

Your name
Your address
City, State, zip

Date

Webster Central School District
Registration Office
119 South Avenue
Webster, NY 14580

Dear Registrar;

RE: [child's name]
age:
date of birth:
grade level:

This letter provides written notice of our intention to educate our child,
[name], at home for the coming school year, 20__ – 20__.

Sincerely,

[your name and signature here]

Telephone:

Email address: