



Staff Senate

Wednesday, May 4, 2022
Regular Meeting No 9 of the 26th Session
Talley Student Union, Governance Chambers
"Working together to make the impossible possible.
Collaborate-Innovate-Transform"

Present: Arlene Mabry, Jim Price, Charisse Rogers, Alison Edwards, Christenna Hutchins, Alicia James, Nicole Robelo, Adriana Lanzas, Ken Roth, Christopher Resh, Maura Conyngham, Angela Brisson, Michelle Healey, Godshen Pallippambil, Pam Bunce, Lori Davis, Gwen Rubio, Brigitte Perry, Cathy James, Casey Sandmeyer, Nikki Evans, Mandy Blackmon, Tracy Brown, Helen DiPietro, Charles Hall, Meghan Metcalfe, Joe Sutton, Elizabeth Walker, Christina Pucci, Joshua Green, Neko Everett, LaShanda Warren, Alan Porch, Jeff Sackaroff, Latoya Giles, Shannon Chiera, Gwendolyn McKeever, Bradley Davis, Maria Limmen, Jameco McKenzie, Whitley Grant, Zachary Rumph, Lance Newsome, Ruthie Fairbanks, Joel Bristol, Brittany Bell, Adam Bensley, Vincent Potter, Ranjani Rajagopalan, Keta Williams, Peter Dickerson, Adrienne Ellis, Annaka Sikkink, Bryce Clodfelter, Pat Gaddy, Gerald Cobb, Tarasa Jackson, Kim McAllister, Jill Phipps, Patrick Porter

Excused: Jacqui Roth, Ivan Garcia, Lauren Taubert, Sheila Powell, John Freund, Marie King, Ernest Harrell, Robert Pope

Call to order:

- Chair Helen called the May 4, 2022 meeting to order and welcomed newly elected Senators.

Approval of the April 6, 2022 Staff Senate minutes

- Peter Dickerson asked for a motion to approve the April meeting minutes. First Vincent Potter, second; Joe Sutton. All were in favor and the minutes were unanimously approved.

Administrative Update, AVC Tim Danielson

- AVC Tim had two brief updates. First, he expressed gratitude for anyone in this group that helped in any way with the employee appreciation event that was held on Monday. The event was a great success!
- Second, the University is in the season of providing formal awards for several divisions across the institution. AVC Tim had the opportunity to attend the event for the Chancellor's division and yesterday afternoon he attended the Awards for Excellence event for Finance and Administration. If anyone in this meeting happened to be nominated, congratulations, noting that this is a fantastic achievement. AVC Tim expressed gratitude to the nominators for taking time from their work life to recognize a colleague in a positive way.



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Chair's Report

Employee Appreciation Event

- Chair Helen expressed gratitude to the Senators that volunteered for the event. It was a great success, noting that we distributed all our swag!

Space for Staff Senate

- There is a possibility for the Staff Senate to have a permanent home in Admin III.

Board of Trustees Report

- [Helen UA committee BOT April 2022 report.docx](#)

Questions:

Swag Budget

- Chair Helen reported we do have some funds, but we will be discussing this at our next EB meeting. Chair Helen has been soliciting swag from many departments, and we will see what we receive before ordering any additional swag.

Add Competency Level - Employee Self-Service

- A constituent was wondering if this was possible. "Add Competency Level on the Compensation History page in Employee Self-Service. Right now, the only place to find out is your workplan or to ask your HR person."

Employee Job Information

Employee ID	[REDACTED]
Department	Materials Support
Job Title	Business Systems Analyst
Payroll Status	Active
Competency Level	

- - AVC Tim Danielson responded and shared the following update from one of his team members on May 6, 2022: - "I confirmed with EAS that we do not presently send the competency level to the field in the image provided. However, we will be able to send the data to the field in the near future. I will be submitting a ticket to EAS to feed the current competency level listed in the system. This means that we will send this information nightly based on what is in the system at that time. As soon as this is done, I will let you know."

