

MCES Infinite Campus:

Posting 2nd 9 Weeks Midterm

- 1) Begin in Campus Instruction
- 2) Go to **Gradebook**
- 3) Select Term 2 and Task 9 Weeks Grade

Note: The 9 weeks grade is where you keep daily grades, we will be posting that value to the 9 weeks Midterm Report.

Term 2 (10/14/20 - 12/18/20) Section 5) 27.0150000-10 MATH4R Task 9 Weeks Grade

+ Add Library Sort Filter

- 4) Click on Post

Task 9 Weeks Grade

In Progress

Categories WR#16 Seq: 1.00 Due: 10/16 Grades

Post

- 5) A pop-out wizard will open. Use the drop down to select MCES 9 Weeks Midterm

Post Grades

Post In Progress/Proficiency Estimate from

Term: 2

Task: 9 Weeks Grade

Post to:

Term: 2

Task: MCES 9 Weeks Midterm

- 6) Select Ok in the bottom right hand corner

Warning

Grades will be posted upon save.

OK

- 7) Select OK again
- 8) Select Save to post

Term 2 (10/14/20 - 12/18/20) Section 5) 27.0150000-10 MATH4R Task MCES 9 Weeks Midterm

+ Add Library Sort Filter

Save

Posted In Progress

Percent Grade Rpt Crd Comments Points Possible Perce