



Welcome to the PCC-ACNA, Virginia International Raceway (VIR) Advanced Drivers School. Thank you for signing up for the event at VIR. With your help, this will be an educational, exciting, enjoyable, and most of all, safe event. The materials in this packet will provide you with track rules, procedures and safety information. **We want this to be a safe event with minimal confusion for everyone, so please review all the information carefully.** As this is a safety seminar, **not a racing school**, overly aggressive or reckless driving will result in expulsion without refund from the event and suspension from future events. Anyone who does not demonstrate good passing etiquette and situational awareness will be asked to leave or hire a Coach. If you observe any dangerous driving, please report it to the Chief Instructor and/or event coordinators.

***Drivers are financially responsible for any and all damages they make to a facility and its parts. You will be billed by PCC-ACNA for any damage you incur to the facility and ambulance transport off the property. See Exhibit A for pricing details. The only insurance covering drivers and their vehicles at the facility is their own.***

## Important Information/Reminders

1. Completed **Technical Inspection Form** – The tech form has a ‘Pre-Event’ (completed by a certified mechanic) and ‘Onsite’ (completed by tech inspection at the track) sections and can be found at [Tech Inspection Form](#) . The form will be collected by the PCC-ACNA tech crew once your car has passed the ‘onsite’ review.
2. Please note, **Participant Medical Information Form** is no longer required or collected. **WE HIGHLY RECOMMEND** you carry emergency medical information in a format appropriate for your needs
  - a. You may be able to store emergency medical information on your smartphone or in a pocket on your person. Our medical form (<https://audiclubna.org/potomac/medical-information-form/>) may be suitable, however **we will not be collecting these anymore**.
  - b. Anyone may subscribe to medical information initiatives that are available, such as the online services <https://getmyid.com/> and <https://www.roadid.com/>.
  - c. Active call center intervention may be appropriate for some persons. One example is MedicAlert.org, which offers bracelets, dog tags, pendants, or wristbands for online medical record access and 24/7 telephone emergency response services.
3. **Lodging information** can be found on the <https://virnow.com/lodging/>
4. All participants must have a helmet with a **minimum** safety rating of **SA2015**. Use of Snell Special Application (SA) rated helmets is required for all vehicles that have supplemental rollover or impact protections installed, including OEM and after-market roll bars or roll cages. Use of Snell Motorcycle (M) rated helmets is not permitted.
  - SA2015 Valid until December 31, 2025
  - SA2020 Valid until December 31,2030
5. **Registration and Tech:**
  - a. On **Monday** from **7:00 am to 7:45 am**. If you have NOT completed registration by **7:45 am** on Monday, you will be processed at the next convenient time for the registrars. This may result in missed run time.

- b. Please arrive in time to register, as it is always busy on Monday morning prior to the first driver meetings and run time. Any last-minute updates will be posted to the PCC website and Facebook page.
6. Trailer drop off Sunday night starts at **6:30 pm**.
7. All drivers are to report for a mandatory **Driver's Meeting at 7:45 am** on Monday. Location will be announced over the PA system. As the track will go hot at 8:30 am, please be on-time for the start of this meeting.
8. **PAY ATTENTION.** Please listen for announcements and keep to the schedule. Stage at the right side of the hot pits, single file unless directed by the Pit Control worker.
9. Paddock Parking - The event will be run from the North Paddock. When locating a parking area in the North Paddock, please leave the area closest to Pit Out & the classroom/timing tower **OPEN** for the event coordinators and Chief Instructors.
10. The only insurance covering drivers and their vehicles at the facility is their own. Track insurance for your car is available through various HPDE insurance companies. (i.e. <http://hpdeins.locktonaffinity.com>; <https://opentrack.com/>).
11. Please continue to check the PCC-ACNA website – <https://audiclubna.org/potomac/> and our Facebook page (<https://www.facebook.com/ACNAPCC>) for IMPORTANT UPDATES in the days leading up to the event.
12. Finally, remember that PCC-ACNA has a tremendous relationship with VIR and we work hard to maintain it. While you are at VIR please follow all VIR (**see Exhibit A**) and ACNA rules and regulations.