Employee Emergency Fund, Rhonda Raynor

- The program began April 1, 2021 and through April 2022 has dispersed loans totaling \$41,996. There have been 88 approved requests, 54 denied requests, and three



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requests have been canceled. Requests were typically denied because the employee already had a loan or didn't have sufficient documentation.

Update Booster Shots, Chair-elect Kim McAllister

- At the Provost's executive briefing that the chair and chair-elect attended, Dr. Casani noted that COVID-19 cases are still steady with a slight rise.
- There was a discussion about booster shots, specifically where and when they can be acquired. The university is offering booster shots only on Thursdays and Fridays due to staffing shortages.
- It was noted that most people are not experiencing difficulties getting a booster shot in Wake County. However, there are outlying counties that are experiencing booster shot inventory shortages. Additionally, some pharmacies are showing online that a booster is available and allow you to schedule it; however, the pharmacy does not actually have any inventory and may call you the day you have scheduled or you may drive there only to find out that they don't have any.
- The recommendations are to either call around to ensure the pharmacy has the booster in stock. And/or to schedule your booster in Wake County if you work in Raleigh.
- Also, testing will continue on a daily basis until May 16th and then it may be collected daily but will only be run in the lab every other day.
- The last day for surveillance testing is May 13. Campus assistance will be available after these dates for emergency situations. See Protect the Pack on NC State at <https://www.ncsu.edu/coronavirus/>

Daniel House Jr. Chief of Police

Presentation:

- [General Safety and Updates for Campus & Clery.pptx](#)

Highlights:

- [Policies, Regulations & Rules \(REG 04.00.01\)](#)
- [CSA Training – NC State University Police Department](#)
- [What3Words](#)
 - [How to use a 3 word address for home and business | what3words](#)
- [Clery Act Compliance](#)

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Questions for Chief House from Staff Senate

- What are the items within your department that excel, and what needs improvement?
 - When it comes to hiring we would love to be more diverse. I think we do a really good job of recruiting, and we strive to improve.
 - [2021 Annual Recruitment Plan](#)
- What does diversity and inclusion look like to you?
 - Your department should be representative of your community. We love to have inclusion in our department and currently have a very diverse department.
- What is the relationship between NCSU police and city police?
 - Chief House is very engaged with Chief Patterson and has known her for years. We rely on them for football games and hire 50-60 officers to help us out, and we also reach out to other municipalities due to staffing shortages.
- I see on your website that the NCSU police department is accredited. What procedures/policies qualified your unit for this high recognition?
 - There are a lot of standards that we have to meet and international standards as well as Senate Bill 300 - criminal justice reform. (400+ standards which all have policies that need documentation of proof).
- Do you still have an equine patrolling unit? Do you ever use them on the vet school campus? It would be cool to see? How do officers train for this position?
 - Yes, we have two horses and they travel all over not just the vet school. One person that has experience training will train a new person and the horses also train regularly during the week.
- Several constituents have mentioned that they would like to tour the Campus Police office to see the "behind the scenes" of what goes on. Is this possible?
 - A great way to do that is the [Citizen's Police Academy](#). If your unit or college wants to come for a tour of the police department, just let the Chief know.
- Do you offer sexual assault education and/or prevention programs?
 - Yes, we do, R.A.D. training [Self Defense Programs](#)
- It seems, which may or may not be the case, that there has been an uptick in more serious crimes on/near the university. Has there been an increase and if so, what can we do (in addition to the info we receive to walk in groups, etc.) to try to avoid it?
 - There is not a whole lot of new crime going on - it's just we're letting you know that it's happening around.
- How can we best support the campus police?



