
Terms of Reference (ToR)
Consultant on Development of EU-Aligned Regulatory Acts
for Nutrition and NCD Prevention

1. Introduction

The Swiss-Ukrainian project “Reducing Risk Factors for Non-Communicable Diseases (NCDs) in Ukraine”, supported by Switzerland through the Swiss Agency for Development and Cooperation (SDC), aims to reduce the burden of NCDs and prevent premature mortality by strengthening Ukraine’s capacity to promote healthy lifestyles, improve nutrition, and ensure access to safe, high-quality health services.

One of the core directions of the project is creating an enabling policy environment for NCD prevention. Beyond promoting behavioral changes at the individual level, NCD prevention requires systemic regulatory measures that ensure the safety and quality of products consumed by the population, particularly foods, dietary supplements, and products for special medical purposes.

In the context of Ukraine’s EU accession process, these regulatory measures must also be aligned with the EU *acquis communautaire*, specifically under Chapter 28: Consumer and Health Protection. The recent EU screening report (2024) underlined gaps in Ukraine’s legislation on food safety, dietary supplements, novel foods, and contact materials with food products. Addressing these gaps is essential not only for EU alignment but also for improving population health outcomes, reducing diet-related risk factors for NCDs, and ensuring consumer safety.

In practical terms, this alignment work covers foods for special medical purposes, dietary supplements, novel foods, and materials in contact with food products. Regulating these areas is directly linked to the project’s public health objectives: ensuring that vulnerable groups have access to safe nutritional products, protecting consumers from misleading or unsafe supplements, and reducing exposure to harmful substances. By harmonising these regulations with EU standards, Ukraine not only fulfils its accession obligations but also strengthens its capacity to prevent NCDs through healthier nutrition and safer food systems.

2. Objective of the Consultancy

The objective of the consultancy is to support the Ministry of Health of Ukraine in drafting, adapting, and accompanying regulatory acts and related documentation to align national legislation with the EU *acquis* in the field of health protection and related consumer safety issues.

3. Scope of Work

The Consultant will:

- 1) draft regulatory acts (e.g. orders of the Ministry of Health) and accompanying documents, including:
 - Requirements for foods intended for use in energy restricted diets for weight reduction.
 - Requirements for active and intelligent materials and articles intended to come into contact with food.
 - Requirements for novel foods.

- Requirements for recycled plastics and articles intended to come into contact with food.
 - Requirements for food for special medical purposes.
 - Amendments to Regulation on maximum levels of contaminants in food.
 - Regulation of food supplements and fortified foods.
- 2) prepare accompanying explanatory notes and justifications for draft legislation.
 - 3) advise on consistency of proposed acts with the Association Agreement and the Government's EU Integration Action Plan.
 - 4) provide recommendations to MoH staff on future alignment steps.

4. Deliverables

The Consultant is expected to provide a final package of regulatory acts with accompanying documents (MoH orders and/or other related acts) ready for submission by MoH, in Ukrainian.

5. Timeline and Location

Duration of the assignment: September-December 2025.

Location: Kyiv, Ukraine, with possibility of remote work.

6. Reporting

The Consultant will report to the Project Manager and work in close cooperation with the Ministry of Health's Department of Public Health and relevant technical departments.

7. Consultant Qualifications

The Consultant should possess:

- Advanced degree (Master's or higher) in Law, Public Health, International Law, or related field.
- At least 2 years of proven experience in drafting legislation/regulations, preferably in the health sector.
- In-depth knowledge of EU acquis in the area of health, consumer safety, and food legislation.
- Familiarity with Ukrainian legislative drafting procedures.
- Experience working with government institutions and international organisations.
- Strong analytical, drafting, and communication skills.
- Fluency in Ukrainian, strong knowledge of English.

Please send your CV to Act4Health@gfa-group.de by September 19, 2025. Please indicate "Consultant on Development of EU-Aligned Regulatory Acts" in the subject line. Shortlisted candidates will be informed about the results of the selection process.