## Contact Information

Matt Hull - Event Coordinator

[matt@audiclubpcc.org](mailto:matt@audiclubpcc.org)

(703) 314-7252

## General Event and Track Rules

- Read the updated **VIR Policies and Procedures in Exhibit A** very carefully. They are very important in that there can be financial impact if they are not followed.
- The main gate will open at **6:45am**. It will take a while to sign in all attendees, so please try to arrive as early as possible.
- "Open Top" Vehicles – Convertibles, Targa, and T-tops:

At this time convertibles, targa, and other open top vehicles are permitted to participate in ACNA driving schools (i.e. HPDE and HPDC) with stock, factory installed safety equipment. This includes convertibles with factory roll hoops and/or deployable rollover protection. These include Audi TT Roadster, Audi R8 Spyder, Audi A3/S3 Cabriolet, A4/S4 Cabriolet, Audi A5/S5 Cabriolet, Porsche Carrera, BMW 2/3/4/6 Series, BMW Z, etc.

- Enforcement of the "broomstick rule" for all occupants and vehicles. Minimum clearance (with helmet on) will be two inches below a straight edge, placed from the top of the roll hoop to the top of the windshield frame.

It is strongly recommended that additional safety equipment be installed. This can include the following:

- A four-point roll cage consisting of a main hoop behind the front seats with two rear-triangulated braces.
- Minimum of four-point safety harness with ASM (anti-submarining). The same equipment is required for driver and passenger.
- Additional protection in the form of arm restraints for both driver and instructor is also recommended.

See the PCC-ACNA website <http://www.pcc-acna.org/> for more information under Resources/Driver School Docs& Info/Driver School Event Rule & Regs

If you have additional questions, contact our Event Coordinator(s) listed as the contacts ( <http://www.pcc-acna.org/>) under the Events section for this event for clarification.

- **Open wheeled cars are not eligible to participate.**
- **Trucks, SUV/CUV and vans are not allowed for this event.**
- Club insurance regulations **prohibit the timing of vehicles and competitive driving. THIS WILL BE ENFORCED.** Please do not jeopardize the safety of other participants and our club insurance by ignoring this rule.
- Make sure that the numbers are securely attached and visible on the rear door/quarter windows or C-pillar.
- Natural fiber (i.e. cotton, silk, wool, etc.) long pants and long-sleeved shirts are mandatory when on-track. Do not wear clothing made of synthetic material. Closed toe, lace-up shoes, such as a pair of tennis shoes, are also required. Boots, sandals, and loafers are not allowed.
- **Driver's window must remain completely down at all times.** The passenger's must remain down if the passenger seat is occupied. Rear windows and sunroof remain closed.
- On-track passengers must be registered participants or other guests who have signed the Audi Club waiver and received the appropriate wristband.
- Speed limit in the paddock is 15 mph. Speed limit on access roads is 25 mph.
- No one under the age of 18 is allowed in the hot pits or on the track.
- No consumption of alcohol will be allowed during the track/driving portion of the event.
- You may bring in beer coolers (No glass bottles) onto the track property (**see VIR Policies in Exhibit A**) but **consumption is prohibited until the track is cold.**
- Smoking is prohibited in the pit area, near the gas pumps and in any buildings.
- Internally, mounted video equipment must be rigidly and securely mounted, metal-to-metal. Externally, only "bullet/lipstick"-type cameras are allowed and must be securely hard-mounted or multi-suction cup mounted. A tether connecting the camera to the car is also required for external cameras. The event coordinators and instructors have the discretion to ask cameras and other equipment be removed if they feel it is blocking the driver's vision or encouraging inappropriate or unsafe driving.
- Four grades of gas, 93 & 100 octane unleaded and 110 & 112 octane leaded are available for credit card purchase only in the paddock.
- **Pets (see VIR Policies in Exhibit A below).**
- **Do not, under any circumstances, pound stakes or make holes in any asphalt surface.** Offenders will be held liable for all damages and may also be asked to leave the facility.
- Only park in designated paved areas or on the grassy areas between the access roads. **If you must temporarily jack a vehicle on asphalt, you must have metal or wood under the jack/jack-stands to prevent indentations and holes in the asphalt.** Do not paint any asphalt surface.
- It is mandatory that waste materials be disposed of in the correct drums, (antifreeze, oil, brake fluid, etc.) which are located in several areas of the paddock. Spillage may result in ejection from the facility. Participants are to remove all used tires, batteries, and unwanted parts.
- Absolutely no bedding of new brakes and/or testing of vehicles on the infield roads.
- Camping at the track (**see VIR Policies in Exhibit A**).

