



UWA STUDENTS OF NATURAL AND AGRICULTURAL SCIENCES

2025 Committee Position Descriptions

UWA, 35 Stirling Hwy, Crawley WA 6009 | snagsuwa@gmail.com

Non-Executive Positions - Appointed by 2026 Exec team	1
Sports Reps (x2)	1
Postgraduate Rep	2
International Students Rep	2
Wellbeing Officer	3
Marketing Officer	3
Merchandise Officer	4
Agronomy Club Lead	4
Clubroom Officer	4
Photographer	4
Tech/AV Lead	5
Fresher Rep	5
2nd Year Rep	5
3rd Year Rep	5
Agriculture OCM	5
Natural Science OCM	6
Social OCM	6
Education OCM	6
Executive Positions: Elected at our AGM	6
President	6
Vice President	7
Treasurer	7
Secretary	8
Agriculture Social Vice President	9
Natural Science Social Vice President	10
Agricultural Industry Vice President	10
Natural Science Industry Vice President	11
Education Vice President	12

Non-Executive Positions - Appointed by 2026 Exec team

Sports Reps (x2)

SNAGS takes part in Interfaculty Sport, playing against other UWA clubs most Tuesdays during semester. As Sports Rep, your job is to rally players, attend UWA Sport meetings, and rep SNAGS on the field. You'll also do quick social-media posts to get players along.

Key Events

- Interfaculty Sport (fortnightly Tuesdays, 12–2pm) and their meetings



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2025 Committee Position Descriptions

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Other Tasks

- Encourage people to come down and support

2026 Goals

- Maintain strong attendance to sport events.

Preferred Strengths

- Friendly, outgoing, enthusiastic
 - Loves a bit of sport (no skill level required—just hype!)
-

Postgraduate Rep

This role is about representing SNAGS' Honours, Masters, and PhD students and helping out with the Education Branch. You'll help promote education events and, if the Postgraduate Students' Association (PSA) is running, you'll represent SNAGS there. Sometimes that means joining a meeting or just making sure PSA events get advertised to our members.

Key Events

- Education events

Other Tasks

- Share PSA opportunities with SNAGS members
- Support the Education VP with feedback from postgrad students

2026 Goals

- Boost postgrad involvement in SNAGS events
- Make sure SNAGS is always connected with the wider PSA network

Preferred Strengths

- Good at chatting to postgrad students about their needs
-

International Students Rep

This role is all about making sure international students feel at home in SNAGS. If the International Students' Department (ISD) is active, you'll represent SNAGS there. Otherwise, you'll focus on helping run education events, especially the International Students Farm Tour.

Key Events

- International Farm Tour
- Education events (Meet the Professors, study nights)

Other Tasks

- Help gather and share feedback from international members and professors

2026 Goals



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2025 Committee Position Descriptions

UWA, 35 Stirling Hwy, Crawley WA 6009 | snagsuwa@gmail.com

- Deliver a successful International Farm Tour

Preferred Strengths

- Welcoming, cross-cultural communication
 - Enthusiastic about helping international students feel included
-

Wellbeing Officer

The Wellbeing Officer is the go-to person for check-ins, and keeping vibes positive. You'll be a friendly presence at events, help people access support like UniAccess if needed, and act as the wellbeing lead at big events. If the Guild Wellbeing Council is active, you may also represent SNAGS there.

Key Events

- Dowerin Camp (main wellbeing lead)
- Any wellbeing-themed SNAGS initiatives

Other Tasks

- Be a point of contact for wellbeing support in a casual, peer-friendly way
- Make sure resources and snacks are available at events

2026 Goals

- Help make every SNAGS event feel welcoming and safe
- Keep Dowerin Camp fun, positive, and well-supported

Preferred Strengths

- Empathetic, approachable, good listener
 - Interest in mental health and wellbeing
-

Marketing Officer

The Marketing Officer is responsible for all club marketing and promotion. Manage and create content for all social media platforms (Facebook, Instagram, LinkedIn). Post regular updates, event promotions, and engaging stories.

Key Events

- Promote and cover all club events.

Other Tasks

- Create "Meet the Committee" posts.
- Develop and share sponsorship posts.



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2025 Committee Position Descriptions

UWA, 35 Stirling Hwy, Crawley WA 6009 | snagsuwa@gmail.com

2026 Goals

- Maintain a professional, welcoming, and entertaining vibe across all social channels.

Preferred Strengths

- Confident with social media
 - Quick to respond to messages and engagement opportunities.
 - Creative
-

Merchandise Officer

You'll be designing and ordering all merchandise including clothing, sponsorship banners, stubby holders and stickers. You'll also be keeping track of current and future stock including pricing, what's on hand and payments. You will need to be creative and introduce new merchandise alongside your other duties.

