



# SPRING VALLEY HIGH SCHOOL

120 Sparkleberry Lane  
Columbia, SC 29229  
Phone: (803) 699-3500  
Fax: (803) 699-3541

## FOUNDATIONS OF ANIMATION

### **Teacher Information:**

Name: Dr. Kandice L. Smith  
Planning Period: 7<sup>th</sup> and 8<sup>th</sup> Period  
Email Address: [kasmith@richland2.org](mailto:kasmith@richland2.org)  
Phone Number: (803) 699-3500 Ext. 69213  
Webpage URL Address: <https://sites.google.com/richland2.org/drksmith/home>

**Course Description:** This course prepares students to use artistic and technological foundations to create animations. The basic principles of digital animation are reviewed, including character development and story conception through production. Students learn the technical language used in the animation industry and basic animation methods. They will also learn techniques about various ways to plan, create, and prepare for animation in pre-production, production and post-production. This course prepares students for the Adobe Certified Associate for Flash/Animate CC certification exam.

### **State/National Standards URL Address:**

<https://ed.sc.gov/instruction/career-and-technology-education/programs-and-courses/career-clusters/information-technology/foundations-of-animation-standards/>

**Textbook:** Labrecque, J. *Learn Adobe Animate CC for Multiplatform Animations*, 2<sup>nd</sup> edition.  
Cengage 9780134892665

**Data Files:** Instructor will provide instructions for obtaining the Data Files for assignments

**Recommended Software:** Adobe Animate CC and Maya

### **Supplies:**

Paper or notebook for taking notes in class  
Pencil/Pen  
Flash Drive (to use for saving assignment files)

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**Scope and Sequence:** The Scope and Sequence for this course is based on the state of South Carolina required competencies for the course as shown below:

- ☐ Unit A. Safety
- ☐ Unit B. Student Organizations
- ☐ Unit C. Technology Knowledge
- ☐ Unit D. Personal Qualities and Employability Skills
- ☐ Unit E. Professional Knowledge
- ☐ Unit F. History and Evolution of Animation
- ☐ Unit G. Pre-Production: Concept and Design
- ☐ Unit H. Pre-Production: Storytelling and Storyboarding
- ☐ Unit I. Production: Understanding the Animation Software
- ☐ Unit J. Production: Interactivity – Animation Development
- ☐ Unit K. Production: Complex Animation and Action Scripting
- ☐ Unit L. Post-Production
- ☐ Unit M. Career Development

## **Teaching Methods:**

1. Lectures/Demonstrations: Important material from the text and outside sources will be covered in class. You should plan to take careful notes as not all material can be found in the texts or readings. Discussion is encouraged as is student-procured, outside material relevant to topics being covered.
2. Assignments: Skills Reviews, Project Builders, Design Project, Portfolio Project, and other projects and readings will be periodically assigned to help support and supplement material found in the lessons. These assignments may require the use of various software applications.
3. Quizzes: Occasional scheduled or unscheduled quizzes will be given to help ensure that students stay up to date with assigned material.
4. Exams: The exams will be closed book/note and will test students' knowledge on the assigned readings and material discussed in class.

**Grading Procedures:** The district grading scale is used for calculating final grades as indicated below:

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A= 90-100      B= 80-89      C= 70-79      D= 60-69      F= 0-59

**Homework Policy:** Because of the nature of the class, homework will be assigned periodically. Homework not turned in on the due date will not be accepted for credit.

**Late Work:** A student is required to bring an excuse to the attendance office for absences. Late work is not accepted for credit unless a student is absent and provides a re-admit slip from the attendance office or Room C138 upon returning to school. For work due on the day a student is absent, it is due the first day the student returns to school. Work assigned during a student absence will be due within 5 days following the absence ONLY IF they have a re-admit slip. Otherwise, late work is not accepted for credit. It is the responsibility of the student to make arrangements with the teacher for making up work.

**Make-Up Policy:** Make-up work and tests are allowed for students who have obtained a re-admit slip from the Attendance Office Room C148, by turning in an appropriate written excuse. The responsibility for arranging makeup tests and work rests with the students and must be scheduled at the conveniences of the teacher within three days of the students returning to class and completed within five days upon return. A student may not miss one class in order to complete or make up work in another class without prior approval from both teachers.

**Attendance:** Attendance will be taken daily in PowerSchool. During required synchronous learning, students must show their faces at the beginning and end of class.

## [Spring Valley MakeUp Work, Late Work, Content Recovery Policy](#)

**Tutoring:** Tutoring sessions are available each day during lunch and after school, upon request. Students should speak with me directly or email me to request a session.

**Classroom Procedures:** All school rules, including dress code, cell phones, electronic devices, tardy policy will be enforced.

