> 1. The Standing and Special Committees of the Section shall be appointed by the Section Chair, as required, to serve during the Chair's tenure of office, except as otherwise specified. Appointments of and to committees shall be reported to the Executive Committee subject to their approval, and that Committee may change the personnel of committees at any time at its discretion. <ol style="list-style-type: none"> a. All Standing Committee Chairs shall report periodically to the Executive Committee. b. The Standing Committees may include: <ol style="list-style-type: none"> 1) Program Committee - composed of no fewer than two (2) Section members, or Participants, who shall be responsible for planning Section meetings and for coordinating all meetings with those of the Society and of affiliated organizations. This Committee shall be responsible for all arrangements as necessary to properly conduct the Section's meetings.

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| | <p>2) Outreach Committee - composed of at least two (2) Section members, or Participants, who shall be responsible for coordinating with K-12 schools and organizations, and other organizations or communities in accordance with the Society's objectives.</p> <p>3) Finance Committee - composed of at least one (1) Section member, or Participant, and the Treasurer, who shall have supervision over and responsibility for the financial affairs of the Section and its books of account. This Committee shall be chaired by the Section Treasurer. This Committee shall also prepare the annual budget for presentation to the Executive Committee at the first meeting of the fiscal or activity year.</p> <p>4) Media Committee - composed of at least two (2) Section members, or Participants, who shall be responsible for maintenance of the Section's website and social media pages as methods to communicate with the Section membership.</p> <p>5) Student Engagement - composed of at least two (2) Section members, or Participants, who shall be responsible for coordination with relevant Student Sections in the Territory, or elsewhere, to further Society missions. This Committee may also oversee any scholarship selection by the Section.</p> <p>6) Professional Engagement - composed of at least two (2) Section members, or Participants, who shall be responsible for coordination and communication of Section activities with other relevant professional societies.</p> <p>c. Additional Standing Committees may be created by a two-thirds (2/3) vote of the Executive Committee.</p> <p>d. The Chair may disband a Committee at any time with reasonable justification.</p> <p>2. Special Committees:</p> <p>a. The Special Committees shall include:</p> |
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| | <ol style="list-style-type: none">1) Nominating Committee - composed of no fewer than three (3) Section members, or Participants, who shall nominate candidates for the elective offices and the Executive Committee. This Committee shall be chaired by the Section Immediate Past Chair.2) Auditing Committee - composed of no fewer than two (2) Section members, or Participants, whose sole function shall be to audit the outgoing Treasurer's book of account.3) Inspectors of Election - composed of no fewer than two (2) Section members, or Participants, none of whom is a candidate for election, who shall supervise the conduct and certify the results of the annual election of the Section officers. <p>b. Special Committees shall be dissolved upon completion of the duties assigned to them.</p> <p>c. At the completion of the work or purpose for which the Special Committee was created, the Chair of the Committee shall submit a report of the activity and results and/or recommendations of the Committee to the Chair of the Section.</p> <p>e. Special Committees may be established by the Chair of the Section, subject to approval of the Executive Committee.</p> <p>3. A majority of the Committee shall constitute a quorum at all Committee meetings.</p> |
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