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- Meetings like this and working with us. Our people fall all over themselves to want to try to help people on this campus. Our Officers that work for us genuinely love the community, love the campus, and they genuinely want to help. So, use us - you are more than welcome to come visit, take any of our programs that we offer, and if we do not offer a program, come and talk to the Chief he is more than willing to put a program together. We just really want to interact with people.
- Is it possible to get the crime log information without coming into the station?
 - Yes, it is posted on the website daily.
- Is there a link to register for the national crime unit for business laptops?
 - Yes, [Wolfguard Identification Record](#)

Elections Results, Bradley Davis

- [2022-24 SS Election Results.pptx](#)

Committee Reports

Governance, Bradley Davis

- The 2022-2024 term election results were read aloud. A total of 53 individuals were elected. This includes both senators and alternates. Districts 6, 8, 11SE, and 17 did not have an election this year due to no open seats in those districts. District 15 did not have an election this year as there were no accepted nominees for the district. Currently, Helen is working to find an appointee for District 13. I have attached the slides that were presented with the election results.
- Nominations for officers and committee chairs are now open through May 18, 2022. Please use the Google Form to submit nominations. There is no limit to the number of nominations that can be submitted and individuals can nominate themselves for a position. Nominations will need to be accepted or declined by May 23, 2022. Senators who accept a nomination will need to have supervisor approval for an officer or committee chair position and provide a bio that will be listed on the ballot. Voting will take place at our June general body meeting.
- Attached are the bylaw proposals for 2022. Please read and review as we will be voting on these proposed changes at our June general body meeting.



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Communications, Charles Hall

- [Communications Report \(May 2022\)](#)

External Affairs, Alicia James

- [May's Committee Report](#)

Synopsis of Chair Duties

- Serve on Executive Board
- Receive and share daily External Affairs updates
- Update a monthly report of external affairs items based on selected interest topics
- Facilitate monthly subcommittee meetings where all members discuss and report out
- Share information on campus; talk across districts; and share constituent concerns/questions
- No Special Skills Required - awareness of current events, policy/campus/community engagement helps

Community Service & Engagement, Arlene Mabry

- Backpack School Supply drive being delayed a bit. Heard about two extra options from Staff Senators that may be part of the Drive that will benefit the staff.
- Blood Drive was a great success!!! Had 63 appointments made, had to bring in a second bus. A total of 57 units were donated - which exceeded the goal of 54 units. As a result, 171 local lives were helped and saved. The next drive is in August and then there will be two per month starting in September.

Diversity & Inclusion, Jameco McKenzie

- No new updates.

Resources & Environment, Vincent Potter

- The Resources and Environment Committee has a lunch-and-learn scheduled with NC State Transportation on May 17 at noon. We are planning for another virtual pollinator week the week of June 20 with details forthcoming.
- The Committee is discussing what to do with the NC State Fleet and EV report and what the contents of a resolution might look like.



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Employee Experience & Relations, Annaka Sikkink

- The EERC will be hosting our Digital Access and Inclusion Working Session on June 9 as a follow up to the summit held in April. At that time we hope to develop formal recommendations for increasing digital access, by focusing on 3 topic areas: Access to Digital Tools, Technology Training and Operational Considerations.
- For the benefit of incoming senators, the EERC committee focuses on responding to constituent or senator concerns about the employee experience. Focus areas this past year have included professional development for staff, digital inclusion, and advocating against policies that limit competitive pay (20% rule, etc.). The chair role involves helping to coordinate events such as our professional development fair (which we hope will be an annual event), conducting research on employee issues, and helping the committee prioritize their focus areas. There are no particular skills needed, although good delegation and openness to networking are very helpful.

Computer Loan Program, Joe Sutton

- The Computer Loan Program manages donated computers for use in the program and loans laptops to NC State University Staff members who qualify. After the computers are no longer usable, they are prepared for surplus. We continue to review and improve procedures and processes. We can accept donated computers from other University departments.

New/Old Business

Packapalooza

- Mark your calendar for Saturday, August 27. The Staff Senate booth will be in close proximity to the ferris wheel. Volunteers are needed, more information on how to sign-up to volunteer will be forthcoming.

UNC Chancellors Cup

- September 27, 2022 at UNC Finley Golf Course. Donations can be made to the Janet B. Royster Memorial Staff Scholarship

Speed bumps on Morrill drive

- Vice chair Jill Phipps is continuing to work with transportation to have the speed bumps on Morrill Drive painted, so they are more visible.

Respectfully submitted by Nancy Phillips, Staff Senate Secretary