Your first task for the year will be organising the industry sponsorship polos and you will be the only non-executive to receive one.

This is a great role to flex your creative muscles and have a lot of control over your role and activities for the year.

In late 2025/early 2026, we will be introducing an online store for our merchandise.

You will be responsible for keeping the store up-to-date, whilst also promoting it to our members.

2026 Goals: Set up/improve the new online store, introduce new and exciting merch!

Agronomy Club Lead

Work closely with Gustavo Alckmin (Crops and Cropping Systems lecturer) to coordinate Agronomy Club activities. Responsibilities include promoting and encouraging student attendance at agronomy meetings and presentations, organising food orders at the tavern, and running the Living Farm Crop Competition. This role offers an excellent opportunity to gain hands-on agronomy experience beyond what you get at university.

Organise food and bookings with UWA Tavern.

Clubroom Officer

Oversee the upkeep and vibe of the SNAGS clubroom to ensure it's welcoming and well-stocked. Responsibilities include maintaining cleanliness, decorating the space, managing supplies, and keeping snacks and drinks replenished.

Photographer

Capture the highlights of SNAGS activities and events. Responsibilities include photographing networking nights, camps, and social gatherings, then sharing



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images with the committee for use on social media, and promotional materials. Upload photos and maintain folders in the google drive.

Tech/AV Lead

Provide technical support for SNAGS events to ensure everything runs smoothly. Responsibilities include setting up and operating audiovisual equipment (projectors, microphones, speakers) for networking events, panel discussions, and sundowners, as well as troubleshooting any tech issues on the spot. Also help set up the farming simulator in the clubroom.

Fresher Rep

Work with the committee to welcome and engage first-year students, ensuring they feel included and informed. Responsibilities include promoting the club to new students, sharing event and calendar information, supporting freshers at activities, and encouraging their involvement. Must be a first-year UWA student.

2nd Year Rep

Represent second-year students and help keep them actively involved with the club. Responsibilities include promoting SNAGS in classes, encouraging participation in events, and communicating any feedback from your year group to the committee. Must be a second-year UWA student.

3rd Year Rep

Represent third-year students and maintain their engagement with the club. Responsibilities include promoting SNAGS in classes, encouraging participation in events, and sharing feedback from your year group with the committee. Must be a third-year UWA student.

Agriculture OCM

Attends and contributes towards executing agricultural events + assists the Committee with the general running of the Club and its activities. Help with agricultural events set up and pack up or any other tasks.



UWA STUDENTS OF NATURAL AND AGRICULTURAL SCIENCES

2025 Committee Position Descriptions

UWA, 35 Stirling Hwy, Crawley WA 6009 | snagsuwa@gmail.com

Natural Science OCM

Attends and contributes towards executing natural science events + assists the Committee with the general running of the Club and its activities. Help with natural science events set up and pack up or any other tasks.

Social OCM

Attends and contributes towards executing social events (pub crawls, sundowners) + assists the Committee with the general running of the Club and its activities. Help with event set up and pack up or any other tasks, especially in the social branch of SNAGS.

Education OCM

Attends and contributes towards executing education events (study nights) + assists the Committee with the general running of the Club and its activities. Help with event set up and pack up or any other tasks, especially on the education branch of snags.

Executive Positions: Elected at our AGM

ALREADY ELECTED BUT INCASE YOU'RE CURIOUS

President

The President is the visionary leader and chief representative of SNAGS. This is the most time-intensive role, responsible for overseeing every aspect of the club—from daily operations to long-term strategy. All major events, decisions, and outgoing communications require your approval or guidance. You are the first point of contact for students, staff, sponsors, and partner organisations who want to collaborate with SNAGS.

You'll chair meetings, mentor the committee, and attend or run most events, ensuring that SNAGS' values and goals are consistently upheld. A key part of the job is to unite the club behind shared purpose and vision, nurture a positive culture, and maintain SNAGS' reputation.

Key Events

- *All major SNAGS events (lead or support as needed)*

Other Core Tasks



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UWA, 35 Stirling Hwy, Crawley WA 6009 | snagsuwa@gmail.com

- Set the annual strategy and measurable goals
- Approve communications, budgets, and sponsorships
- Build and maintain relationships with Guild, faculty, and industry partners

Preferred Strengths (*helpful but not mandatory*)

- Strong leadership and delegation skills
 - Decisive, reliable, and dedicated
 - Excellent communicator and relationship-builder
-

Vice President

The Vice President is second-in-command and the operational engine of SNAGS. Your top priority is to support the President and the entire executive team, stepping in wherever needed to keep the club running smoothly.

When the President is unavailable, you assume their responsibilities—chairing meetings, making key decisions, and representing SNAGS to the Guild, faculty, or industry partners. Day to day, you attend or run SNAGS events and meetings, mentor and train committee members, and ensure that plans are executed on schedule.