1. **ENVIRONMENT:** Due to the fact that we operate in a simulated business environment, it is expected that you will practice self-control in class and work on the assignments given. In school you are really self-employed. You are the individual in charge of your own learning. As a teacher, I am merely a facilitator—here to help you in the discovery process. The classroom

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atmosphere must allow each individual learner the opportunity to discover and learn as much as possible. You must connect information with what you already know and what you are learning in your other classrooms. Learning is a lifelong adventure and a never-ending voyage of exploration. In my class, I want you to be a “step ahead” of other students. The following procedures are designed to provide a classroom atmosphere that will allow each individual learner the opportunity to discover as much as possible:

2. **ENTERING THE CLASSROOM**--You are asked to enter the classroom as quietly as possible. Please have a seat immediately and check the board and/or Google Classroom for the objective(s). Class starts at the sounding of the bell. Have homework ready to be collected at the bell. Textbooks, a writing tool, and your notebook should be on your desk at the sounding of the bell. Sharpen pencils before the bell sounds. No one is allowed to go to his/her locker for any supplies.
3. **TARDY POLICY**--The school's tardy policy will be enforced. **A student must be in the classroom before the BELL SOUNDS (not entering the class as the bell sounds).** If you are tardy, proceed immediately to the tardy room (C148) to sign in.
4. **SEATING CHART—WORKSTATION—CLEAN-UP**--You will be assigned a workstation. You are not allowed to change to another workstation without the approval of the teacher. You are responsible for taking care of the equipment on your desk. Please leave the area clean and organized. Do not change your workstation or move any other equipment assigned to your workstation even if there is another adult in the class unless you get permission from the adult.
5. **BEGINNING CLASS**--The bell announces the beginning of class. Instruction starts at the bell. Check the board to see what software should be loaded for the day.
6. **ENDING CLASS**--Closing procedures are the last 2-3 minutes of class as announced by the instructor. The instructor dismisses the class (once all students are seated)—not the bell. Please leave the area clean and organized with the chairs pushed in and books stacked neatly.
7. **CLASSROOM PASSES**-- Passes will be issued for emergencies only.
8. **RESTROOM PASSES**: You are expected to take care of any RESTROOM needs before school, between the change of classes, at lunch and after school. Class time is not the time to use the restroom. I realize that there might be a time that you have a genuine emergency and need to go

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to the restroom during class. You have been provided with a BATHROOM PASS that will allow you to go to the restroom without penalty for a limited number of times (5 times in a semester class and 10 times in a year-long class). Once you have exceeded your allowable times, you will have 10 minutes of lunch detention each time that you go to the restroom. ***You are not allowed to use the restroom within the first or last 10 minutes of class. There are no exceptions to this rule unless you have documentation on file with the nurse for a medical condition that requires you to have access to the restroom.***

9. THE HONOR CODE (copying/cheating)--Any copying of another student's work will be considered breaking the Honor Code. A record will be made in the student's discipline file and no credit will be given for the work. All work must be saved on your flash drive as instructed. Do not save any assignments any other place.
10. SAFETY--All book bags and purses must be placed at the front of the classroom. Remember to get your textbook, notebook, pencil/pen out of your book bag before being seated. Book bags are stored at the front of the classroom because of the safety--limited amount of aisle space. Do not return to your book bag until class is dismissed.
11. TIME ON TASK--You are expected to begin class work at the ringing of the tardy bell and stay on task. Only work pertaining to this class is to be completed during this class period. Because you may occasionally complete all of the assignments before the end of class, enhancement and bonus activities will also be assigned that you may complete.
12. LISTENING --It is important for students to respect the instructor as well as their classmates when others are speaking. Students are expected to be attentive for new learning as well as when instructions for assignments are given. If you fail to understand the instructions, please ask the instructor your questions. Please raise your hand at any given time when you need to ask a question. Questions and assistance will be given in the order that you raise your hand.
13. All student behavior should enhance the learning environment for all students.
14. No student should do ANYTHING that would detract from teaching or student learning.
15. Storage devices: You cannot use flash drives, CD's, or any portable storage devices without the instructor's permission.

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16. **Personal Electronic devices are not to be used during class.** The devices should not be seen nor heard during class. All cell phones should be silenced and put away at the beginning of class. Any personal device that is used during class will be collected by the instructor.



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**Please sign and return this consent page only. Please return the signed consent by Tuesday, August 15, 2023.**

*Consent: I have read, understood and I am willing to comply with the principles and procedures established by Dr. Smith and Spring Valley High School. I will accept the consequences stated if I should refuse to abide by them. I sign under no undue compulsion, but by my own free will. I acknowledge my responsibilities in undertaking such a rigorous and challenging course.*

## STUDENT AND PARENT COURSE CONSENT

*We have read and understand the expectations for the Foundations of Animation course and will support Dr. Smith in her effort to provide an effective learning environment. We also understand that this course is a rigorous course that will require a significant amount of effort on the part of the student.*

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Student's Signature/Date

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Parent's Signature/Date

## **Richland School District Two Honor Pledge**

**On my honor, I have neither given nor received unauthorized assistance on this assignment. I understand that any violation of the Richland School District Two honor code will result in academic and disciplinary action.**

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