## Driving Rules

Please read these rules carefully. Safety is the MOST important aspect of this event. **Anyone deemed driving in an unsafe manner will be ejected immediately without a refund.**

1. **Watch your mirrors!** The driver being overtaken must give a pass signal for **EACH AND EVERY PASSING CAR**. Just because the car in front of you got the passing sign does not mean you got one. If in doubt, don't pass. If you did not get a pass signal, be patient, and back off. Do not ride the bumper of the slower car. They may be overwhelmed, and you riding their bumper won't help.
2. **Passing.** The Audi Club North America requires passing signals. For safety and clarity, we require the use turn signals which allows both hands to remain on the wheel and body parts to remain in the vehicle. This is a required passing system at European DE/track days and other open track venues such as the Nürburgring.

### ACNA POLICY (2019 Update)

A passing vehicle must receive a signal from EACH vehicle being overtaken. EACH vehicle allowing a pass must provide the signal to EACH overtaking vehicle. In groups where turn signals are used, the turn signal will remain on as long as the driver of the vehicle being overtaken wishes to be passed and can be passed in a safe manner. It is strongly preferred that the passing vehicle goes offline to complete the pass. In general, offline is defined as the side of the track that is the direction of the next corner. Pass right if the next corner goes to the right. Pass left if the next corner goes to the left. Let-by/Passing is ONLY allowed by clearly defined signal from the driver of the car being overtaken. **The turn signal indicates the position/direction that the overtaking car will pass.** The driver of the car being overtaken is required to facilitate the pass by adjusting their speed and position if necessary.

Hand signals (point-by) may be used only in vehicles that **do not have turn signals**. The hand signal (point by) is given by the driver of the vehicle being overtaken pointing to the side that the passing vehicle should pass.

3. **Staging.** All participants will grid in the "cold pits" prior to their run group. We **MUST** keep the hot pit lanes clear for cars to enter and exit. Enter the cold pits from the paddock and stay close to the fence, right side, moving up as far as you can unless otherwise directed by Pit Control workers.

When the track opens, go out single file upon Pit Control's signal and **KEEP TO THE RIGHT** of the track. **Stay to the RIGHT all the way to the next turn. Do not cross the blend line.** Your first lap of a track session should be used to warm up the tires and brakes and get you mentally re-acclimated to the track.

4. **Pit in.** When you see the checkered flag waving to end the track session, take that lap as a down lap (cool-down lap) and give your pit signal as you exit the turn before the pit entrance. Come into the pit at reduced speeds – between 20 and 25 mph **and watch for Pit Control worker(s) direction. Stay to the far LEFT** and move along until you are stopped by traffic or come to the head of the cars in line in the pit. Exit into the paddock area, clear the paddock entrance, and let your passenger out. **BE ALERT.** Cars and people will be moving around the paddock while you are returning to the paddock.

If a car is to go back out because it is a two-driver car or dropping off a passenger, you may stop in the hot pit under Pit Control's direction. Be sure to clearly signal your intentions and move across the pit lane slowly. **DO NOT PASS IN THE HOT PITS** unless signaled to do so by an official

# 2021 Exhibit A

## VIR Policies & Procedures

**Participants are responsible for knowing of all the VIR policies in the below hyperlink. Please visit this link frequently for updates and changes before the Event.**

<http://virnow.com/about/policies/>

### **Additional Charges for Replacement of Damaged Items**

Repairs to the Race Course Proper's surface will be based upon determinations made by VIR Management.