Key Events

- *All major SNAGS events* (providing on-site leadership and troubleshooting)

Other Core Tasks

- Maintain a strong, regular communication channel with the President
- Check in with all other VPs to monitor progress and offer support

Preferred Strengths (*helpful but not mandatory*)

- Exceptionally supportive team player
 - Highly organised and detail-oriented
 - Calm, adaptable problem-solver
 - Clear, proactive communicator and dependable leader when required
-

Treasurer

The Treasurer is the financial steward of SNAGS, responsible for every dollar that comes in or goes out. You manage all club finances—from everyday reimbursements to large event budgets—ensuring SNAGS' funds are used wisely and transparently.

Your core work includes creating and monitoring budgets, keeping an *actualised* record of spending, and producing regular financial reports. You'll handle sponsorship invoicing, grant applications, and monetary awards, while keeping a close eye on income and expenses throughout the year. You are also the point person for the



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UWA, 35 Stirling Hwy, Crawley WA 6009 | snagsuwa@gmail.com

annual Westpac and Guild bank-signatory changes, ensuring a smooth transition for each new committee.

Key Events

- *All major SNAGS events* (budgeting, payments, and financial oversight)

Other Core Tasks

- Prepare and track event budgets and actualised budgets
- Maintain detailed financial spreadsheets and records
- Apply for Guild grants and other funding opportunities
- Manage reimbursements and payment approvals
- Submit the annual financial report to the Guild

2026 Goals

- Deliver on-time, audit-ready financial reports
- Ensure a seamless 2026 bank-signatory transition
- Keep every budget accurate and accessible to the committee
- Support the Merchandise Officer in tracking and reconciling merch income

Preferred Strengths *(helpful but not mandatory)*

- Loves a well-built spreadsheet
 - Trustworthy and reliable with sensitive financial information
 - Detail-oriented and highly organised
 - Clear communicator with strong numeracy skills
-

Secretary

The Secretary is the organisational heartbeat of SNAGS, keeping the committee informed, on schedule, and running smoothly. This is an excellent first executive role for anyone who loves structure and clear communication.

You manage all non-social media communications, including the official SNAGS Gmail, and serve as the primary contact for internal information flow. You'll create agendas with clear action items and record detailed minutes for every meeting, ensuring all members know exactly what decisions were made and who is responsible for follow-up. You also keep the membership list current and send membership-wide emails.

Expect to attend or help run most SNAGS events and meetings, organise committee gatherings, and assist with general procedures.

Key Events

- *All major SNAGS events* (providing organisational support and documentation)

Other Core Tasks



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UWA, 35 Stirling Hwy, Crawley WA 6009 | snagsuwa@gmail.com

- Draft and circulate meeting agendas and minutes
- Send reminders and membership-wide communications
- Keep membership records accurate and up to date

2026 Goals

- Schedule committee meetings far in advance.
- Maintain accessible records to support Guild Award submissions

Preferred Strengths *(helpful but not mandatory)*

- Exceptional organisational skills and attention to detail
 - Strong written communication
 - Reliability and consistency
 - Ability to keep everyone on track and accountable
-

Agriculture Social Vice President

The Ag Social VP is the chief architect of SNAGS' agricultural social life, designing and delivering events that bring the ag community together and keep the club's spirit high. You take the lead on ag-focused socials and work hand-in-hand with the Natural Science Social VP on whole-club events, making sure every gathering is fun, safe, and well-attended. This means planning, promoting, and running major socials such as Dowerin Field Day Camp, pub crawls, semester sundowners, and the annual wind-up, as well as collaborating with other universities' ag clubs (Curtin, ECU, Murdoch) for big joint events like the Ag Ball. You'll also attend and help run other SNAGS events, join committee meetings, and coordinate logistics with event teams and external partners.

Key Events

- O-day
- Social Sundowners
- Dowerin Field Day Camp (typically the biggest organiser)
- Whole-club socials with the NatSci Social VP: Pub Crawls, intercollegiate quiz nights, Ag Ball

Other Core Tasks

- Liaise with other university ag societies for cross-club events
- Oversee RSA compliance and venue bookings
- Promote events through SNAGS social channels
- Manage budgets for socials with the Treasurer

2026 Goals

- Deliver another great Dowerin Camp
- Grow attendance at sundowners and pub crawls
- Strengthen partnerships with Curtin, ECU, and Murdoch ag clubs



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Preferred Strengths *(helpful but not mandatory)*

- Good social skills
 - Strong communication and collaboration skills
 - Confidence in coordinating logistics and managing crowds
-

Natural Science Social Vice President

The Natural Science Social VP is the driver of SNAGS' natural-science social calendar, creating events that connect environmental and life-science students. You take the lead on NatSci-focused socials—such as beach clean-ups or conservation-themed gatherings—and work closely with the Agricultural Social VP to plan and run whole-club events. This means planning, promoting, and delivering everything from intimate NatSci get-togethers to large cross-discipline socials like pub crawls and sundowners. You'll also liaise with other student clubs (for example, Zoology, Environmental Science, or Conservation societies) to co-host collaborative events. Expect to attend or help run all SNAGS activities, participate in committee meetings, and coordinate logistics with other VPs and event teams.

