

APC Meeting Minutes

May 13, 2026 - 5:30-7:00 P.M. - At SMCS (APC members may attend by Zoom)

Board Members:

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|--|---|
| <input type="checkbox"/> Bentley Hamilton, Parent Member - 2026 (Vice-Chair) [PRESENT] | <input type="checkbox"/> Lindsay Jester, Parent Member - 2028 [ABSENT] |
| <input type="checkbox"/> Kathy McAlpine, Parent Member - 2026 [PRESENT] | <input type="checkbox"/> Jon Papendieck, Parent Member - 2028 [PRESENT] |
| <input type="checkbox"/> Michael Williams, Parent Member - 2027 (Chair) [PRESENT] | <input type="checkbox"/> John DeVold, Administrator (Secretary) [PRESENT] |
| <input type="checkbox"/> Emily DiPaolo, Parent Member - 2028 [PRESENT] | <input type="checkbox"/> Amy Frapp, Teacher Member [ABSENT] |
| | <input type="checkbox"/> Sarah Miller, Teacher Member [PRESENT] |

School Mission	Our mission is to create kind, confident, self-reliant learners who are globally aware and impactful in and beyond their community. We enrich students' academic excellence, social and emotional learning based on the philosophy of Dr. Maria Montessori.
2025-26 APC Goals:	By May 2026, the APC will review and update all SMCS Policies.
1. Opening Activities	<p>A. Call to Order: 5:30 p.m.</p> <p>B. School Mission Statement</p> <p>C. Roll Call: 6 Members Present -- Quorum: Yes (7th Member arrived prior to item 1.G.)</p> <p>D. Approval of Agenda: Motion: Mr. Hamilton ; 2nd: Ms. DiPaolo</p> <p>E. Approval of Minutes: Motion: Ms. Miller; 2nd: Mr. Hamilton</p> <p>F. New Members Oath of Office: Members completed Oath of office. New members signed and sworn in.</p> <p>G. APC Officer Election - Nomination & Voting</p> <ol style="list-style-type: none">Open Nominations - Chair: Mike Williams; Vice Chair: Jon Papendieck; Secretary: John DeVoldBallot VoteBallot Tally & Results <i>Elected Chair: Mike Williams</i> <i>Elected Vice Chair: Jon Papendieck</i> <i>Elected Secretary: John DeVold</i> <p>H. Public Comments - None</p> <ol style="list-style-type: none">Comments are limited to 3 minutes per individual, 20 minutes total. Those who wish to speak should address the Chair and will be allowed to speak when called upon in turn.Public comments are a time for the APC to listen. The APC will not comment or respond to public comments. The APC Chair will thank participants for their comments.
2. Presentations	<p>A. Montessori Practices (Staff Presentation): None</p>
3. Standing Reports	<p>A. Principal Reports</p> <ol style="list-style-type: none">Budget Reports: April <i>Mr. DeVold indicated that the budget is solid, with possible full rollover achieved this year.</i>Enrollment & Staffing Report: <i>Mr. DeVold reported on student numbers, staffing updates, school impacts from Sterling addition to SOEL, and bond progress going stale.</i>School Improvement and Planning Report:<ol style="list-style-type: none">2025-26 Charter Annual Review Form <i>Mr. DeVold reviewed the contents of the Charter School Annual Review Form with the APC members, including Data graphs and Hanover data.</i> <p>B. Parent Organization Activities Report: Art Night was a success. Final fundraised numbers pending due to current secretary adjustments. PTO is operating a Teacher appreciation week with many families participating in feeding teachers this week.</p> <p>C. Committee Reports:</p> <ol style="list-style-type: none">APC Election Subcommittee Report - Election Results <i>Mr. DeVold reported that the election was carried out successfully and the both elected members were informed, the notice was placed in the newsletter, and the elected members were in attendance at the meeting.</i>

4. Executive Session	<p>A. Executive Session if Needed</p> <ol style="list-style-type: none"> a. Motion to enter into Executive Session (Motion must clearly state the subject of the executive session) b. Vote to Enter Executive Session c. Executive Session d. Return to Main Meeting <p>NOTE: Prior to entering an executive meeting, the Board first shall meet in open session. At this open meeting, the Board shall enter an executive session only after a majority of the Board votes to accept a motion to enter the executive session. The motion shall clearly, and with specificity, describe the subject of the proposed executive session.</p>
5. Action Items - (<i>Action Items may not be placed on the current agenda during the meeting.</i>)	<p>A. 2025-26 Charter School Annual Review Approval</p> <ol style="list-style-type: none"> a. Discussion b. Suggested: Motion to approve the 2025-26 Charter School Annual Review Form authorizing Principal and SMCS APC Chair signature of document. <ol style="list-style-type: none"> i. Motion: <i>Mr. Williams</i> ii. 2nd: <i>Ms. DiPaolo</i> c. Results of vote: <i>Yes:7 No:0 - Motion Carried. Mr. Williams and Mr. DeVold signed the document.</i>
6. New Business	<p>A. Discuss/Propose APC Goal Options for 26-27 for approval in August 2025:</p> <ol style="list-style-type: none"> a. Possible Goal Considerations: <ol style="list-style-type: none"> i. SMCS Bylaws Review and Update (Last Review 2023-24) ii. Principal Annual Review Process - Include Measurable Goal. iii. Develop New APC Member Orientation Process iv. Develop an APC Annual Training Schedule v. Montessori Middle School Curriculum Development/Review (Committee?) vi. Participate in 5 year School Strategic Plan Development vii. Other <p><i>Discussion held. Mr. Hamilton indicated that the bylaws would be worthy of updating to address the unclear end of term date to include completion of the year after the May meeting and not after the conclusion of the election. Mr. DeVold made a motion to table the goal setting to the August Meeting. Mr. Papendieck - 2nd.</i></p> <p><i>Results of Vote: Unanimously passed to table the APC goal setting to the August meeting.</i></p>
7. Old Business	<p>A. Teacher Proposal for adoption of Singapore Math for Lower El Supplementary Material.</p> <p><i>Discussion held. No action.</i></p>
6. Board Comments	<p>A. Board Comments: Limited to 3 minutes per member</p> <p><i>Board comments made by Mr. Hamilton, Ms. McAlpine, Mr. Williams, Mr. Papendieck, Mr. DeVold, Ms. DiPaolo, & Ms Saxton-Shaw. Comments included appreciation for outgoing members and incoming members, APC training, Ms. Larned recognition, and student suggestions for reusable lunch trays.</i></p>
7. Adjourn	<p>A. Next Meeting Date: <i>August 27, 2026 @ 5:30 p.m.</i></p> <p>B. Adjourn Meeting: <i>7:14 p.m.</i></p>