

# Template for Chapter Organizing Meeting Notes

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|--------------|---------------------------------------------------------------------------------------------------------------|
| Country      | Nepal                                                                                                         |
| Date         | July 21, 2018                                                                                                 |
| Location     | Lalitpur, Kathmandu                                                                                           |
| Participants | Kshitiz Khanal (Open Knowledge)<br>Roshan Karn (Open Access Nepal) and many others from various organizations |
| Facilitator  | Bibush Dhakal                                                                                                 |
| Notetaker    | Rahul Mishra                                                                                                  |

## Agenda

### Introduction

- Introductions of participants. Opening statement from Open Access Nepal director and Open Knowledge Chairperson.
- Commencement of CC Nepal chapter
- Organizational Structure and membership of CCNepal and detail process to acquire the membership. Setting chapter guidelines and code of conduct for membership.
- Election of CC representatives.
- Growth of CC chapter.
- Expansion of CCNepal

### Elections

- Election of Representative  
*Rep. To Global Network Council: Dr. Roshan Kr. Karn. Nominations were asked from the members present in the assembly. Unanimously, Dr. Roshan was chosen.*
- Election of Chapter Lead  
*Kshitiz Khanal was unanimously chosen as the Chapter lead.*

## Discuss work of the Chapter

- Chapter processes and coordination
  - How to communicate: Through monthly meetings and group emails
  - Chapter website coordination - website construction job has been outsourced to an online company. Baibhav Sharma from Digitech will be responsible for this.
- Identify substantive areas of interest (optional)

Immediate launch of CC project (Advocacy program, chapter expansion, uptake of CC licenses in different university programs)

- Explain any important and/or sensitive work already underway in country, and persons on point for those efforts (optional)

In process of signing a MOU for Open Education campaign and CC certification with Ministry of Education. Dr. Roshan is in charge of this initiative.