Key Events

- Semester 1 and Semester 2 Sundowners and End-of-Semester Wind-Ups
- Whole-club socials with the Ag Social VP: Pub Crawls, intercollegiate quiz nights, cross-club collaborations (e.g., Zoology pub crawl)
- NatSci-specific activities such as beach clean-ups or sustainability-themed outings

Other Core Tasks

- Liaise with other UWA and cross-faculty clubs for collaborative events
- Oversee RSA compliance and venue bookings for socials
- Attend/run SNAGS meetings and assist with general club procedures

2026 Goals

- Deliver highly attended and safe sundowners and pub crawls with strong cross-club participation

Preferred Strengths

- Strong communication and collaboration skills
 - Confidence in coordinating logistics and managing crowds
 - Good social skills
 - Great rapport with environmental science students and other campus clubs
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Agricultural Industry Vice President



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2025 Committee Position Descriptions

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The Ag Industry VP is the primary link between SNAGS and the agricultural industry, responsible for delivering high-quality industry engagement and maintaining strong sponsor relationships. You lead agriculture-focused industry events and act as the first point of contact for sponsoring companies, ensuring their needs are met and their support is recognised. Your work spans the entire sponsorship cycle: seeking new sponsors, updating the industry contact list, and co-authoring the annual Sponsorship Prospectus (due in December). You'll coordinate with companies for events, respond promptly to industry emails, and keep sponsors informed and appreciated. You also help plan and run industry activities such as panel discussions, company visits, and the industry side of the Dowerin Field Day Camp.

Key Events

- Student Meets Industry (SMI) Night
- 1-2 Exclusive Platinum Sponsor Evenings
- Dowerin Field Day Camp (industry tours and sponsor engagement)

Other Core Tasks

- Write and update the Sponsorship Prospectus and maintain the industry contact database
- Promote and share relevant job and internship opportunities on SNAGS social platforms
- Liaise with industry partners and ensure sponsor benefits are delivered
- Mentor the Industry Branch OCM team and delegate tasks for large events

2026 Goals

- Deliver another professional and well-attended Student Meets Industry night
- Secure strong, diverse sponsorships and maintain excellent sponsor relationships
- Keep the industry contact list fully current and expand SNAGS' agricultural industry network
- Increase reach and engagement of industry events through proactive social-media promotion

Preferred Strengths

- Highly professional and responsive to industry communications
- Skilled at networking and relationship management
- Strong event-planning and team-management abilities

Natural Science Industry Vice President



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The Natural Science Industry VP is SNAGS' lead link to the environmental, conservation, and broader natural-science sectors. You plan and deliver industry networking and career events—from Student Meets Industry to exclusive sponsor evenings—while building strong relationships with companies, research institutes, and government agencies.

Core duties include securing sponsorships, keeping the industry contact list up to date, and co-authoring the annual Sponsorship Prospectus. You'll also share job and internship opportunities and promote all industry events on SNAGS social media to maximise attendance.

Key Events

- Student Meets Industry Night
- 1–2 Platinum Sponsor Evenings
- Natural-science panels, tours, or networking nights

Other Tasks

- Draft/update the Sponsorship Prospectus
- Maintain sponsor contacts and liaise with partners

2026 Goals

- Host natural-science industry events
- Expand and refresh sponsor and contact networks

Preferred Strengths

- Professional communicator and fast email responder
- Skilled networker and organiser
- Strong event-planning and team-management ability

Education Vice President

The Education VP represents all Agriculture and Natural Science students on the UWA Education Council, giving them a voice with university management.

You'll attend monthly council meetings, prepare a short report, and raise student feedback or concerns with professors and the School of Agriculture & Environment (SAgE).

You also plan and promote education-focused events—such as Meet the Professors, study nights, and help maintain the core-units contact list to keep SNAGS connected with course coordinators.

Key Events



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2025 Committee Position Descriptions

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- Meet the Professors
- Study nights
- Agronomy Club support
- School expos

Other Tasks

- Prepare and present a monthly Guild Education Council report
- Gather student feedback and liaise with faculty

2026 Goals

- Deliver great educational events
- Keep core-unit contacts current and responsive to student needs

Preferred Strengths

- Education-branch team management and event planning
- Clear communication and professional representation
- Organised and confident in gathering and relaying student feedback