



Robert A. Tremblay, Ed.D., Superintendent of Schools

HEMENWAY ELEMENTARY SCHOOL  
Dr. Marguerite Lackard-Simpson, Principal  
Mrs. Kelly Napierski, Assistant Principal  
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Dear Parents and Guardians,

We welcome information from you in making placement decisions for your child for the next school year. If you plan to send a letter describing your child's learning style and needs from your perspective; please complete [the form](#) as needed by May 3, 2024. ***We do ask, however, that you refrain from requesting specific teachers by name since we base placement on the following goals:***

- to include parental input in classroom placement
- to balance classes with respect to physical, academic, social, and emotional needs of each student
- to address instructional groupings within each class
- to provide a gender balance in each classroom, whenever possible
- to consider the effects that individuals have on one another in order to provide an optimal learning environment for the entire group;
- to maintain an equitable teacher-pupil ratio.

***The final responsibility for the placement of each child rests with the school principal and assistant principal based upon input from your child's teacher(s) and you.*** Our objective is to make the best placement decision for each child.

Thank you for your cooperation.

Sincerely,

Dr. Marguerite Lackard Principal [mlackard@framingham.k12.ma.us](mailto:mlackard@framingham.k12.ma.us)

Kelly Napierski Assistant Principal